

**EXHIBIT A**  
**Draft SB 1383 Workplan between Member Agencies and RecycleMore**

**January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
<b>General Provisions</b>							
18981.2 (a)	Enforceable Ordinance	Adopt enforceable ordinances consistent with the requirements of chapter to mandate organic waste generators, haulers and entities to comply with requirements	Member Agencies		One-time; 1/1/2022	Completed	Store in individual member agency Implementation Records.
<b>Article 3. Organic Waste Collection Services</b>							
18984.1 (a)	Organic Waste Collection	Implement a three-container organic waste collection service and providing a green container (organics), a blue container (recycling), and a gray container to each generator (solid waste)	Member Agencies	Haulers	One time; 1/1/2022	Completed	Indicate in individual member agency Implementation Records.
18984.5 (a)	Contamination	Monitor the containers provided to the generators using three-container service to minimize contamination	RecycleMore	Haulers	7/1/2022	Inspection and Enforcement Program in development w/RecycleMore, cities, Haulers & subs	Written plan and agreement with Haulers. El Cerrito to have their own plan with credit back based on 7.5% from PCA rate structure
18984.5 (b)	Contamination Monitoring	Conduct a route review for prohibited container contaminants on randomly selected collection route <b>annually</b> . Containers may be randomly selected along a hauler route. This section should not be construed to require that every container on a hauler route must be sampled annually. Contact or written notice to generator upon discovering contaminants (left at door, gate and/or through mail, email, or electronic message) is required	RecycleMore	Haulers and Sub-consultant	7/1/2022; Annually	Inspection and Enforcement Program in development w/ RecycleMore, cities, Haulers and subcontractors	Written plan and agreement with Republic and their sub-consultant (i.e., Cascadia) El Cerrito to have their own plan with credit back based on 7.5% from PCA rate structure
18984.7 (a)-(b)	Container Colors	Provide collection containers to generators that comply with container color requirements specified in SB 1383	Member Agencies	Haulers	1/1/2022 1/1/2036	Bin & cart color changes implemented with both haulers for newly purchased containers, and	Current container orders are in compliance.

**EXHIBIT A**  
**Draft SB 1383 Workplan between Member Agencies and RecycleMore**

**January 2024**

Section Reference	Type of Requirement	Requirement	Responsible Party	Delegation	Frequency	Action Item(s)	Deliverables
						all containers by 2036.	
18984.8 (a)-(c)	Container Labeling	Place a label on each new container or lid provided to generators consistent with the applicable container collection requirements and limitations of this article specifying what materials are allowed to be placed in each container and items that are prohibited container contaminants for each container	Member Agencies	Haulers	7/1/2022	Bin & cart label updates by Haulers for newly purchased containers and all containers by 2036.	Current container orders are compliant. Planning a relabeling project for existing.
18984.11	Waivers	Waive a commercial business' obligation to comply with some or all of the organic waste requirements due to: <ul style="list-style-type: none"> <li>- De Minimis organic waste (&lt;20 gallon or &lt;10 gallon per week)</li> <li>- Physical Space</li> </ul>	RecycleMore/ Member Agencies		1/1/2022	RecycleMore has coordinated the waiver process with Member Agencies and Haulers.	Store in individual member agency Implementation Records.
<b>Article 4. Education and Outreach</b>							
18985.1 (a)	Outreach – Organic Waste Generators	Provide the following: information on organic waste generators requirements to properly separate materials in appropriate containers, methods for prevention of organic waste, recovering organic waste on site, community composting and any other local requirements, information on methane reduction benefits, the methods of organic waste recovery, the organic waste collection service uses, list of approved haulers, and how to recover organics, public health and safety and environmental impacts, information for edible food	RecycleMore/ Member Agencies	RecycleMore & Haulers	Prior to 2/1/2022; Annually	RecycleMore and Hauler Websites, Postcards, Letters to non-compliant, commercial & MFD toolkits	<u>Print:</u> 1) SB 1383 Postcards to commercial & residential generators 2) SB 1383 Fact Sheet 3) Organic Waste Recycling Poster (Republic Services) 4) Comprehensive Residential & Commercial Guide Brochure (Republic Services) 5) Multifamily Multipage Guide (Republic Services) 6) Composting at Home Brochure 7) Compost Giveaway Flyer (Republic Services) 8) Recycling Directory

