

**RESOLUTION NO. 20-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERCULES  
AUTHORIZING A RECLASSIFICATION OF THE POSITION OF PLANNING  
DIRECTOR TO COMMUNITY DEVELOPMENT DIRECTOR**

**WHEREAS**, City staff conducts reviews of its job classification plan and periodically will propose updates to classifications as needed based on changes in the organization structure and service delivery needs; and

**WHEREAS**, a classification and compensations study is currently underway where all job descriptions are being reviewed and updated to ensure they reflect current duties, responsibilities, and qualifications; and

**WHEREAS**, City staff is proposing a reclassification of Planning Director to Community Development Director independent of the classification and compensation study being accepted so that staff can recruit for a full time employee to fill an upcoming vacancy; and

**WHEREAS**, a new job description for Community Development Director, attached hereto, identifies the duties, responsibilities and qualifications of the position; and

**WHEREAS**, there is no change to the salary range, therefore the Community Development Director classification will be assigned to the same salary range and grade as the Planning Director classification which is salary range 056 on the Senior Management Unrepresented salary schedule.

**NOW, THEREFORE, BE IT RESOLVED:** the City Council of the City of Hercules does hereby approve the reclassification of Planning Director to Community Development Director and authorizes the Community Development Director job description, attached hereto, be added to the City's Classification Plan and approves the assigned salary range of Grade 056 of the Senior Management Unrepresented salary schedule effective immediately after adoption of this Resolution.

The foregoing Resolution was duly and regularly adopted at a regular meeting of the City Council of the City of Hercules held on the 10th day of March, 2020 by the following vote of the Council:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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Roland Esquivias, Mayor

**ATTEST:**

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Lori Martin, Administrative Services Director &  
City Clerk