

Community & Library Services Commission Minutes

November 7, 2019

6:30 p.m. Workshop

7:00 p.m. Meeting

Hercules City Hall

111 Civic Drive

Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION – MINUTES

I. SPECIAL MEETING – 6:30 P.M. - CALL TO ORDER – ROLL CALL

None

II. WORKSHOP

None

III. REGULAR MEETING – 7:00 P.M. - CALL TO ORDER – ROLL CALL

Called to order at 7:00p.m.

Commissioners Campbell-Miller, Chen and Ward-Jackson were present.

Staff Christopher Roke, Parks & Recreation Director, and Lynne Noone, Library Manager were present.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

None

VI. AGENDA ADDITIONS/DELETIONS

1. Due to the rescheduling of this meeting, 3 of the 5 groups expected to deliver their presentations, had conflicts with tonight, so they will not be giving their presentation this meeting. We will invite them back in December, and do their presentations prior to the Nonprofit renewals. The groups that are not represented tonight include:
 - a. The Bayfront Chamber
 - b. The Hercules Lions Club, and
 - c. The Community Gardens

VII. PUBLIC COMMUNICATION

None

VIII. DIRECTOR REPORT

2. Parks and Recreation Monthly Reports (October)
3. Library Monthly Reports (September and October)

IX. CONSENT CALENDAR

1. Minutes: November 7, 2019 Meeting

MOTION: Commissioner Chen moved to approve the consent calendar. Commissioner Ward-Jackson seconded the motion. Motion passed 3-0.

X. DISCUSSION AND/OR ACTION ITEMS

1. Nonprofit Group Presentation – Bayfront Chamber
Moved to December 9, meeting
2. Nonprofit Group Presentation – Hercules Lions Club
Moved to December 9, meeting
3. Nonprofit Group Presentation – Community Garden
Moved to December 9, meeting
4. Nonprofit Group Presentation – Chinese Association
Gloria Yee presented for the Chinese Association. The group participated in the Chinese New Year banquet, run Tai Chi (no impact) classes at the Senior Center, and provided 3 academic achievement awards. We also participated in the Autumn Festival, the annual Christmas Party, the Tree Lighting event, the Citywide Clean-up Day, the 4th of July Parade, and more. Many of our members also volunteer at the library, the bookstore, and even teach classes at the Sr. Center.
5. Nonprofit Group Presentation – Senior Citizens Club of Hercules - Vicki Calub presented
This is Vicki's 3rd time giving the presentation. A few of the highlights of activity for the Senior Citizens Club of Hercules in 2019 included things like...
 - Hosting the Hercules Lions Free Luncheon for the Seniors
We pay for the music provided at this event. We also help with the preparation of making turkey sandwiches and desserts too. Members spend time serving the meals as well. We help clean up this event and set up the tree lighting. But our favorite part is the line dancing that we provide for entertainment.
 - Working the Tree Lighting event
Several members of the club participated in the Tree Lighting last year and will be there again this year. We provided Lumpiang Shanghai (meat egg rolls – with sweet and sour sauce), and engaged with the public.
 - Working the City Clean Up day event
Several members of the club participated in this event picking up trash at Duck Pond Park, and loading debris boxes at the Corp Yard.
 - Held the Philippines Independence Day event at the Hercules Library
Hercules Seniors spent money for the refreshment of the Filipino chow mein, meat egg rolls, dinner rolls and bottled water. One of our members (Adoracion Nues) did an Igorot dance – a Filipino native dance. There

were also songs, poems, etc. The members served a crowd of over 100 for lunch.

- Participated in the 4th of July event
- We also feed the hungry at the Souper Center in Richmond, feeding up to 175 each time. We buy the groceries and deliver them.
- Held Seniors Picnic in Refugio Valley Park
The association allotted \$500 for this event. Dancing and singing in Refugio Valley Park. This event was open to Hercules Seniors for members and their families.

In addition, several members of the club volunteer throughout the year. For example:

- Emerita Cornwell is the clubs Press Relations Officer. She mails birthday cards out to the membership, as well as sending other cards to help lighten their day.
- Our Group attended 9 days of prayers and attended masses – Filipino ritual (9 days of prayer in death).
- Morena Abad serves lunch for the Seniors 5 days a week at the Hercules Senior Center. Hercules Senior Citizens Club presented her with a Lifetime Membership Award plaque.
- Revelina Valmores teaches line dancing at the Senior Center twice a week. This class helps generate revenue for the Senior Center. The entrance fee is minimal, but still helps.

