



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of July 11, 2017

TO: Members of the City Council

SUBMITTED BY: Lori Martin, Administrative Services Director/City Clerk

SUBJECT: City Council Rules of Procedure, Sections 2.8, 4.7, 6, 7 and 8

RECOMMENDED ACTION:

Review and Approve Final Version of the Council Rules of Procedure, Sections 2.8, 4.7 and 6 as amended at the May 23, 2017 City Council meeting, and review and recommend changes to Sections 7 and 8, if any.

COMMISSION/SUBCOMMITTEE ACTION AND RECOMMENDATION:

There was no commission or subcommittee review of this item.

FISCAL IMPACT OF RECOMMENDATION:

There is no fiscal impact associated with review of the Council Rules of Procedure.

DISCUSSION:

At the May 23, 2017 City Council meeting, City Council reviewed and made amendments to Council Rules of Procedure Sections 4.7 and 6 and directed staff to bring back the amended Sections 4.7 and 6 in final form for approval. The Council also directed moving portions of renumbered Section 6.4 regarding City Attorney functions to Section 2.8. In addition, the Council directed staff to provide Council Rules of Procedure Sections 7 and 8 for a first look and review. Included with this staff report is a red-lined and clean version of Council Rules of Procedure Sections 2.8, 4.7 and 6 for consideration of approval. In addition, for City Council review, Sections 7 and 8 are included.

BACKGROUND:

- January 26, 2017 – City Council adopted amendments to Council Rules of Procedure Sections 1 -4, with the exception of 4.7.
- March 14, 2017 – City Council made amendments to Council Rules of Procedure Section 5.
- April 25, 2017 – City Council adopted amendments to Council Rules of Procedure 5 and made amendments to Sections 4.7 and 6.
- May 23, 2017- City Council made amendments to Council Rules Sections 2.8, 4.7 and 6.
- July 11, 2017 – Council Rules of Procedure Sections 2.8, 4.7 and 6 in final form are presented to City Council for approval. Sections 7 and 8 are brought forward for a first look.

ATTACHMENTS:

1. Attachment 1 – Council Rules of Procedure Sections 2.8, 4.7 and 6 (Redlined Version)
2. Attachment 2 – Council Rules of Procedure, Sections 2.8, 4.7 and 6 (Clean Version)
3. Attachment 3 – Council Rules of Procedure, Sections 7 and 8 for review
4. Attachment 4 – Council Rules of Procedure, Sections 7 and 8 with comments from City Attorney.