



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**February 2020**



**Project/Program:** Parks & Recreation Department Activities  
**Lead Staff:** Christopher Roke, Parks & Recreation Director

**Description:** The Parks and Recreation Department leads and/or is involved with many community activities and events all year long. We also collect fees for various classes and services provided to the community.

**Status:** In February 2020 the department brought in **\$98,688.79** in revenue. Year to Date Revenue for Fiscal Year 2019-20 is **\$1,012,752.27**. Tracking ahead of the last year.

**Accomplishments/Items in Progress:**

- Status update of Council approved decision packages for 2018-19FY...
  - ✓ **DP#19-12:** Hanna Kidz Center improvements – **completed**
- List of Council approved decision packages for 2019-20FY...
  - *BR#19-2: Technology upgrades to the Teen Center* – **in progress**
  - *BR#19-14: Resurface the Refugio Valley Tennis Courts* – **RFP out to Bid now**
  - **DP#20-2 - Golf Club Fund – Children's Programs** – **in progress**
  - ✓ **DP#20-4 - AED's for Childcare sites** – **completed**
  - **DP#20-5 - Upgrade patio at Community Center** – **in progress**
  - ✓ **DP#20-6 - Pool Cover Reel** – **completed**
- March 2, 2020: Summer Activity Guides arrived & were mailed to Hercules residents.
  - Movie Nights will return in 2020. We are branding them Friday Family Flix & Fun.
- September 13: Final movie of summer: How to Train Your Dragon 3.
- August 6: Movie night with National Night Out: Spiderman: Into the Spider-Verse.
- July 24: Fall Activity Guide was mailed out to every household.
- July 19: Summer Movie Series began with Incredibles 2. Approx 200 Herculeans.

**Project/Program:** Community & Library Services Commission  
**Lead Staff:** Christopher Roke, Parks & Recreation Director

**Description:** The Community and Library Services Commission was dark in August. September through November were busy months with presentations from the 14 City recognized Nonprofit groups. Applications for the 2020FY were due in November, and the Commission voted on applications at the December meeting.

**Status:** The Commission spent time updating the Nonprofit renewal packet for City Recognized Nonprofit groups in 2017 & 2018. The biggest change in 2018 was the addition of the 1099 Tax form for each group. In addition, the Commission reviewed the banner program and got to see the completion of the west side parks improvements project. The City recognized nonprofit organizations will participate in upcoming events like the 2<sup>nd</sup> annual Trunk or Treat event, Tree Lighting and the Citywide Clean-up Day.

**Accomplishments/Items in Progress:**



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- March 2: sent 2 month warning to all City recognized Nonprofit groups about the Community Clean-up day, scheduled for Saturday, May 2, 2020, at the Corp Yard.
  - Currently planning for event.
- December 9, 2019: (13) Nonprofit Groups approved by Commission.
- December 1, held annual Tree Lighting event at the Community Swim Center.
- November 7, held November Commission meeting and renewal packets were due.
- October 25, held 2<sup>nd</sup> annual Trunk or Treat event with over 600+ participants.
- August 2019, planning for Trunk or Treat event, to be held October 25, 2019.
- Planning Fall/Winter events (Trunk or Treat and Tree Lighting).

**Project/Program:** Hanna/Lupine/Ohlone Childcare & Summer Day Camps  
**Lead Staff:** Ambra Garfield, Recreation Manager

**Description:** Childcare and Camps are a big deal in Hercules. We offer a great before school option called “Breakfast Club”, and an amazing after school program called “Kaleidoscope Kidz: Recreation Afterschool Program (or RAP for short), and fantastic summer camps called “Camp Firecracker” and “Camp Dynamite”.

**Camp Dynamite:** was held at the Lupine Kidz Center summer 2019 while Hanna Ranch received some much needed attention. Highlights from Summer 2019 include 9 weeks of camp featuring weekly entertainment, field trips, games, cooking, arts and crafts, weekly themes, swimming, Jamin’ Jeanne’s games galore and more. Camp was split in to 2 age groups with Firecrackers (grades K-2<sup>nd</sup>) and Dynamite (grades 3<sup>rd</sup>-5<sup>th</sup>). Dynamite campers went on 4 big field trips along with the Teen Dynamite Camp. Camp averaged between 75-80 campers each week.

