



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 25, 2019

TO: Members of the City Council

SUBMITTED BY: David Biggs, City Manager
Edwin Gato, Director of Finance

SUBJECT: Public Hearing on Approving Additions, Deletions and Adjustments to the Master Fee Schedule with said Additions, Deletions and Adjustments become effective July 1, 2019

RECOMMENDED ACTION:

Open the Public Hearing, Receive a Staff Report, Take Public Testimony, Close the Public Hearing, and Adopt the following resolution (Attachment 1):

A Resolution of the City Council of the City of Hercules Approving Additions, Deletions, and Adjustments to the Master Fee Schedule with said Additions, Deletions, and Adjustments to Become Effective July 1, 2019.

COMMISSION/SUBCOMMITTEE ACTION AND RECOMMENDATION:

The Finance Commission did a full review of the FY 2019-20 Proposed City's Master Fee Schedule update at their special meeting on June 17, 2019, and completed their review with no comments to forward to the City Council.

FISCAL IMPACT OF RECOMMENDATION:

If adopted as proposed, the City's General Fund estimated increase in revenues by program are as follows:

	Old Rates	New Rates	Projected
Department Program Revenues	FY 19-20	FY 19-20	Increased by
City Clerk	5,500.00	5,665.00	165.00
Police	497,000.00	512,000.00	15,000.00
Community Development	167,094.00	171,000.00	3,906.00
Public Works	44,250.00	45,260.00	1,010.00
Parks & Recreation	1,640,800.00	1,694,200.00	53,400.00
Total	2,354,644.00	2,428,125.00	73,481.00

DISCUSSION:

The public hearing was noticed in the local newspaper on June 14, 2019. The purpose of the public hearing is to provide a formal opportunity for community input. The proposed FY 2019-20 Master Fee Schedule is available on-line on the City's website (www.ci.hercules.ca.us) and through the following link: <https://www.ci.hercules.ca.us/home/showdocument?id=12978>

The FY 2019-20 Master Fee Schedule reflects new and proposed changes to existing fees in many City departments, including a 3% inflationary adjustment based on the consumer price index (CPI) applicable to identified programs, with exceptions as follows:

- If the fee's legal basis provides limitations.
- Increase the administration fee from 10% to 20% for those fees that charge administration fees.
- In Community Development, Fire Facilities fees were increased per Resolution 19-019 and the West County Sub-Regional Transportation Mitigation Fee were increased per Resolution 19-011.
- All fees in the Building Inspection Program remain unchanged. The fees are established by the County and/or State.

The February 2018 to February 2019 Bay Area Consumer Price Increase was 3.4%. For those fees for which a CPI based adjustment is recommended, that was rounded down to 3% in Attachment 2. The April to April CPI was 4%. As such, the Council has the discretion to approve a CPI adjustment of up to 4%, and the legal notice for this matter indicated that a CPI adjustment of up to 4% was in consideration.

Such fees and charges have been determined to recover costs, but do not exceed, the City's costs for providing such services.

ATTACHMENTS:

1. Resolution
2. FY19-20 City of Hercules Master Fee Schedule