



**City of Hercules**

111 Civic Drive  
Hercules, CA 94547

**Meeting Minutes**

**Finance Commission**

*Zania Harris, Vice Chair*  
*Lori Ann Tretasco, Commissioner*  
*Edward Ulle, Commissioner*  
*Diana Galieva, Commissioner*

**Thursday, June 18, 2020**

**7:00 PM**

**Council Chambers**

**Special Meeting**

**I. CALL TO ORDER - ROLL CALL**

**Meeting was called to order at 7:07 p.m. by Vice Chair Harris.**

Zania Harris, Vice Chair – Present  
Diana Galieva, Commissioner – Present  
Lori Tretasco, Commissioner – Present  
Edward Ulle, Commissioner - Present

**II. PLEDGE OF ALLEGIANCE**

**III. INTRODUCTIONS AND PRESENTATIONS – NONE**

**IV. AGENDA ADDITIONS/DELETIONS - NONE**

**V. PUBLIC COMMUNICATIONS - NONE**

**VI. DIRECTOR's REPORT**

Disbursement List is located at <http://www.ci.hercules.ca.us>. Click on Departments and Services. Click on Finance. Click on Disbursement List.

1. Finance Director discussed the Proposed FY 20-21 City of Hercules Budget Plan Including First Year of the Five Year 2020-2025 Capital Improvement Budget
  - a) Finance Director Gato discussed the proposed budget changes since the last Council meeting, 1st Public Hearing on June 9, 2020.
  - b) City Manager Biggs discussed the budget referrals that he will propose for the Council to consider when adopting the budget on June 23, 2020.

1. Commissioner Ulle has questions regarding the Parks & Recreation Programs, particularly program revenues.
  2. Commissioner Tretasco brought up the concern about the high sales tax projection in comparison to the prior year.
  3. Also, the Commissioners are concerned about the significant support from the General Fund on Vehicle Replacement fund.
  4. City Manager Biggs and Finance Director Gato have responded to all the questions and concerns from the Commissioners.
  5. City Manager Biggs invited Chair Harris to attend the City Council meeting on June 23, 2020, to report on the Finance Commission's review of the Budget.
2. Finance Director discussed the Proposed Master Fee Schedule
    - a) Finance Director Gato discussed the Public Hearing on changes to Master Fee Schedule that will be adopted by the Council on the next Public Hearing on June 23, 2020.
    - b) Commissioner Ulle inquires on how often the City can update the fee.
      1. There is no set interval on how often can a local agency update the fees. However, before levying a new fee or service charge, or before approving an increase in an existing fee or service charge, a local agency shall hold at least one open and public meeting, at which oral or written presentation can be made as part of a regularly scheduled meeting. The City chose to adopt changes once every year together with the Budget Hearing.
    - c) Commissioner Tretasco would like to understand Parks & Rec revenues, specifically facilities rental.
      - Christopher Roke will be invited to attend the next Commission meeting to respond to the Commissioner's inquiry.

## **VII. CONSENT CALENDAR - NONE**

## **VIII. DISCUSSION AND/OR ACTION ITEMS - NONE**

## **IX. COMMISSIONER REPORTS AND ANNOUNCEMENTS - NONE**

## **X. FUTURE AGENDA ITEMS**

1. Commissioner Ulle requested to include the Measure B and C report as discussion item in the next Finance Commission meeting.
2. Review Pension Liability Study

## **XI. ADJOURNMENT**

Chair Harris adjourned the meeting at 8:30 pm.

The next Regular Meeting of the Commission will be held on Wednesday, September 16, 2020 at 7:00 p.m. in the Council Chambers.

Submitted by: Deysi Ortega    x\_\_\_\_\_

Approved by the majority vote of the Commission on July 15, 2020