- Camp will return to Hanna Ranch Kidz Center in 2020 after a facelift in summer 2019.
- Plans are underway for summer 2020, with more trips and activities.
- We are adding a weekly Camp Sparklers Camp for preschool age campers.

**Breakfast Club:** features earlier hours (open 6:30am), and breakfast (hot or cold food & drink options - available for purchase). Parents (and participants) love the program for the convenience! This is part of our concierge service to the community. This fall, we opened another site, offering Breakfast Club at Ohlone Community Center. The trend has shown us that we needed more space for Ohlone kids. By opening Ohlone Community Center, we are able to increase the number of participants. It also allows us to stay later at the Breakfast Club site, which is reducing the number of staff needed in the morning.

Breakfast Club - 2019-2020	Enrollment	Space Available
Ohlone-Max 28	25	3
Lupine-Max 13	13	0
Hanna-Max 13	9	4

**Kaleidoscope Kidz: Recreation Afterschool Program** (or **RAP** for short), is our after school program. After a successful rebranding of the after school program, the focus has become more



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about homework, and stations. The stations include P.E. to keep the kidz active. RAP focuses on monthly themes that featured a combination of arts and crafts, science, cooking, passive and active games and much more. RAP is held at all 3 elementary sites. The current challenge that we face for all of our programs is our lack of staffing. We have very few spaces available for the Rap program. Two of our Afterschool programs are full with waiting lists.

<b>RAP</b>	<b>Enrollment</b>	<b>Space Available/Waiting list</b>
Hanna - K-2 <sup>nd</sup>	25	3 (spaces)
Hanna - 3 <sup>rd</sup> -5 <sup>th</sup>	17	11 (spaces)
Lupine - TK-2 <sup>nd</sup>	28	0 (max)
Lupine - 3 <sup>rd</sup> -5 <sup>th</sup>	18	0 (max)
Ohlone - K-2 <sup>nd</sup>	22-MAX	(14 WL: moved 5 off WL)
Ohlone - 3 <sup>rd</sup> -5 <sup>th</sup>	22-MAX	2 (spaces)

**Status:** In February Child Care programs brought in a total of **\$33,638.17** in revenue.

**Accomplishments/Items in Progress:**

- The new school year programs are already getting impacted and we still have 3 weeks until school begins.
  - August has become one of our largest months for enrollment and revenue and we anticipate the same thing this year.
- Another successful summer with the Camp program. Camp Firecracker and Camp Dynamite numbers are up a little compared to last summer.

**Project/Program:** Tiny Tots Programs-Little Learners/Pre-Kinder/Jr. Kinder  
**Lead Staff:** Ambra Garfield, Recreation Manager

**Description:** Our Tiny Tots Program introduces children to their "First Learning Experiences". They make their first school friends, learn through play, games, arts, crafts and healthy snacks. Our qualified staff guide them with socialization and self-help skills. The program runs concurrent with the school year from late August through June. Tiny Tots began at the end of August.

**Status:** In February Tiny Tot Programs brought in **\$13,424.30** in revenue.

<b>Preschool</b>	<b>Enrollment</b>	<b>Space Available/Waiting list</b>
Lupine Pre-K	25-MAX	5(WL)
Hanna Jr-K	25-MAX	4(WL)
Hanna Multi-Age	22-MAX	0
Hanna Little Learners	19	1(space)

**Accomplishments/Items in Progress:**

- February:



