



**City of Hercules**

111 Civic Drive  
Hercules, CA 94547

**Meeting Minutes**

**Finance Commission**

***J. Yamamoto, Chair***  
***Stanley Tom, Vice Chair***  
***Lori Risby, Commissioner***  
***Zania Harris, Commissioner***  
***Aida Torres, Commissioner***

**Monday, May 14, 2018**

**7:00 PM**

**Council Chambers**

**Special Meeting**

**I. CALL TO ORDER - ROLL CALL**

Meeting was called to order at 7:09 p.m. by Chairperson Yamamoto.

Y. Yamamoto, Chairperson – Present  
Stanley Tom, Vice-Chair – Present  
Zania Harris, Commissioner – Not Present  
Aida Torres, Commissioner – Present  
Lori Risby, Commissioner – Not Present

**II. PLEDGE OF ALLEGIANCE**

**III. INTRODUCTIONS AND PRESENTATIONS**

- Chair Yamamoto and Commissioner Torres discussed the Parks and Recreation Sub-Committee report. After discussion, the Commission agreed with edits recommended by City Manager Biggs in the City Comparison-Fees slide (slide), decided to make slide 7 a recommendations slide, and clarified that the “main goal” in slide 8 was the goal of the Finance Sub-Committee. A presentation to the City Council will be scheduled for May 22, 2018.
  - a. Finance Commission approved motion. Approve the Parks and Recreation Sub-Committee report subject to the corrections discussed and to have Former Commissioner Paul Freese present the report to the City Council. Motion: Vice Chair Tom, Second, Commission Torres; (Ayes: Chair Yamamoto, Vice-Chair Tom, and Commissioner Torres).
  - b. Chair Yamamoto asked Vice Chair Tom to also attend Mr. Freese’s presentation to the City Council and Vice Chair Tom said that he will do so.

#### **IV. AGENDA ADDITIONS/DELETIONS**

#### **V. PUBLIC COMMUNICATIONS**

#### **VI. DIRECTOR REPORT**

Disbursement List is located at <http://www.ci.hercules.ca.us>. Click on Departments and Services. Click on Finance. Click on Disbursement List.

- Director To was not present due to illness.
- City Manager Biggs presented the tentative introduction of Proposed Fiscal Year 18-19 Revenue and Expenditures and the Cash and Cash Equivalents Report. The Finance Commission will have the opportunity to review the proposed budget at the Finance Commission Special Meeting on June 4, 2018.

#### **VII. CONSENT CALENDAR**

- Finance Commission meeting minutes from 04/23/18 was approved. (Motion: Vice-Chair Tom, Second: Commissioner Torres, Pass 3-0 (Ayes: Chair Yamamoto, Vice-Chair Tom, and Commissioner Torres).

#### **VIII. DISCUSSION AND/OR ACTION ITEMS**

#### **IX. COMMISSIONER REPORTS AND ANNOUNCEMENTS**

- Vice Chair Tom announced that he currently does not have access to City emails because his computer crashed.

#### **X. FUTURE AGENDA ITEMS**


- City Staff updated the agenda item list to indicate items completed. Vice Chair Tom indicated that an agenda item to discuss Finance Commission meeting dates should be added in the late summer.

#### **XI. ADJOURNMENT**

Chairperson Yamamoto adjourned the meeting at 8:16pm.

The next Special Meeting of the Commission will be held on Monday, June 4, 2018 at 7:00 p.m. in the Council Chambers.

Submitted by: Deysi Ortega

x 

Approved by the majority vote of the Commission on June 4, 2018