6. Unity Day wrap up

Unity Day Was held on Wednesday, October 23. Unity day is where we all work against bullying, united for kindness, acceptance and inclusion. Participation was easy, you just needed to wear **ORANGE**. The Parks and Recreation Department held a variety of programs and activities at each Child Care site as well as the Teen center. Several staff at City Hall also dressed up in support of Unity Day! We plan to continue promoting this wonderful recognition of acceptance in the future.

7. Trunk or Treat wrap up

Trunk or Treat was held on Friday, October 25, at the Community Swim Center in the parking lot. This was the 2nd year of this event for Hercules Parks and Recreation. The big news was the event jumped from 75 people last year to over 600 this year! We anticipated 150 people, so we were quite shocked as the people kept coming.

We'd like to thank all those that participated in the event with decorated car trunks, as well as the Interact and Key Clubs that helped run games in front of the Community Center. In addition to the cars, the games, and the sheer number of people, we also had a movie room where we showed "It's the Great Pumpkin, Charlie Brown", and Starbucks was also on hand distributing coffee and hot cocoa to everyone. A special recognition also goes to the Fire Department who arrived back from a long stint fighting the latest wild fires. They arrived exhausted, but managed to pass out candy to all the costumed

kiddos at the event. Overall we were extremely pleased with this event and look forward to our 3rd annual event next year.

8. Tree Lighting update

The 2019 Tree Lighting event will be held on Sunday, December 1, from 5-7pm. The final planning meeting will take place next week, on Wednesday, November 13, at the Community Swim Center. We anticipate having a representative from all of the Nonprofit groups, as well as the Fire Chief, PD and Valley Bible.

The lights are on the tree and staff is ready to go for the event. Santa and Mrs. Claus are scheduled to arrive at 5:15pm. Leading up to Santa's arrival we will have a new twist with the Valley Bible youth choir leading those in attendance with holiday caroling. Starbucks will return for the 2nd year to distribute coffee and hot chocolate. Flyers have gone out to the schools. Donations will be collected: canned food, unwrapped toys and of course the One Warm Coat drive as well.

9. 2020 Commission Calendar Discussion

The past 2 years the Commission's primary discussion revolved around conflict with the month of November. The Community and Library Services Commission is scheduled to hold the monthly meetings on the second Monday of the month.

In 2018 Veteran's Day landed on Sunday, 11/11. That meant that Monday, 11/12, the City would observe the holiday. So the November meeting moved. In 2019, the same thing happened. The second Monday of November landed on Veteran's Day.

In 2020, we won't have the problem. But discussion had been brought up to look at the 2nd Monday of October as it lands on Indigenous Peoples'/Columbus Day (M10/12/20). While the City doesn't recognize that day as a holiday, there are members of the public and on the Commission that do. Thus the Commission discussed options to possibly change the date. Options that were discussed include: Wednesday, October 7, Thursday, October 8 or Wednesday, October 14. The Commission decided to put this to a vote in January after the commission picks up another Commissioner.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

XII. FUTURE AGENDA ITEMS

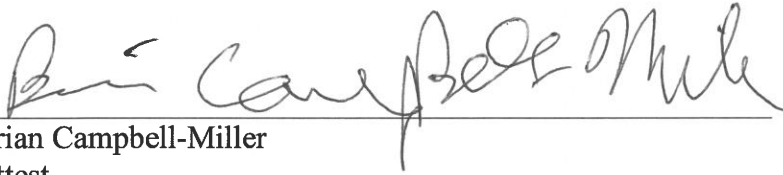
1. Nonprofit Group Presentations:
 - a. Bayfront Chamber, Hercules Lions Club and the Community Garden
2. 2020 Nonprofit renewals
3. October CLSC Meeting date change for January 2020

XIII. ADJOURNMENT

The next Regular Meeting of the Commission will be held on Monday, January 13, 2020 at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City's website at www.ci.hercules.ca.us and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215.

Chair Campbell-Miller adjourned the meeting at 8:05pm.



Brian Campbell-Miller
Attest



Christopher Roke
Parks & Recreation Director