

# City of Hercules

## Meeting Minutes

### Planning Commission

111 Civic Drive  
Hercules, CA 94547

*Kenneth Morrison, Chair*  
*Dion Bailey, Commissioner*  
*Hector Rubio, Commissioner*  
*Susan Tolley, Commissioner*  
*William Wilkins, Commissioner*

Monday, December 5, 2016

7:00 PM

Council Chambers

#### I. CALL TO ORDER – ROLL CALL

Chair Morrison called the meeting to order at 7:00 p.m.

##### **Present 4 -**

Chair Kenneth Morrison, Commissioner Dion Bailey, Commissioner Hector Rubio, Commissioner Susan Tolley

#### II. PLEDGE OF ALLEGIANCE

#### III. PUBLIC COMMUNICATION

None.

#### IV. CONSENT CALENDAR

None.

#### V. PUBLIC HEARINGS

1. 18-262 **Design Review Permit #DRP 16-02** for Mica Onon to request to legalize a recently constructed 19<sup>TM</sup> tall one-story, 156 square foot art studio with a 98 square foot deck in the back portion of a single family residentially zoned lot on the hillside at 124 Topaz Court

**Recommendation:** Consider adopting Planning Commission Resolution #16-08, either denying or approving #DRP 16-02 with the conditions listed therein

Planning Director Smyth provided a brief summary of the current process of the project site. Applicant, Mica Onon, provided a description as well as provided photos of project. Applicant addressed concerns and comments from the two previous public hearings.

Chair Morrison opened the public hearing.

Members of the Planning Commission asked questions and provided comments.

**MOTION:** A motion was made by Commissioner Tolley, seconded by Commissioner Rubio, to adopt Resolution 16-08 approving #DRP 16-02 subject to conditions of approval and the amendments contained with option C as discussed.

**Aye: 3** - Chair Kenneth Morrison, Commissioner Hector Rubio, Commissioner Susan Tolley

**Abstain: 1** – Commissioner Bailey

## **VI. DISCUSSION / ACTION ITEMS**

1. Training Conceptual Planned Development Plan / Design Review Process.  
Planning Director Smyth explains the topic to the Planning Commissioners.

No formal action taken.

## **VII. PLANNING DIRECTOR REPORTS AND ANNOUNCEMENTS**

Planning Director Smyth reported on upcoming events and the status of current projects.

Report included the circulation element kickoff, minor modification to Burger King project, approval request for flower shop, Santa at the community center, and grand opening for the Bayfront Boulevard Bridge.

## **VIII. COMMISSIONER REPORTS AND ANNOUNCEMENTS**

Members of the Planning Commission provided reports and comments.

## **IX. ADJOURNMENT**

Chair Morrison adjourned the meeting at 9:12 p.m.

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Irina Galieva, Chair

Attest:

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Holly Smyth, Planning Secretary / Planning Director