

City of Hercules

111 Civic Drive
Hercules, CA 94547



Meeting Agenda

Monday, October 14, 2019

7:00 PM

SPECIAL WORKSHOP - NONE
REGULAR MEETING - 7:00 P.M.

Council Chambers

Community and Library Services Commission

Chair Brian Campbell-Miller
Vice Chair Han Chen
Commissioner Evangelia Ward-Jackson
Commissioner Rhodora Carpena
Commissioner Nina Nguyen

I. SPECIAL MEETING - NONE

II. WORKSHOP - NONE

III. REGULAR MEETING - 7:00 P.M. - CALL TO ORDER - ROLL CALL

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

VI. AGENDA ADDITIONS/DELETIONS

VII. PUBLIC COMMUNICATIONS

VIII. DIRECTOR REPORT

1. [19-745](#) Parks and Recreation Monthly Report (September)

Attachments: [MONTHLY REPORT - PR - September 2019](#)

2. [19-761](#) Library Manager Monthly Report (September)

Attachments: [MONTHLY REPORT - Library - September 2019.doc](#)

IX. CONSENT CALENDAR

1. [19-746](#) Minutes: September 9, 2019 Meeting

Attachments: [MINUTES-CLSC-September 2019 - 190909](#)

X. DISCUSSION AND/OR ACTION ITEMS

1. [19-747](#) Nonprofit Group Presentation - Sister City
2. [19-749](#) Nonprofit Group Presentation - Historical Society
3. [19-748](#) Nonprofit Group Presentation - Library Foundation
4. [19-750](#) Nonprofit Group Presentation - Friends of the Library
5. [19-751](#) Trunk or Treat Update

XI. COMMISSIONER REPORTS AND ANNOUNCEMENTS

XII. FUTURE AGENDA ITEMS

1. [19-762](#) Nonprofit Group Presentation - Bayfront Chamber
2. [19-753](#) Nonprofit Group Presentation - Hercules Lions Club
3. [19-754](#) Nonprofit Group Presentation - Community Garden
4. [19-755](#) Nonprofit Group Presentation - Chinese Association
5. [19-756](#) Nonprofit Group Presentation - Senior Citizen's Club
6. [19-757](#) Duck Pond Park

XIII. ADJOURNMENT

The next Regular Meeting of the Commission will be held on Wednesday, November 6, 2019 at 7:00 p.m. in the Council Chambers. A Special Meeting may proceed the Regular Meeting in the form of a Workshop at 6:30 p.m. and Regular Meeting at 7:00 p.m.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports from the City's website at www.ci.hercules.ca.us and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215.

Posted: October 10, 2019

THE COMMISSION ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING COMMISSION MEETINGS

SPECIAL ACCOMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a commission meeting, please contact the City Clerk at 510-799-8215 at least 48 hours prior to the meeting.

AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the Commission otherwise may make comments during the Public Communication period of the meeting.

AGENDA POSTING: Agendas of regular commission meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center, Hercules Post Office, and on the City's website (www.ci.hercules.ca.us),

PUBLIC COMMUNICATIONS: Persons who wish to address the Commission should complete the speaker form prior to the Commission's consideration of the item on the agenda.

Anyone who wishes to address the Commission on a topic that is not on the agenda and is relevant to the Commission should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the Commission may not take action on items not listed on the agenda. The Commission may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes.

Anyone may also submit written comments at any time before or during the meeting.

Written and oral comments become part of the public record. Oral comments are summarized in the minutes of the commission's meeting.

CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public prior to the time the Commission votes on the motion to adopt.

COMMISSIONER REPORTS AND ANNOUNCEMENTS: This is the time for brief announcements by commissioners on issues of interests to the community. In accordance with provisions of the Brown Act, matters which do not appear on the agenda, but require Commission discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

LEGAL CHALLENGES: If you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging Commission decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6. In order to ensure the efficient conduct of meetings, and to provide opportunities for all interested persons to speak and be heard, the Commission will adhere to the following meeting procedures:



CITY OF HERCULES
PARKS & RECREATION MONTHLY REPORT
September 2019



Project/Program: Parks & Recreation Department Activities
Lead Staff: Christopher Roke, Parks & Recreation Director

Description: The Parks and Recreation Department leads and/or is involved with many community activities and events all year long. We also collect fees for various classes and services provided to the community.

