



## **STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of May 28, 2019

**TO:** Members of the City Council

**SUBMITTED BY:** Michael Roberts, Public Works Director/City Engineer  
Christopher Roke, Parks & Recreation Director

**SUBJECT:** Acceptance of the Duck Pond Park Improvement Project, Appropriating \$3,119 in Parks & Recreation Development Impact Fee Funds to Fully Fund the Project, and Authorizing the Filing of the Notice of Completion

### **RECOMMENDED ACTION:**

Adopt a resolution accepting the Duck Pond Park Improvement Project construction contract with HM Construction as complete for a total amount of \$153,462, appropriating \$3,119 in Parks & Recreation Development Impact Fee Funds to fully fund the project, and authorizing the filing of the Notice of Completion with the Contra Costa County Recorder's Office.

### **FISCAL IMPACT OF RECOMMENDATION:**

The final proposed budget for the Duck Pond Park Improvement Project is as follows:

#### Revenues:

Budget Referral Packages 17-7&8 (Play Court & Restroom Facility)	\$172,000
Parks & Recreation Development Impact Fee (DIF) FY 17-18 Budget	\$93,874
Parks & Recreation Development Impact Fee (DIF) <i>This Request</i>	<u>\$3,119</u>
Total Revenue	\$268,993

#### Expenditures:

Design Contract with Callander & Assoc.	\$38,231
Restroom Direct Purchase from CXT	\$77,300
Construction Contract with HM Construction	<u>\$153,462</u>
Total Expenditures	\$268,993

The construction contract with HM Construction was completed at the budgeted 10% contingency; however, now that the final project costs are known an appropriation of \$3,119 in Parks & Recreation Development Impact Fee funds is needed to fully fund the project including costs associated with the restroom acquisition and project design.

## DISCUSSION:

This project constructed a reduced-sized, asphalt (i.e. blacktop) half basketball court including striping, concrete walkways (i.e. sidewalk), a player's bench, ornamental fence to intercept any balls, and landscaping modifications. The project also installed a prefabricated, two room restroom, which was purchased separately from the manufacturer CXT and delivered on site.

The project was constructed by HM Construction, who was the low bidder. They are located in Hercules and have been in business for 23 years. Filing the Notice of Completion will allow the final retention payment to be made to HM Construction.

## ATTACHMENTS:

1. Resolution
2. Notice of Completion

<i>Financial Impact</i>			
<b>Description:</b> Expenditure amount not to exceed \$268,993.			
<b>Funding Source:</b>			
Parks & Recreation Development Impact Fee (DIF) Funds			\$172,000
Fund No. 247-3005-641.10-00			
General Fund (Budget Decision Packages 17-7 & 8)			\$96,993
Fund No. 100-0000-643.20-00			
<b>Budget Recap:</b>			
Total Estimated cost:	\$268,993	New Revenue:	\$
Amount Budgeted:	\$265,874	Lost Revenue:	\$
New funding required:	\$3,119	New Personnel:	\$
Council Policy Change: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			