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- Preparing for Priority Registration in early March. Families in Preschool get first opportunity to register for school next calendar year.
- Gearing up for Summer. Added new Sparklers “Dyno” camps. Traditional camps for preschoolers. See Summer 2020 Activity Guide.
- Preschool Holiday programs were a big success, followed by a 2 week break.
- December brought several drops for a variety of reasons. Most of the drops were families moving out of Hercules and had multiple children in classes. However, there are still folks on the waitlist and staff is working on filling the newly open spaces.
- 10/25 participated in Trunk or Treat event.
- 10/23 held Unity Day activities. Anti-bullying campaign about inclusion & acceptance.
- The Hanna Preschool children are enjoying the new improved play area.
  - The blacktop has a new bike path, hopscotch, foursquare and basketball hoops.
  - There are also two new pieces of play equipment for their age group.
  - And 15 new Big Wheels for the children to drive in the new pathway.
- Hanna Ranch Improvement project started with phase 1 end of January.
- Hanna Preschool had been dealing with a flea problem in September and October. After trying a myriad of things, we believe the issue has been resolved.
- Numbers increased in the LL and PK classes. Both started low, but now only 1 spot left.
- Good news/bad news: the new Aide that started in October, is leaving due to a family emergency. We continue to struggle to keep staff.
- Like child care, preschool picked up as the calendar hit August.
- Added additional classes in anticipation of growing program.

**Project/Program:** Aquatics

**Lead Staff:** Damian Sandholm - Recreation Coordinator

**Description:** The Aquatics program encompasses a lot of different programs, from seasonal swim lessons, to lap swimming, water walking, rec swim, lifeguarding courses, and of course Swim and Water Polo Teams including: the East Bay Silver Dolphins (EBSD), the Piranhas, and Hercules High School Swim and Water Polo teams.

**Status:** In February Aquatics brought in **\$7,113.60** in revenue.

**Aquatics – February Enrollment**

Program	Enrollment
EBSD Swim Team – Year Round	69
Lap Swim	39

**Accomplishments/Items in Progress:**

- In February:
  - Revamped Summer Lesson program, adding more lesson possibilities to meet the needs of the community. See Summer Activity Guide.



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- 5 Senior Lifeguards received their Lifeguard Instructor Certifications. As reported last month, this will allow for Parks and Recreation to expand the number of CPR, First Aid and Lifeguard classes that are offered.
- January: 14 Lifeguards were recertified in preparation of the peak summer season.
- October: Completed a successful Fall Swim Lesson program.
- August: Piranhas finished a successful season.
- July: Summer Swim Lesson program is going well. Beginner, Intermediate, and Private Lessons are full.

**Project/Program:** Recreation Classes

**Lead Staff:** Ashley Gomez, Recreation Leader III

**Description:** The department has been working to find new contract class instructors to help increase the variety of programs, as well as the quality of programs that the community has become accustomed to. Our recreation classes cater to all ages and help to promote a healthy lifestyle. Our classes vary season to season. We hope you will give them a try.

**Status:** In February classes brought in **\$3,136.87** in revenue.

Classes – February enrollment

Camp/Class	Enrollment		Class/Class	Enrollment
Karate	35		Adult Oil Painting	4
Karate FREE Trial	1		Youth Oil Painting	4

**Accomplishments/Items in Progress:**

- February: President's week camp was held at Ohlone Kidz Center.
- Busy preparing for President's week camps. Registrations are still open.
- The move to Samara proved to deliver an all-time high in enrollment for Karate with 41 participants for the first month.
- Successfully moved Karate to the Van Domselaar Room at Samara Terrance this Fall.
- Continue to evaluate programs, generate revenue and control expenditures to ensure fee classes are cost effective.
- Summer camps continue at the Community Center.

**Project/Program:** Senior Center

**Lead Staff:** Kristina Griffith, Recreation Leader III

**Description:** The Senior Center averages approximately 150-200 members annually. Friends, food, fun and companionship is what the Hercules Senior Center is all about. We strive to ensure a physically and emotionally comfortable environment for all, and encourage socialization with peers.