Status: In September 2019 the department brought in \$100,317.28 in revenue. Year to Date Revenue for Fiscal Year 2019-20 is \$510,722.25. Tracking ahead of the past 2 years.

Accomplishments/Items in Progress:

- Status update of Council approved decision packages for 2018-19FY...
 - DP#19-12: Hanna Kidz Center improvements – putting the finishing touches on the Hanna Kidz Center improvements. Some of the items that have been done include...moved ramp, sealed door, demolished and replaced decks, painted buildings, fixed dry rot, removed some fencing, added fencing, poured concrete, painted playground, added new play equipment and big wheels! And more...
- List of Council approved decision packages for 2019-20FY...
 - BR#19-2: Technology upgrades to the Teen Center – Carry-over FY19-20
 - BR#19-14: Resurface the Refugio Valley Tennis Courts – Carry-over FY19-20
 - DP#20-2 - Golf Club Fund – Children's Programs – NEW 2019-20FY
 - DP#20-4 - AED's for Childcare sites – NEW 2019-20FY
 - DP#20-5 - Upgrade patio at Community Center – NEW 2019-20FY
 - DP#20-6 - Pool Cover Reel – NEW 2019-20FY
- September 13: Final movie of summer: How to Train Your Dragon 3.
- August 6: Movie night with National Night Out: Spiderman: Into the Spider-Verse.
- July 24: Fall Activity Guide was mailed out to every household.
- July 19: Summer Movie Series began with Incredibles 2. Approx 200 Herculeans.

Project/Program: Community & Library Services Commission
Lead Staff: Christopher Roke, Parks & Recreation Director

Description: The Community and Library Services Commission went dark in August. But September through November will be busy months with presentations from the 14 City recognized Nonprofit groups. Applications for the 2020FY will also be due in November, and the Commission will vote on applications at the December meeting.

Status: The Commission spent time updating the Nonprofit renewal packet for City Recognized Nonprofit groups in 2017 & 2018. The biggest change in 2018 was the addition of the 1099 Tax form for each group. In addition, the Commission reviewed the banner program and got to see the completion of the west side parks improvements project. The City recognized nonprofit organizations will participate in upcoming events like the 2nd annual Trunk or Treat event, Tree Lighting and the Citywide Clean-up Day.



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PARKS & RECREATION MONTHLY REPORT
September 2019



Accomplishments/Items in Progress:

- August 2019, planning for Trunk or Treat event, to be held October 25, 2019.
- Planning Fall/Winter events (Trunk or Treat and Tree Lighting).

Project/Program: Hanna/Lupine/Ohlone Childcare & Summer Day Camps
Lead Staff: Ambra Garfield, Recreation Manager

Description: Childcare and Camps are a big deal in Hercules. We offer a great before school option called "Breakfast Club", and an amazing after school program called "Kaleidoscope Kidz: Recreation Afterschool Program (or RAP for short), and fantastic summer camps called "Camp Firecracker" and "Camp Dynamite".

This summer Camp was held at the Lupine Kidz Center. There were 9 weeks of camp featuring weekly entertainment, field trips, games, cooking, arts and crafts, weekly themes, swimming, Jamin' Jeanne's games galore and more. Camp was split in to 2 age groups with Firecrackers (grades K-2nd) and Dynamite (grades 3rd-5th). We took the Dynamite campers to four off site field trips along with the teen Dynamite summer camp group. Below are a few highlights this summer as well as a week by week glance of the numbers...

- Averaged between 75-80 campers per week.
- Favorite activities included field trips, swimming at the Community Center, and the walking field trip to the library for story time and to check out books.

Breakfast Club became an instant hit since its inception in 2017-18. Breakfast Club features earlier hours (opening at 6:30a), and breakfast (hot or cold food & drink options - available for purchase). Parents (and participants) love the program for the convenience! This is part of our concierge service to the community. This fall, we opened another site, offering Breakfast Club at Ohlone Community Center. The trend has shown us that we needed more space for Ohlone kids. By opening Ohlone Community Center, we are able to increase the number of participants. It also allows us to stay later at the Breakfast Club site, which is reducing the number of staff needed in the morning.

