
COMMUNITY & LIBRARY SERVICES COMMISSION

I. SPECIAL MEETING - 6:30 P.M. - CALL TO ORDER – ROLL CALL

None

II. WORKSHOP

None

III. REGULAR MEETING 7:00 P.M. - CALL TO ORDER – ROLL CALL

Called to order at 7:05 p.m.

Commissioners Ward-Jackson, Chen, and Campbell-Miller were present.
The Student Commissioner will take her Oath tonight, and the remaining Commissioner seat is currently vacant.

Staff Christopher Roke, Parks & Recreation Director, and Lori Martin, Administrative Services Director/City Clerk were present.

Staff absent: Lynne Noone, Library Manager. The Library had a scheduled closure.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

1. Introduction and Oath of Office. Administrative Services Director/City Clerk, Lori Martin, gave Oath of Office to our new student Commissioner, Nina Nguyen. Nina took her place at the dais.
2. Presentation: Staff in the Spotlight, Austin George – G.E.M. Award Winner

About the G.E.M. Award:

The GEM award is a Hercules Park & Recreation award given to a staff member at the monthly meeting. It is a recognition award from staff, to staff. The award is an acknowledgment of someone going above and beyond the line of duty. G.E.M. stands for Going the Extra Mile. The award itself is a sparkly diamond, or GEM. The award winner is recognized by their peers and showered with sparkly gems (a.k.a. “bling”).

This month’s GEM Award winner was Austin George. Staff unanimously recognized him for his innovative solution to the starting blocks at the Swim Center. The starting blocks have been a source of angst for many years. Every time the swim team placed blocks in the ground, they were always a little loose. Austin comes from a family of welders, and took it upon himself to fabricate a solution. He cut and welded steel plates designed to tighten the singular leg of the block to reduce movement from swimmers as they dive into the water. This was not only creative, but it was cost effective. The only

remaining option would be to purchase new blocks, and tear out the concrete to match new footings. Instead, Austin's clever idea, and subsequent hard work (albeit a labor of love), literally saved the City thousands of dollars, and at the same time endeared him to the Coaches, teams and the community members at large that use the pool.

Austin is relatively new to Hercules. He began his employment in March of this year. Austin is a Recreation Coordinator. His duties include Aquatics, Seniors and Fee Classes. I guess we will have to add "inventor" to his duties as well. A big "Thank you" goes out to Austin for all his efforts and job well done.

VI. AGENDA ADDITIONS/DELETIONS

WCCYSL will move their presentation to the November Agenda

VII. PUBLIC COMMUNICATION

None

VIII. DIRECTOR REPORT

Parks and Recreation Monthly Report(s) – September

IX. CONSENT CALENDAR

Minutes: September 11, 2017 Meeting

MOTION: Commissioner Campbell-Miller moved to approve the consent calendar. Commissioner Nguyen seconded the motion. Motion passed 4-0.

X. DISCUSSION AND/OR ACTION ITEMS

1. Nonprofit Group Presentation – Friends Hercules Library,
Presented by Charles Lucke - VP of the FOHL

We are a nonprofit 501(c)3 organization that was formed in May 2000 to support the effort to bring a library to our city. The Friends believe that the Hercules Library is a valuable resource that enriches our city and contributes to its quality of life. Our aims are to:

- * Support, promote, and advocate for the library as a vital community asset
- * Extend and enhance the library's services and resources
- * Establish close relations between the library and the people it serves

Membership in the Friends is open to all. We have more than 200 members.

Our volunteers operate a bookstore inside the Hercules Library, run an online book sales program, and hold used book sales twice a year. The money we raise through these activities, as well as donations and membership dues, are used to:

- * Provide funds to help the library build its collections of books and other materials
- * Sponsor programs and activities to entertain and educate both children and adults
- * Assist the library staff with special projects

In 2016, our financial contribution to the library was over \$23,000. Of this amount, \$15,000 was designated for new books and materials. The rest went to support and enhance the library's programs. This brought the total amount that we have donated to

the library since our founding to \$208,000. For 2017, we are on track to contribute at least the same amount as last year.

We also promote and publicize the library to the community. In 2016 we participated in community expos, the 4th of July and holiday tree lighting celebrations, and the Community Cleanup Day.

We look forward to a great 2017 for our library and for the city of Hercules.

2. Nonprofit Group Presentation – Hercules Community Library Foundation:
Presented by Jo Ellen Marcotte - President of the Library Foundation

On April 26, we hosted a volunteer event at the library where approximately 40 volunteers shared dinner, played games and received certificates for their work. Kinders and Powder Keg provided the food and Mechanics Bank sponsored the event.

May – participated in city wide clean-up day.

On August 4, we celebrated First Friday – the first time the library has ever been open on a Friday. The Foundation welcomed patrons with button making and selfie taking.

In 2017, the Foundation paid \$20,721 to the City of Hercules for additional operating hours.

A number of our Board of directors and officers performed various volunteer duties at the library throughout the year such as shelving, teaching classes and helping adults learn to read through Project Second Chance.

During 2018, we expect to continue to raise money for various projects in the Library, including replacing worn furniture in the Children's Library.

