

**Community & Library Services Commission Minutes**

April 9, 2018

6:30 p.m. Workshop

7:00 p.m. Meeting

**Hercules City Hall**

111 Civic Drive

Hercules, CA 94547

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**COMMUNITY & LIBRARY SERVICES COMMISSION - AGENDA**

**I. CALL TO ORDER – ROLL CALL - 6:30 P.M.**

**II. WORKSHOP**

Called to order at 6:35p.m.

Teen Programs – Jeff Jew and Samantha Cole came to the meeting to discuss the status of Teen programs, how they are going, what their plans are, and where they'd like to see the program go.

Staff outlined the new program changes this year, including Breakfast Club in the morning at the Teen Center. They discussed the changes in the upcoming summer camp program, and the change in the TYC program becoming more of a Jr Leader in Training program to give more hands on job skill experience to the teens.

Staff also discussed some of the events that TYC hosts annually like the Halloween Carnival, the Winter Wonderland Workshop and the Eggstravaganza. They also discussed the 10 year Anniversary of the Teen Center, and the need to ride the trends with what is happening with registrations. In particular watching the ages of registrations. Overall it was a great discussion and the Commissioners were appreciative of the work they are doing.

**III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA**

Called to order at 7:01p.m.

Commissioners Ward-Jackson, Chen, Campbell-Miller and Nguyen were present.

Staff Christopher Roke, Parks & Recreation Director, and Lynne Noone, Library Manager were present.

**IV. PLEDGE OF ALLEGIANCE**

**V. INTRODUCTIONS/PRESENTATIONS**

Presentation: Staff in the Spotlight, Richardson Santos – G.E.M. Award recipient.

Richardson “Arjo” Santos was the staff GEM award winner for the month of March. Arjo was recently promoted to Facilities Specialist. His main responsibility is to be the liaison of Parks and Recreation and the go between the staff, the department and the

renter. Arjo is tasked with collecting payments for security, insurance, meeting with the renters, supervising facility attendants (staff), processing refunds, and watching over the City's assets...the facilities.

He is a Hercules resident and graduate of John Swett HS. Arjo is the oldest of 3 siblings with a younger sister (16) and younger brother (11). He likes to play sports, he is interested in photography and enjoys riding his motorcycle. He likes to travel as well.

**VI. AGENDA ADDITIONS/DELETIONS**

None

**VII. PUBLIC COMMUNICATION**

None

**VIII. DIRECTOR REPORT**

1. Parks and Recreation Monthly Reports (February and March)
2. Library Manager Monthly Report (February and March)

**IX. CONSENT CALENDAR**

1. Minutes: February 8, 2018 Meeting

**MOTION:** Commissioner Campbell-Miller moved to approve the consent calendar. Commissioner Nguyen seconded the motion. Motion passed 4-0.

**X. DISCUSSION AND/OR ACTION ITEMS**

None

**XI. COMMISSION REPORTS AND ANNOUNCEMENTS**

Chair Ward-Jackson mentioned the Hercules Education Foundation meeting attended by several PTA Presidents in Hercules. And an unofficial Dog Park at the end of Pheasant.

Commissioner Campbell-Miller brought up May the Fourth Be With You Day 5/4, and the Clean Up Day 5/5.

**XII. FUTURE AGENDA ITEMS**

1. Friends of Hercules Sr. Center request for fee waiver.
2. Tour of Ohlone and Foxboro to see progress on facilities.

**XIII. ADJOURNMENT**

8:01pm