

Community & Library Services Commission Minutes

July 09, 2018

6:30 p.m. Workshop

7:00 p.m. Meeting

Hercules City Hall

111 Civic Drive

Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES

I. CALL TO ORDER – ROLL CALL - 6:30 P.M.

Called to order 6:35p

II. WORKSHOP

Outgoing Rotary President, Holly Smyth, shared documents and vision on bringing closure to the Heritage Garden project by adding poetry to the garden.

The Commissioners were in agreement to help support the project. But weren't sure how to support Rotary and the efforts of the Heritage Garden. They asked staff for more guidance.

III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA

Called to order at 7:01p.m

Commissioners Ward-Jackson, Chen, Campbell-Miller and Nguyen were present.

Staff Christopher Roke, Parks & Recreation Director, and Lynne Noone, Library Manager were present.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

Presentation: Staff in the Spotlight, Maria Rubio - G.E.M. Award recipient

Maria Rubio works in our Youth Programs division. She has been with the City since 2005. Maria started with Ohlone in the before and after school programs, and has assisted with those programs and camps ever since. She has also spent time filling in at the Community Center in the office as needed. Not only is she a great asset to the program, but to the department and the community as well.

Maria stated that her favorite thing about working for the City of Hercules is the remarkable people that she gets to work with on a daily basis. Included in this was her Manager, co-workers, families and the children that she has gotten to know for over a decade. She has recently been promoted to Children's Program Director at Ohlone. We are very happy to have such a dedicated worker who is truly passionate about what she does. Thank you for all you do.

VI. AGENDA ADDITIONS/DELETIONS

None

VII. PUBLIC COMMUNICATION

None

VIII. DIRECTOR REPORT

1. Parks and Recreation Monthly Reports (June)
2. Library Manager Monthly Report (June)

IX. CONSENT CALENDAR

1. Minutes: June 11, 2018 Meeting

MOTION: Commissioner Campbell-Miller moved to approve the consent calendar. Commissioner Nguyen seconded the motion. Motion passed 4-0.

X. DISCUSSION AND/OR ACTION ITEMS

1. Nonprofit presentation and renewal process for 2019.

The discussion revolved around the potential to add worthy projects to the list of Nonprofit jobs that hours could apply towards. Staff was asked to bring the Nonprofit renewal document as well as the Adopt-A-Park/Adopt-A-Trail program information to the September meeting.

2. Holiday Tree Lighting event and preparations.

The Commission agreed to start the planning meetings for the Holiday Tree Lighting at the end of September.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Ward-Jackson brought up the 4th of July event and talked about what a great event it was.

Commissioner Campbell-Miller brought up the County Library Meeting in San Ramon, and their new building.

XII. FUTURE AGENDA ITEMS

1. Workshop Nonprofit groups, and the potential to add projects that groups could get more hours, or offer additional help.
2. Nonprofit group presentations to begin in September.
3. Duck Pond project update.

XIII. ADJOURNMENT

Chair Ward-Jackson adjourned the meeting at 7:44pm



Dr. Evangelia R. Ward-Jackson

Attest



Christopher Roke
Parks & Recreation Director

There will be no Commission meeting in August. The next Regular Meeting of the Commission will be held on Monday, September 10, 2018 at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

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