



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 12, 2019

TO: Members of the City Council

SUBMITTED BY: Holly Smyth, AICP, Planning Director

SUBJECT: Approval of Contract Amendment No. 3 for \$15,080 with DKS for the Transportation Impact Fee Nexus Study & Circulation Element Update for a total not to exceed contract amount of \$250,094, and Appropriation of \$15,080 to cover the cost of said Amendment

RECOMMENDATION: Adopt Resolution appropriating an additional \$15,080 in funds from the General Plan Update Fees and approving Amendment No. 3 to Contract # 16-056 with DKS for a total not to exceed contract amount of \$250,094, to update the Transportation Impact Fee Study and the City's Circulation Element.

FISCAL IMPACT OF RECOMMENDATION:

Staff is recommending that the City Council amends FY 2018-19 Budget by appropriating \$15,080 of additional cost on Amendment No. 3 with DKS. There is sufficient funding for this work in General Plan Update Fees, which are collected from development projects for General Plan related activities such as the Traffic Impact Fee Nexus Study.

DISCUSSION:

Amendment No.3 and an associated funding appropriation of \$15,080 is needed for DKS's work on the Transportation Impact Fee study; specifically, to conduct additional workshops to better receive direction from Council and engage the public, and to perform more in-depth cost analysis for priority capital improvements to better capture their appropriate cost allocation. Said improvement projects include the Highway on-ramps at San Pablo and SR-4 /I-80, the Regional Intermodal Transportation Center (RITC), the RITC parking garage, and four other projects.

On October 25, 2016 the City Council approved the original contract through Resolution #16-101 awarding DKS a \$174,929 professional service contract towards updating the City's Circulation Element of the General Plan. On August 8, 2017, the Council adopted Resolution #17-065 for Amendment No.1 to complete additional intersection studies and community outreach for an additional \$22,290 for the Circulation Element. On March 13, 2018, the Council adopted Resolution #18-012 for Amendment No. 2 to add the original "optional task" of updating the Transportation Impact Fees in the amount of \$37,795 which was part of the 2016 scope of services. Proposed amendment No 3 is the first amendment to the Transportation Impact Fee Nexus study.

ATTACHMENTS:

1. Resolution
2. Contract Amendment No. 3 with Scope of Work Memorandum

Financial Impact

Description: Appropriate \$15,080 of funds from the General Plan Update Fee Revenue Account to account for Amendment No. 3 Professional Services Agreement for Circulation Element Update & Transportation Nexus Fee Study with DKS for total contract amount not to exceed \$250,094.

Funding Source: General Plan Update Fee Revenue Account 100-5238-331-17-00
Expenditure Account 100-5235-611-50-00

Budget Recap:

Total Estimated cost:	\$ 250,094	New Revenue:	\$15,080
Amount Budgeted:	\$ 235,014	Lost Revenue:	\$
New funding required:	Yes	New Personnel:	\$
Council Policy Change:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		