Breakfast Club - 2019-2020	Enrollment	Space Available
Ohlone-Max 28	25	3
Lupine-Max 13	11	2
Hanna-Max 13	10	3

Kaleidoscope Kidz: Recreation Afterschool Program (or RAP for short), is our after school program. After a successful rebranding of the after school program, the focus has become more about homework, and stations. The stations include P.E. to keep the kidz active. RAP focuses on monthly themes that featured a combination of arts and crafts, science, cooking, passive and active games and much more. RAP is held at all 3 elementary sites. The current challenge that we face for all of our programs is our lack of staffing. We have very few spaces available for the Rap program. Two of our Afterschool programs are full with waiting lists.



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RAP	Enrollment	Space Available/Waiting list
Hanna - K-2 nd	28	0
Hanna - 3 rd -5 th	23	5
Lupine - TK-2 nd	30	0
Lupine - 3 rd -5 th	15	0
Ohlone - K-2 nd	24-MAX	Waiting list + 5
Ohlone - 3 rd -5 th	24-MAX	Waiting list + 4

Status: In September Child Care programs brought in a total of \$38,131.73 in revenue.

Accomplishments/Items in Progress:

- The new school year programs are already getting impacted and we still have 3 weeks until school begins.
 - August has become one of our largest months for enrollment and revenue and we anticipate the same thing this year.
- Another successful summer with the Camp program. Camp Firecracker and Camp Dynamite numbers are up a little compared to last summer.

Project/Program: Tiny Tots Programs-Little Learners/Pre-Kinder/Jr. Kinder
Lead Staff: Ambra Garfield, Recreation Manager

Description: Our Tiny Tots Program introduces children to their "First Learning Experiences". They make their first school friends, learn through play, games, arts, crafts and healthy snacks. Our qualified staff guide them with socialization and self-help skills. The program runs concurrent with the school year from late August through June. Tiny Tots began at the end of August.

Status: In September Tiny Tot Programs brought in \$13,637.02 in revenue.

Preschool	Enrollment	Space Available/Waiting list
Lupine Pre-K	25-MAX	5
Hanna Jr-K	25-MAX	4
Hanna Multi-Age	22-MAX	0
Hanna Little Learners	14	5

Accomplishments/Items in Progress:

- The Hanna Preschool children are enjoying the new improved play area.
 - The blacktop has a new bike path, hopscotch, foursquare and basketball hoops.
 - There are also two new pieces of play equipment for their age group.
 - And 15 new Big Wheels for the children to drive in the new pathway.
- Hanna Ranch Improvement project started with phase 1 end of January.
- Hanna Preschool had been dealing with a flea problem in September and October. After trying a myriad of things, we believe the issue has been resolved.



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- Numbers increased in the LL and PK classes. Both started low, but now only 1 spot left.
- Good news/bad news: the new Aide that started in October, is leaving due to a family emergency. We continue to struggle to keep staff.
- Like child care, preschool picked up as the calendar hit August.
- Added additional classes in anticipation of growing program.

Project/Program: Aquatics

Lead Staff: Damian Sandholm - Recreation Coordinator

Description: The Aquatics program encompasses a lot of different programs, from seasonal swim lessons, to lap swimming, water walking, rec swim, lifeguarding courses, and of course Swim and Water Polo Teams including: the East Bay Silver Dolphins (EBSD), the Piranhas, and Hercules High School Swim and Water Polo teams.

Status: In September Aquatics brought in \$6,991.00 in revenue.

Aquatics – September enrollment

Program	Enrollment
EBSD Swim Team – Year Round	75
EBSD Swim Team – Fall Season	25
Lap Swim	97
Swim Lessons	71

Accomplishments/Items in Progress:

- Piranhas finished a successful season.
- The Summer Swim Lesson program is going well. Beginner, Intermediate, and Private Lessons are full.

Project/Program: Recreation Classes

Lead Staff: Ashley Gomez, Recreation Leader III

Description: The department has been working to find new contract class instructors to help increase the variety of programs, as well as the quality of programs that the community has become accustomed to. Our recreation classes cater to all ages and help to promote a healthy lifestyle. Our classes vary season to season. We hope you will give them a try.

Status: In September classes brought in \$3,940.19 in revenue.

Classes – September enrollment

Camp/Class	Enrollment		Class/Class	Enrollment
Ballet	Cancelled		Karate	35
Cooking – Chopped Jr.	Cancelled		Adult Oil Painting	5
Public Speaking & Debate	Cancelled		Youth Oil Painting	4



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Accomplishments/Items in Progress:

- Continue to evaluate programs, generate revenue and control expenditures to ensure fee classes are cost effective.
- Summer camps continue at the Community Center.

