

Community & Library Services Commission Minutes
January 13, 2020
6:30 p.m. Workshop
7:00 p.m. Meeting

Hercules City Hall
111 Civic Drive
Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION

I. SPECIAL MEETING – 6:30 P.M. – NO SPECIAL MEETING

II. CALL TO ORDER – ROLL CALL - 6:30 P.M.

II. WORKSHOP
None

III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – SPECIAL MEETING
Called to order at 7:09p.m

Commissioners Ward-Jackson, Chen, Campbell-Miller and Yamamoto were present.

Staff Christopher Roke, Parks & Recreation Director was present. Library Manager Lynne Noone was absent.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

1. City Clerk and Director of Administrative Services administered the Oath of Office for the re-appointed and newly appointed Community and Library Services Commissioner members: Commissioners Ward-Jackson & Yamamoto.

VI. AGENDA ADDITIONS/DELETIONS

1. Library Monthly Report (December)

VII. PUBLIC COMMUNICATION

None

VIII. DIRECTOR REPORT

1. Parks and Recreation Monthly Report (December)

IX. CONSENT CALENDAR

1. Minutes: December 9, 2019 Meeting

MOTION: Commissioner Ward-Jackson moved to approve the consent calendar. Commissioner Chen seconded the motion. Motion passed 3-0 with 1 abstention (Yamamoto).

X. DISCUSSION AND/OR ACTION ITEMS

1. Vote on Chair and Vice Chair of the Community and Library Services Commission

MOTION: Commissioner Campbell-Miller moved to approve Commissioner Chen as the new Chair for the Community and Library Services Commission. Commissioner Yamamoto seconded the motion. Motion passed 4-0.

MOTION: Commissioner Chen moved to approve Commissioner Yamamoto as the new Vice Chair for the Community and Library Services Commission. Commissioner Ward-Jackson seconded the motion. Motion passed 4-0.

MOTION: Commissioner Chen moved to continue the meeting with the Chair and Vice Chair remaining the same with the reseating taking place for the February meeting. Commissioner Yamamoto seconded the motion. Motion passed 4-0.

2. Vote on alternate for County Community & Library Services Commission
This was tabled until next meeting to find out more information.

3. 2020 Commission Calendar (August and October Meetings)
The discussion revolved around two months, first the August meeting. Traditionally the CLSC goes dark in August when Council goes dark. The second month up for discussion this calendar year was the month of October, specifically as this meeting is scheduled for the second Monday in October which happens to fall on Indigenous Peoples Day. Every year one of our Commissioners misses this meeting, and the Commissioners discuss moving the meeting to an alternate date in October.

MOTION: Commissioner Chen moved to follow the Council's lead and go dark in August, and to move the Community and Library Services Commission meeting in October, to Wednesday, October 7. Commissioner Ward-Jackson seconded the motion. Motion passed 4-0.

4. Tree Lighting wrap up
The Commission discussed the 2019 Tree Lighting event. The event had also been discussed at the December meeting, and the consensus was to follow up with photos. Due to technical difficulties photos were not available from the event. However, the impending discussion and consensus was the event was well attended and went smoothly.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

1. Joint Commissioner Training
A date for this training has yet to be determined. Once a training date is scheduled, the training will take place in the Council Chambers, and all Commission members will be informed.
2. County Library Commission

Commissioner Ward-Jackson who represents Hercules at the County Library Commission brought up a concern about her availability to be at all the County Commission meetings. The next County meeting is Thursday, January 16, in Concord. Commissioner Ward-Jackson wants to add this as a discussion item for next month.

XII. FUTURE AGENDA ITEMS

1. Library Monthly Report (December)
2. Rec Expo
3. Dog Park Tour: March Meeting – Commission added Community Garden tour as well
4. Dog Park Workshop: April Meeting

XIII. ADJOURNMENT

Chair Brian Campbell-Miller adjourned the meeting at 8:15pm.



Brian Campbell-Miller

Attest



Christopher Roke
Parks & Recreation Director