**EXHIBIT A****Draft SB 1383 Workplan between Member Agencies and RecycleMore****January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
		recovery programs, information regarding self-hauling requirements					<p>9) Quarterly Newsletters (Republic Services &amp; EBS)</p> <p><u>Website:</u></p> <p>10) Online Recycling Guide/What Goes in Each Cart</p> <p>11) SB 1383 Compliance Pages (Businesses/ Multifamily Property Owners / Residents / Residents in Multifamily Properties</p> <p>12) Backyard Composting info &amp; resources</p> <p>13) Compost Giveaway (Republic Services)</p> <p>14) Curbside Organics &amp; Food Scrap Pail Program</p> <p>15) Online Business Self-Reporting Form / Self-Haul / Waivers</p> <p>16) School Recycling and Classroom Educational Programs/Organic Recycling at Schools</p> <p>17) Garbage Collection Services Hauler Contact Information Resources</p> <p><u>Social Media:</u></p> <p>18) SB 1383 Post 1/3: It's Coming</p> <p>19) SB 1383 Post 2/3: Food Waste/Climate Change/Methane Education</p> <p>20) SB 1383 Post 3/3: It's Here/Are You Ready?</p> <p>21) Various postings on the following:</p> <p>a. Alternative suggestions and Awareness for Reducing, Reusing and Recycling</p> <p>b. Food Savings/ Sustainability/Waste Reduction Tips</p> <p>c. Ideas for repurposing food scraps</p>

**EXHIBIT A**  
**Draft SB 1383 Workplan between Member Agencies and RecycleMore**

**January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
							d. Compost Giveaway for Residents/ Compost Workshop/ Discount Compost Bin Program
18985.2 (a)	Outreach – Edible Food Recovery	Develop a list of food recovery organizations and food recovery services operating within the jurisdiction and maintain the list on the jurisdiction's website	RecycleMore		On or before 2/1/2022	List is completed and website updated. Cities to add info on their websites.	RecycleMore has contacted all Food Recovery Organizations that serve the region to clarify their acceptance & contact info.
18985.2 (b)	Outreach – Edible Food Recovery	Provide commercial edible food generators that generate edible food with the following information: details about the edible food recovery program, information about commercial edible food generators, requirements and about food organizations and services operating within the jurisdiction and where a list of all services can be found	RecycleMore		Annually	Website, Tier 1 letters	RecycleMore is finalizing the Tier 1 Letters to send out
<b>Article 7. Regulation of Haulers</b>							
18988.1 (a)	Reporting	Require haulers to identify the facilities to which they will transport organic waste	RecycleMore	Haulers	On or before 2/1/2022	Information ready for reporting	Indicate in individual member agency Implementation Records.
18988.1 (b)	Enforceable Ordinance	If a jurisdiction allows generators to self-haul organic waste, adopt an ordinance or a similarly enforceable mechanism	Member Agencies		Completed	Individual Ordinances allow self-haul	Indicate in individual member agency Implementation Records.
<b>Article 8. CALGreen Building Standards and Model Water Efficient Landscape Ordinance (MWELO)</b>							
18989.1(a)	Enforceable Ordinance	Adopt an ordinance or enforceable requirement complying with	Member Agencies		On or before 2/1/2022	To be evaluated by each	Indicate in individual member agency Implementation Records.