**Status:** In February the Senior Center brought in **\$1,574.00** in revenue.



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February: total Senior Center active memberships: 203 members

Program	Enrollment	Program	Enrollment
Advance Tai Chi	52	HICAP	3
Advice Nurse	20	Hula Dance	53
Art	40	Let's Dance	40
Bingo	61	Line Dancing	250
Blood Pressure	15	Low Impact Exercise	187
C.C. Café Lunch	598	Special Event/Day Trip	0
Card Club	0	Tai Chi	188
Chi Kong	62	Tap	24
Computer Lab	12	Wills & Trust	2
Fruit & Veggie Distribution	360	Yuen Ji & Dance	79
Goodie Store	68	AARP Tax service	30

**Accomplishments/Items in Progress:**

- February
  - Sold out Alcatraz trip scheduled for March 18.
  - February 5: (12) Seniors went to Lawrence Hall of Science in Berkeley. They experienced cyclotron, learned how helium and other gases are made, and explored the farthest reaches of the Pacific Ocean in a 3D theater.
- January 29: Celebrated Chinese New Year with an event at the Senior Center. was held on Wednesday, January 29, at the Senior Center. Tickets included lunch and traditional Lion Dancers from Concord Kung Fu Academy, along with our very own Yuen Ji Dance class. The event sold out with 100 people attending the celebration of The Year of the Rat.
- January 21, 17 Seniors went to the California Academy of Science in San Francisco. They explored the depths of a Philippine coral reef to outer reaches of space, fly through the Universe on one of the world's largest all digital planetariums, take a virtual safari in African Hall and visit with Claude the albino alligator.
- November 22, held Friends Giving Fundraising Event; more than 100 participants.
- November 22, Federal Glover gave 65 Turkey's to Friends of Hercules Senior members.
- November 6, 28 Seniors participated on a Day Trip to Old Town Sacramento via Amtrak.
- October 14, the Friends of Sr. Center held a Spaghetti Feed fundraiser & sold 100 tickets.
- October 11, we took 14 Seniors to Fleet Week celebrations.
- August 21: (28) Seniors embarked on the ferry from Vallejo to Pier 39 in San Francisco.
- July 27: (45) Seniors came to the Volunteer Appreciation luncheon at Refugio Valley Park.

<b>Project/Program:</b>	<b>Sports</b>
<b>Lead Staff:</b>	<b>Jeff Jew, Recreation Coordinator</b>





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**Description:** The department offers sports and other positive leisure activities for patrons of all ages. Sports programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves.

**Status:** In February, Sports programs brought in **\$2,868.50** in revenue.

**Sports – February enrollment**

Program	Enrollment
HNSA Basketball Skills Clinic	21
X-Fit Training	3
Skyhawks Sports	27

**Accomplishments/Items in Progress:**

- Working on activities for our Summer Activity Guide. Lining up fun and exciting sports camps, tot sports programs, and fitness training opportunities for the community.
- X-fit has a special New Year's 2 for 1 promo! Offer is good for both Adults and Lil' Ninjas.
- Winter/Spring 2020 Activity Guide has been released with exciting and fun sports programs from Skyhawks, Kidz Loves Soccer, AOSL, Hoops Never Stops Academy, and X-Fit Training! What better way to start the new year with our fitness and sports programs for participants of all ages! Programs will begin the week of January 6, 2020.
- X-Fit training began this Fall. X-Fit is a non-competitive program that helps develop gross motor skills, core strength, balance, and body control athletic atmosphere. There is a class for Adults, and one for youth (Lil' Ninja Training). X-Fit is designed to help kids get fit while overcoming obstacles and designed for all skill levels.
- X-Fit Training also offers an adult Boot Camp. This program is an inspiring, fun and challenging group fitness class designed to benefit everyone. Bringing together elements of athletic conditioning, strength training, core and functional training, body weight exercise, stretching and plyometrics. X-Fit Boot Camp is scalable to meet individual needs and is designed to improve your quality of life.
- Fall programs are starting soon. Still time to register for all of the upcoming programs!
- Summer camp programs wrapped up with HNSA basketball camp and Skyhawks Multi-Sports camp! It's been a fun summer with exciting sports programs for all ages such as; basketball, soccer, tennis, track and field, and baseball!
- Held several successful youth sports camps.
- Starlings Volleyball held successful new after-school volleyball program.

