

Decision Package Status Update

FY 2018/19

Quarterly Update

February 18, 2018

Decision Package/ Budget Referral	Amount Appropriated	Status
Prior Year		
Designation for Reusable Bags (remaining)	19,000	Additional bags have been purchased in FY 2018/19.
DP 16-1 Records Management	50,000	An update of the Records Retention Schedule was approved by the City Council on 4/24/2018. Records destruction pending per that new schedule before determining the scope of the new records management system.
DP 17-9 Former HMU Customer Light Exchange	150,930	Completed.
18-8 Community Center Gym Floor Covers [One-Time]	14,000	This funding was applied to the emergency replacement of basketball hoops.
18-10 Implement Citywide Cash Receipt System & Navaline "Click2Gov" [One-Time]	50,000	Combined with 18-12 below. The training component has been implemented. A new check scanner system has been implemented and other enhancements are being reevaluated as a result.
18-12 Naviline Financial System Enhancement [One-Time]	0	See 18-10 above.
ADP 17-1 Hazard Mitigation Plan Update	40,000	Underway as of 1 st quarter 2019.
BR 17-7 Basketball Court (remaining balance for construction)	18,000	Project is substantially complete with opening to be set for March.
BR 17-8 Restroom Facility in Duck Pond Park (remaining balance for construction)	121,000	Project is substantially complete with opening to be set for March.
18-6 Comprehensive Class & Comp Study [One-Time]	60,000	Draft study being reviewed. Completion targeted for 1 st Quarter 2019.
18-13 Update Traffic Impact Fee Nexus Study/Circulation Element Update Impl [One-Time]	37,750	City Council workshop held in February and potential adoption of new fees in March 2019.
ADP 18-6 Purchase & Install New Aerator Fountains in Refugio Lake (to be funded from Citywide LLAD)	50,000	To be implemented with 18-7 below.
18-7 Dredge Refugio Lake (to be funded from Citywide LLAD)	200,000	Design and permitting underway.
Decision Packages		
19-1 Police Department Over Hire	65,000	On-going.
19-2 Golf Club Fund (including BR#19-18 Contribution)	11,000	\$1K check sent to HHS Robotics Club in Sept. Portion of \$10K applied to replacement Basketball Hoops.
19-3 Employee Labor Agreements [On-going \$221,000; One-Time \$281,000]	502,000	New Pay Plans & Teamster MOU approved 10/23/2018; POA MOU approved 11/13/2018.
19-4 Comprehensive Class and Comp Study Implementation (Classification Component)	60,000	Class & Comp draft study received and under review. Likely consideration of implementing actions in 1 st quarter 2019.

19-5 Library Extra Hours Funding	27,917	Extra hours implemented.
19-7 Paint Senior Center Exterior	20,000	Completed.
19-8 Re-establish Traffic Enforcement Program	5,000	Officer assigned.
19-9 Re-establish Detective Sergeant Position	11,000	Sergeant assigned.
19-10 Samara Terrace Improvements	19,000	New flooring installed; other improvements pending.
19-11 Chairs & Table Replacement Community Center	25,000	Cahir replacement completed; tables to be ordered.
19-12 Hannah Ranch Kidz Center Improvements	75,000	First step of work completed; second step underway; final phase to be completed after school is out for the summer.
19-13 Permanent Stage in Gym	30,000	Substantially complete.
19-14 Pool Variable Frequency [\$25,000 One-time Capital Cost; \$50,000 Annual Expense Reduction]	25,000	Completed.
19-15 Update of Personnel Rules	30,000	Special Counsel development of draft personnel rules underway.
19-16 Radio Upgrades & Programming	22,440	Radio upgrades by East Bay Regional Communications Authority radio upgrades to be done in Pinole, San Pablo, and Hercules concurrently. Likely 1 st quarter 2019.
19-17 Cable Broadcast Capital Equipment	39,000	Completed, cable broadcasting to resume February, 2019.
19-18 Council Chambers Equipment Replacement	6,000	Completed.
19-19 Earthquake Insurance Additional Facilities	32,000	Facilities added to policy and coverage in effect.
19-20 First Responder Vehicle AED's	30,000	Purchase and installation targeted for 1 st quarter 2019.
Alternate Decision Packages		
ADP 19-1 Pension IRS Section 115 Trust Annual Contribution as a % of Payroll [On-Going]	57,074	Contribution made.
General Fund Balance Decision Packages		
GFDP 19-1 Capital Project Designation	100,000	Designation made.
GFDP 19-2 Reserve For Restricted Planning Funds (Increase)	70,100	Designation increased.
GFDP 19-3 OPEB Trust Contribution	200,000	Contribution made.
GFDP 19-4 Pension IRS Section 115 Trust	1,000,000	Contribution made.
GFDP 19-5 Addition to Fiscal Neutrality Reserve	269,594	Transfer made.
Budget Referrals		
BR 19-2 Modernization of the Teen Center	25,000	Options being evaluated.
BR 19-3 Increase Minimum Wage for Employees	15,000	To be considered as part of class & comp.
BR 19-4 Police Dept. Addition of Sworn Officers	130,000	Hiring for additional position underway.
BR 19-13 Increase Fiscal Neutrality Fund From 2 to 3 Months	1,228,223	Transfer made.
BR 19-14 Resurface Refugio Park Tennis Courts	140,000	To be undertaken in Spring 2019.
BR 19-15 Chairs for the Library	7,500	Completed.
BR 19-16 Enhance Pedestrian Access Walkway	25,000	Scheduled for 4 th quarter 2019.

BR 19-17 Traffic Calming Improvements	50,000	Conceptual design of Hercules Avenue traffic calming approved by City Council on October 23, 2018, final design underway. Design for Sycamore/San Pablo and Sycamore/Civic underway.
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