**EXHIBIT A**  
**Draft SB 1383 Workplan between Member Agencies and RecycleMore**

**January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
		CalGreen Code Sections 4.410.2, 4.408.1, or 5.408.1				Member Agency	
18989.2(a)	Enforceable Ordinance	Adopt an ordinance or other enforceable requirement that requires compliance with the Model Water Efficient Landscape Ordinance	Member Agencies		On or before 2/1/2022	To be evaluated by each Member Agency	Indicate in individual member agency Implementation Records.
<b>Article 10. Jurisdiction Edible Food Recovery Programs, Food Generators, and Food Recovery</b>							
18991.1	Edible Food Recovery	Implement an edible food recovery program including: educating edible food generators, increase access to food recovery organizations and food recovery services, monitor commercial edible food generators compliance, increase edible food recovery capacity (if needed)	RecycleMore	County & Sub-consultant	9/1/2022	RecycleMore is working with RecycleSmart & the County for the regional program.	RecycleMore will educate food generators about edible food recovery organizations through a brochure with information on which organizations to partner with and how to track donations.  RecycleMore has contracted with Abbe & Ass. to assist in the Edible Food Recovery Plan for West County.
18991.1 (b)	Edible Food Recovery	Jurisdictions may fund actions taken to comply with this section through franchise fees, local assessments or other funding mechanisms	RecycleMore/ Member Agencies		One time; Assessed as needed	N/A; informational	
<b>Article 11. Capacity Planning</b>							
18992.1 (b)	Organic Waste Recycling Capacity Planning	A jurisdiction contacted by a county pursuant to subdivision shall respond to the county's request for the information necessary to comply with the requirements of this article	RecycleMore	County	120 days of receiving request from County	N/A; respond to County as needed	
18992.1 (d)	Organic Waste Recycling Capacity Planning	If a county determines that organic waste recycling capacity, each jurisdiction that lacks sufficient capacity is required to submit an implementation schedule to the Department that demonstrates how it will ensure there is enough available capacity to recover the organic waste currently disposed	RecycleMore	County	As needed	N/A; respond to County as needed	
18992.2 (c)	Edible Food Recovery Capacity Planning	If a county identifies that new or expanded capacity is needed to recover the amount of edible food identified, each jurisdiction within that	RecycleMore	County	As needed	N/A; respond to County as needed	

**EXHIBIT A**  
**Draft SB 1383 Workplan between Member Agencies and RecycleMore**

**January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
		county that lacks capacity shall submit an implementation schedule to the Department that demonstrates how it will ensure there is enough new or expanded capacity to recover the edible food currently disposed					
<b>Article 12. Procurement of Recovered Organic Waste Products</b>							
18993.1 (a) (e)	Recovered Organic Waste Product Procurement	Procure quantity of recovered organic waste products that meets or exceeds its current annual recovered organic waste product procurement target. City shall comply with requirement by directly procuring recovered organic waste products or requiring, through written contract, that a direct service provider to the jurisdiction to procure recover organic waste products and provide written documentation	Member Agencies		1/1/2022; Annually	To be evaluated and implemented by each Member Agency	Indicate in individual member agency Implementation Records.
18993.3 (b)	Recycled Paper Content Procurement	Procure paper products, and printing and writing paper, consistent with the requirements of Sections 22150-22154 of the Public Contract Code	Member Agencies		1/1/2022; Ongoing	To be evaluated and implemented by each Member Agency	Store in individual member agency Implementation Records.
18993.3 (c)	Recycled Paper Content Procurement	Require businesses from whom it purchases paper products and printing to certify in writing the minimum percentage of postconsumer paper products and printing and writing paper offered or sold to jurisdiction	Member Agencies		1/1/2022; Ongoing	To be evaluated and implemented by each Member Agency	Store in individual member agency Implementation Records.
<b>Article 13. Reporting</b>							
18994.1 (a)	Reporting	Report to the department a copy of ordinances adopted pursuant to this chapter and the contact information for the person responsible for compliance with the container color requirements	RecycleMore/ Member Agencies		4/1/2022	Completed	Store in individual member agency Implementation Records.
18994.2 (a)	Reporting	Report for the period covering the entire previous calendar year	RecycleMore		10/1/2022; 8/1/2023		First Program reporting 10/1/22 and 8/1 thereafter.

