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**COMMUNITY & LIBRARY SERVICES COMMISSION**

**I. SPECIAL MEETING – 6:30 P.M. – NO SPECIAL MEETING**

**II. CALL TO ORDER – ROLL CALL - 6:30 P.M.**

**II. WORKSHOP**

None

**III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – SPECIAL MEETING**

Called to order at 7:00p.m

Commissioners Ward-Jackson, Chen, Campbell-Miller, Carpena and Nguyen were present.

Staff Christopher Roke, Parks & Recreation Director and Library Manager Lynne Noone were present.

**IV. PLEDGE OF ALLEGIANCE**

**V. INTRODUCTIONS/PRESENTATIONS**

1. City Clerk and Director of Administrative Services administered the Oath of Office for the newly appointed and re-appointed Community and Library Services Commissioner members: Han Chen, Brian Campbell-Miller & Rhordora Carpena.
2. Library Manager, Lynne Noone, delivered a power point presentation on the Library from 2018. The presentation outlined highlights from 2018, Community celebrations, a variety of programs, storytime, teen programming, technology, Summer Reading festival, International Collection, Lucky Day Collection, Digital Collections, expanded databases a farewell to fines and a look at what's to come in 2019.

**VI. AGENDA ADDITIONS/DELETIONS**

None

**VII. PUBLIC COMMUNICATION**

None

**VIII. DIRECTOR REPORT**

1. Parks and Recreation Monthly Report (November)

2. Library Monthly Report (December)

**IX. CONSENT CALENDAR**

1. Minutes: December 10, 2018 Meeting

**MOTION:** Commissioner Campbell-Miller moved to approve the consent calendar. Commissioner Chen seconded the motion. Motion passed 5-0.

**X. DISCUSSION AND/OR ACTION ITEMS**

1. Election of Chair and Vice Chair of the Community and Library Services Commission

**MOTION:** Commissioner Nguyen moved to approve Commissioner Campbell-Miller as the new Chair for the Community and Library Commission. Commissioner Chen seconded the motion. Motion passed 5-0.

**MOTION:** Commissioner Campbell-Miller moved to approve Commissioner Chen as the new Vice Chair for the Community and Library Commission. Commissioner Carpena seconded the motion. Motion passed 5-0.

**MOTION:** Commissioner Campbell-Miller moved to continue the meeting with the Chair and Vice Chair remaining the same with the reseating taking place for the February meeting. Commissioner Nguyen seconded the motion. Motion passed 5-0.

2. Nonprofit Group Renewals

- a. Hercules Education Foundation:

- Commissioner Ward-Jackson recused herself for the vote.

**MOTION:** Commissioner Campbell-Miller moved to approve the renewal of the Hercules Education Foundation as a City recognized Nonprofit group. Commissioner Carpena seconded the motion. Motion passed 4-0, with 1 recusal.

- b. Friends of the Hercules Library and

- c. Hercules Library Foundation:

- Commissioner Campbell-Miller recused himself for the vote.

**MOTION:** Commissioner Chen moved to approve the renewal of both the Friends of the Hercules Library and the Hercules Library Foundation as City recognized Nonprofit groups. Commissioner Ward-Jackson seconded the motion. Motion passed 4-0, with 1 recusal.

- d. Friends of the Hercules Senior Center:

- Commissioner Chen recused himself for the vote.

**MOTION:** Commissioner Nguyen moved to approve the renewal of the Friends of the Hercules Senior Center as a City recognized Nonprofit group. Commissioner Carpena seconded the motion. Motion passed 4-0, with 1 recusal.

- e. Bayfront Chamber of Commerce:
- f. Chinese Association of Hercules:
- g. Hercules Lions Club:
- h. Hercules Senior Citizens Club: and
- i. Rotary Club of Hercules

**MOTION:** Commissioner Chen moved to approve the renewal of the Hercules Education Foundation as a City recognized Nonprofit group. Commissioner Campbell-Miller seconded the motion. Motion passed 5-0.

**XI. COMMISSION REPORTS AND ANNOUNCEMENTS**

1. Joint Commissioner Training: January 23, 2019, in the Council Chambers
2. County Seat discussion: Commissioner Campbell-Miller brought up stepping down from the County Seat as he has taken a job with Crockett Library. That leaves a vacancy for Hercules.
3. Lynne Noone has nominated Commissioner Nguyen for the Cesar Chavez award. The Contra Costa County Board of Supervisors presents the Contra Costa County Youth Hall of Fame Awards annually. These awards are geared towards recognizing outstanding young CCC residents between the ages of 12 and 18. Nominees should demonstrate exemplary behavior in one of the five categories:

Good Samaritan, volunteerism, teamwork, leadership and civic engagement, and perseverance. Nina has been nominated for leadership, volunteerism and civic engagement.

4. Welcome to the Commission, Commissioner Carpena!

**XII. FUTURE AGENDA ITEMS**

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**XIII. ADJOURNMENT**

Chair Ward Jackson adjourned the meeting at 8:18pm.

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Dr. Evangelia R. Ward-Jackson

Attest

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Christopher Roke  
Parks & Recreation Director