3. Nonprofit Group Presentation – **Boy Scouts – Troop 76:**
Presented by Karla Andrade - Troop 76 Committee Chair.

The Boy Scout of America Vision Statement is to prepare every eligible youth in America to become a responsible, participating citizen and leader who is guided by the Scout Oath and Law.

The Scout Oath:

On my honor I will do my best
To do my duty to God and my country
and to obey the Scout Law;
To help other people at all times;
To keep myself physically strong,
mentally awake, and morally straight.

The Scout Law: A Scout is...

Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind, Obedient, Cheerful, Thrifty, Brave, Clean, and Reverent

We have 16 scouts registered in our troop and 3 attained the rank of Eagle Scout. I would like to share with you a few words of each of our new Eagle scouts.

- Justin Cheung's Eagle project was to remove harmful invasive plants such as acacia tree saplings, eucalyptus tree saplings, coyote bushes and Himalayan blackberry bushes from a coastal prairie habitat at Point Pinole Regional Shoreline.
- Simra Samra's eagle project involved a clothing drive to help others in need. Over 4,000 pieces of clothing were gathered and delivered to the Bay Area Rescue Mission in Richmond.
- Victor Wu's eagle project was to build a Sensory Garden for the Hercules Middle/High School. The garden is located on the east end of the Hercules Middle School campus. The students from the special education class at the high school will benefit greatly by being able to touch, smell and see different plants, trees and flowers.

Over the last year our troop has volunteered in many community events such as:

- Coastal Clean ups
- Placed flags on soldier's graves at Rolling Hills Cemetery for Veterans' Day
- Collected canned food for local food banks
- Presented the American Flags at Martin Luther King Jr. library ceremony.
- The troop marched at the Celebrate Hercules July 4th parade. The scouts helped run a booth along Cub Pack 693 from Hercules.
- At the Hercules Dynamite 5k run for the 4th of July, the scouts handed out water and fruit to runners at the end of the race.
- Hercules Clean Up Day-the scouts helped members of the community unload unwanted items from cars, trucks, even trailers.
- Memorial Day Flag placement at Rolling Hills Cemetery. The scouts placed American flags on soldier's graves.
- Holiday Tree Lighting, the scouts helped children make ornaments of their own.
- The troop helped at the 5K annual Bay Front Run, which helps support local schools. The scouts handed water and fruit at the end of the race.

4. Nonprofit Group Presentation – Rotary Club of Hercules – 2017 Annual Activity Report
Presented by Holly Smyth – President of Rotary.

Breakfast with Santa 12/2016

Rotary provided color printer, ink, and photo paper for Santa photos with the Friends of Hercules Sr. Center keeping any proceeds made from the photos

Pasta Feed Fundraiser 3/11/2017

All net proceeds from the event were earmarked for the following projects at City facilities:

- Upgrading the Heritage Garden globe and grounds (\$350 spent to date) **\$6,000**
- Upgrade sound system at Community Center (speakers attached so far) **\$1,000**
- Install wire cable around the interior perimeter of the Community Center to hold decorations **\$1,000**

Kids Expo 4/30/2017

Selfie Booth with dress up clothing, and tissue flowers (Han Chen, Holly & Syd Smyth)

Citywide Garage Sale 4/29/2017

Yard sale/raised money for Polio (Han Chen, Holly Smyth, Syd Smyth, Tori Escalada, Marybeth Byrne) **\$112.75**

Community Cleanup Day 5/6/2017

Holly & Sydney Smyth, Steve Kirby, Han Chen, Thomas Koepp and MaryBeth Byrne, worked 7a-11am

Walk of Honor in Rodeo 5/20/2017

Steve Kirby helped with traffic control and MC Duties and Paul Adler helped run event to raise money to renovate the Crockett Veterans Building

Celebrate Hercules 4th of July

- Pre-4th - Multiple coordinating meetings attended by Rob Baldwin, Steve Kirby, Carol White & Han Chen
- 7/4/17 - Balloon Artist brought in to provide free balloons to community kids **\$400**
- Built patriotic float from ground up to share with the Community in the Parade **Priceless**

Heritage Garden Brainstorming & Work Days 4/8/2017 – 11/18/17

(8) Work days improving look of the Heritage Garden

Bayfront Health Fair and Run 10/1/2017

Steve Kirby and Han Chen helped with traffic control/ MC and setup

Hercules Holiday Tree Lighting 10/3/2017

Holly Smyth & Steve Kirby attended 1 hour coordinating meeting with the Parks and Recreation Department staff (*Anticipate another 25 hours of service before the event*) **Anticipate \$250**

Library Book Sale 10/21/2017

Anticipate Interact to help Friends of the Library with Book sale (usually 20 students minimum)

Other Community Donations

\$250 Citizens Academy, \$280 Explorers, \$200 Interact, \$ 150 Chrons & Colitus, \$300 Hercules Education Foundation

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

None

Staff announced 10th Anniversary of the Teen Center. The event will be an Open House on Thursday, November 16, from 5-7p. Details are being finalized. There will be food, games, crafts, and more.

XII. FUTURE AGENDA ITEMS

1. Parks and Recreation Monthly Report
2. Library Manager Monthly Report
3. November Meeting Minutes
4. Review of 2018 Nonprofit renewal packets in December

XIII. ADJOURNMENT