



## **STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Regular Meeting of July 11, 2017

**TO:** Members of the City Council

**SUBMITTED BY:** Lori Martin, Administrative Services Director/City Clerk

**SUBJECT:** City Council Regular Meeting Dates for 2017

### **RECOMMENDED ACTION:**

Review the schedule of City Council Regular Meeting Dates in 2017.

### **COMMISSION/SUBCOMMITTEE ACTION AND RECOMMENDATION:**

There was no commission or subcommittee review of this item.

### **FISCAL IMPACT OF RECOMMENDATION:**

There is no fiscal impact associated with this item.

### **DISCUSSION:**

The City Council traditionally goes dark for one or two meetings in August of each year to allow for vacations, and generally cancels the second meetings in the months of November and December if they fall on holiday weeks.

By consensus of the City Council at the regular meeting of January 10, 2017, City Council cancelled the regular meetings of August 22, 2017 and December 26, 2017 and left the regular meeting of November 28<sup>th</sup> set tentatively giving direction to staff to bring the meeting calendar back for review at the July 11, 2017 regular meeting.

Currently, the City Council will meet once in the month of August on its regular meeting date of August 8, 2017 and once in the month of December on its regular meeting date of December 12<sup>th</sup>. Up for review and consideration by City Council is whether to leave the regular meeting of November 28<sup>th</sup> on the calendar or cancelling this meeting due to the scheduled holiday closure dates in November. In addition up for review and consideration by City Council is whether to go dark both meetings in August or to meet only on the 1<sup>st</sup> Tuesday in August (August 8, 2017).

Attached is a 2017 Calendar showing all City Council and Commission meeting dates and dates when City Offices are closed due to holidays.

### **ATTACHMENTS:**

## 1. Calendar