

El Cerrito



Hercules

February 14, 2019

Pinole

The Honorable Mayors of West Contra Costa County,
President of the Contra Costa Board of Supervisors,
Members of the West Contra Costa City Councils and
Members of the Contra Costa Board of Supervisors

Richmond

RE: 2019 West County Subregional Transportation Mitigation Program (STMP) Fee Update

Dear STMP Partners:

San Pablo

As you may know, the West Contra Costa Transportation Advisory Committee (WCCTAC) is a Joint Powers Authority (JPA) composed of West County Cities, Contra Costa County, and public transit providers BART, AC Transit and WestCAT. The JPA designates WCCTAC as responsible for managing the West County Subregional Transportation Mitigation Fee Program (STMP). This program is required by Measure J, the half-percent sales tax that funds transportation projects in Contra Costa County. STMP fees are collected so that new development pays for transportation impacts with the funds going towards transportation improvements serving West Contra Costa.

Contra Costa
County

AC Transit

For nearly two years, the WCCTAC Board, its Technical Advisory Committee (TAC), Fehr and Peers (a consulting firm), and WCCTAC staff have worked on updating the STMP. In December 2018, the WCCTAC Board accepted the 2019 Nexus Update of the STMP Impact Fee Final Report. This report provides the legal justification to update fee levels and updates the list of projects that are eligible to receive funding. At its January 2019 meeting, the WCCTAC Board authorized WCCTAC staff to circulate several documents to STMP partner agencies for action.

BART

The last major update of the STMP occurred in 2006. At that time, the five West County cities and the County each adopted implementing ordinances and signed on to a Master Cooperative Agreement. In order to implement the updated STMP program, each city and the County will again need to adopt a new ordinance and sign the new Master Cooperative Agreement.

WestCAT

WCCTAC developed these documents with the assistance of staff members on the WCCTAC TAC, who facilitated in-house reviews of the documents including by local jurisdiction's legal counsels. The documents were then further refined before the TAC made its recommendation to forward them to the WCCTAC Board for adoption. WCCTAC requests that agencies adopt an ordinance substantively similar to the Model Ordinance and authorize the signing of the new Master Cooperative Agreement. These draft documents are attached. WCCTAC has also worked closely with its member agencies to develop a set of Administrative Guidelines to provide a resource for local agency and WCCTAC staff on day-to-day operational details. These are also included as reference.

WCCTAC requests that member agencies agendaize these documents for their councils/board in February and March with the intent of adoption by April 30, 2019, so that the new fees may go into effect on July 1, 2019. WCCTAC staff and its consultants can be present at Council/Board of Supervisors meetings to make a presentation and/or respond to questions.

Should you have any questions or additional needs, please do not hesitate to contact me (510.210.5933, jnemeth@wcctac.org) or WCCTAC's project manager for this update, Leah Greenblat (510.210.5935 or LGREENBLAT@wcctac.org).

Sincerely,



John Nemeth
Executive Director, WCCTAC

Attachments:

1. Final Report of the 2019 Nexus Update of the Subregional Transportation Mitigation Program (STMP) Impact Fee
2. New Master Cooperative Agreement
3. Model Ordinance
4. Administrative Guidelines

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