<b>Project/Program:</b>	<b>Teen/Youth</b>
<b>Lead Staff:</b>	<b>Jeff Jew, Recreation Coordinator</b>

**Description:** As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. The programs and activities at the Teen Center promote these very same goals. The Teen Youth Council (T.Y.C.) has transitioned to a new Junior Staff In Training program. The JSIT program is all about preparing teens to enter the work force. JSIT participants will assist and support the staff with Community activities and Special Events. This energetic



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group of 6th-12th graders demonstrate leadership skills through their participation at City Council meetings, interaction with the Hercules Senior Center, and the planning of Teen/Youth Special occasions. This successful program recruits active members from the Hercules Community and the Hercules Middle and High School.

**Status:** In February, the Teen Center brought in **\$5,978.10** in revenue.

Teens – February enrollment

Program	Enrollment
Online Driver's Ed Program	1
Teen Breakfast Club	6
T.H.E. S.P.O.T.	20

**Accomplishments/Items in Progress:**

- The Teen program is starting to work on EGGstravaganza event. It will be held Saturday, April 11, 2020 at the Senior Center.
- December 18: Held annual Holiday party at T.H.E. S.P.O.T. Teens enjoyed the company of their peers with delicious foods and deserts! Holiday music, movies and games were played before they were sent off on their 2 week break from school.
- August:
  - School is back in session and T.H.E. S.P.O.T. is the place to be after school! Participants will receive homework assistance, take part in cooking projects, group games, sports, video games, movies, and so much more! Come and hangout after-school in a fun and safe environment! Space is still available and enroll today!
  - Junior Staff in Training program for the 2019-2020 school year is now available for enrollment! Participants will receive job like experiences such as going through an interview process, understanding professionalism and customer service, and gaining job-like experiences working on the field. This program is perfect for teens looking to prepare for their first job opportunities. Register today!
  - Bay Area Driving School is offering an online driver's education program. This is the first step that must be completed before taking the driver's test. This course provides videos, animated driving scenarios and sample test questions. Receive a DMV approved certificate of completion. Registration for this program in ongoing.
  - August 19: T.H.E. S.P.O.T. (after-school Teen program) has begun. Participants take advantage of homework assistance, participate in cooking projects, group games, sports, video games, movies, etc.
  - Teen Dynamite Summer Camp came to an end August 9. We sent the teens off to school with a fabulous trip to Six Flags Discovery Kingdom! Campers rode roller coasters and water rides, explored the many different attractions, visited the animals, ate yummy amusement park foods and had a blast! Summer camp was so much fun and a lot of memories were made! We can't wait to see what Teen Dynamite Summer Camp has in stored for 2020!





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- July: Teen Dynamite Summer Camp had a great first month of programming.
  - Campers go on (2) field trips each week, swim at the CSC, have group games, cooking projects, video games, ping pong, air hockey, movies, and most importantly, making memories with new friends!

<b>Project/Program:</b>	<b>Facilities/Rentals</b>
<b>Lead Staff:</b>	<b>Jeff Jew, Recreation Coordinator</b>

**Description:** The City of Hercules offers many of the City's facilities for rent when not being used for City sponsored programs or services. Facility attendants also prepare facilities for the department's classes and city meetings.

**Status:** In February, facility rentals brought in **\$18,215.25** in revenue.

**Accomplishments/Items in Progress:**

- Continued to hire more Facility Attendants in preparation of the peak months coming up.
- Hired 5 new Facility Attendants, so staffing levels are getting back up to normal levels.
- We are currently in the recruitment/interview process for Recreation Specialist position. We've just conducted interviews and we hope to finalize the recruitment shortly.
- Summer rentals continue to do well.
- Ongoing recruiting for Facility Attendants has paid off. We finally are getting new staff this summer. Hopefully this will keep up.
- We continued to address work orders to improve our facilities.