**EXHIBIT A**  
**Draft SB 1383 Workplan between Member Agencies and RecycleMore**

**January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
					and annually thereafter	RecycleMore is working with the Haulers and will be prepared to report.	
<b>Article 14. Enforcement Requirements</b>							
18995.1 (a) (1) (A)	Enforcement	Have an inspection and enforcement program that is designed to ensure overall compliance with this chapter and complete a compliance review of all garbage accounts for commercial businesses that generate two cubic yards or more per week of solid waste and determine compliance, as well as conduct route reviews, and contamination requirements	RecycleMore/Mem ber Agencies	Haulers – Initial Inspections  NOV – RecycleMo re  Citations – Member Agencies	1/1/2022; Annually	Inspection and Enforcement Program in development with RecycleMore and Haulers	Store in individual member agency Implementation Records.
18995.1 (a) (2)	Enforcement	Conduct inspection of Tier 1 commercial edible food generators and organizations 2022, and Tier 2 on or after January 1, 2024	RecycleMore	Sub- consultant	1/1/2022; 1/1/2024	Inspection and Enforcement Program to be implemented	Store in individual member agency Implementation Records.
18995.1 (a) (3)	Enforcement	Inspect, conduct route or compliance reviews when investigating a complaint	RecycleMore		1/1/2022	RecycleMore will follow-up on complaints.	Store in individual member agency Implementation Records.
18995.1 (a) (4)	Enforcement	Provide educational material describing the applicable requirements of this chapter in response to violations	RecycleMore		1/1/2022- 12/31/2023	Inspection and Enforcement Program to be implemented	Store in individual member agency Implementation Records.
18995.1 (a) (5)	Enforcement	Enforce this chapter in response to violations	RecycleMore		1/1/2024	Inspection and Enforcement Program to be implemented	Store in individual member agency Implementation Records.
18995.1 (a) (6)	Enforcement	At least every five years from the date of issuance, verify through inspection that commercial businesses are meeting de minimis and physical space waivers for compliance	RecycleMore		Every 5 years	Inspection and Enforcement Program to be implemented	Store in individual member agency Implementation Records.
18995.1 (b)	Enforcement	Conduct a sufficient number of route reviews and inspections of entities described in this section to	RecycleMore/	Haulers & Sub- consultant	Ongoing	Inspection and Enforcement Program in	Store in individual member agency Implementation Records.

**EXHIBIT A****Draft SB 1383 Workplan between Member Agencies and RecycleMore****January 2024**

<b>Section Reference</b>	<b>Type of Requirement</b>	<b>Requirement</b>	<b>Responsible Party</b>	<b>Delegation</b>	<b>Frequency</b>	<b>Action Item(s)</b>	<b>Deliverables</b>
		adequately determine overall compliance with this chapter				development with RecycleMore and Member Agencies	
18995.1 (c)	Enforcement	Generate a written or electronic record for each inspection, route review, and compliance review conducted pursuant to this chapter	RecycleMore	Haulers & Sub-consultant	Ongoing	Inspection and Enforcement Program in development with RecycleMore and Member Agencies	Store in individual member agency Implementation Records.
18995.1 (d)	Enforcement	Documentation of route reviews, compliance and inspection reviews, as well as other records of enforcement shall be maintained in the <b>Implementation Record</b> . Records will include copies of all documentation, enforcement actions, date of violation, date of compliance and educational materials	RecycleMore	Haulers & Sub-consultant	Ongoing	Inspection and Enforcement Program in development with RecycleMore, Hauler and Member Agencies	Store in individual member agency Implementation Records.