Project/Program: Senior Center
Lead Staff: Kristina Griffith, Recreation Leader III

Description: The Senior Center averages approximately 150-200 members annually. Friends, food, fun and companionship is what the Hercules Senior Center is all about. We strive to ensure a physically and emotionally comfortable environment for all, and encourage socialization with peers.

Status: In September the Senior Center brought in \$1,790.65 in revenue.

September: total Senior Center active memberships: 152 members

Program	Enrollment	Program	Enrollment
Advance Tai Chi	82	HICAP	4
Advice Nurse	20	Hula Dance	90
Bingo AM ONLY	100	Line Dancing	340
Blood Pressure	25	Low Impact Exercise	188
C.C. Café Lunch	915	Special Event/Day Trip	0
Card Club	10	Tai Chi	166
Chi Kong	117	Tap	0
Computer Lab	50	Wills & Trust	3
Fruit & Veggie Distribution	511	Yuen Ji & Dance	101
Goodie Store	85		

Accomplishments/Items in Progress:

- August 21: (28) Seniors embarked on the ferry from Vallejo to Pier 39 in San Francisco.
- July 27: (45) Seniors came to the Volunteer Appreciation luncheon at Refugio Valley Park.

Project/Program: Sports
Lead Staff: Jeff Jew, Recreation Coordinator

Description: The department offers sports and other positive leisure activities for patrons of all ages. Sports programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves.

Status: In September, Sports programs brought in \$5,331.50 in revenue.

Sports – September enrollment

Program	Enrollment
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HNSA Basketball Skills Clinic	21
AOSL Mighty Mites Basketball League	24
X-Fit Training	10
Kidz Love Soccer	20
Skyhawks Sports	15

Accomplishments/Items in Progress:

- New training program called X-Fit began this Fall, featuring a class for Adults, and one for kids called X-Fit Lil' Ninja Training. X-Fit is a non-competitive program that helps your child develop gross motor skills, core strength, balance, and control of their body in an athletic atmosphere. Lil' Ninjas is designed to help kids get fit while overcoming obstacles and designed for all skill levels.
- X-Fit Training also offers an adult Boot Camp. This program is an inspiring, fun and challenging group fitness class designed to benefit everyone. Bringing together elements of athletic conditioning, strength training, core and functional training, body weight exercise, stretching and plyometrics. X-Fit Boot Camp is scalable to meet individual needs and is designed to improve your quality of life.
- Fall programs are starting soon. Still time to register for all of the upcoming programs!
- Summer camp programs wrapped up with HNSA basketball camp and Skyhawks Multi-Sports camp! It's been a fun summer with exciting sports programs for all ages such as; basketball, soccer, tennis, track and field, and baseball!
- Held several successful youth sports camps.
- Starlings Volleyball held successful new after-school volleyball program.

Project/Program: Teen/Youth
Lead Staff: Jeff Jew, Recreation Coordinator

Description: As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. The programs and activities at the Teen Center promote these very same goals. The Teen Youth Council (T.Y.C.) has transitioned to a new Junior Staff In Training program. The JSIT program is all about preparing teens to enter the work force. JSIT participants will assist and support the staff with Community activities and Special Events. This energetic group of 6th-12th graders demonstrate leadership skills through their participation at City Council meetings, interaction with the Hercules Senior Center, and the planning of Teen/Youth Special occasions. This successful program recruits active members from the Hercules Community and the Hercules Middle and High School.

Status: In September, the Teen Center brought in \$7,406.83 in revenue.

Teens – September enrollment

Program	Enrollment
T.H.E. S.P.O.T.	20



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Accomplishments/Items in Progress:

- School is back in session and T.H.E. S.P.O.T. is the place to be after school! Participants will receive homework assistance, take part in cooking projects, group games, sports, video games, movies, and so much more! Come and hangout after-school in a fun and safe environment! Space is still available and enroll today!
- Junior Staff in Training program for the 2019-2020 school year is now available for enrollment! Participants will receive job like experiences such as going through an interview process, understanding professionalism and customer service, and gaining job-like experiences working on the field. This program is perfect for teens looking to prepare for their first job opportunities. Register today!
- Bay Area Driving School is offering an online driver's education program. This is the first step that must be completed before taking the driver's test. This course provides videos, animated driving scenarios and sample test questions. Receive a DMV approved certificate of completion. Registration for this program is ongoing.
- T.H.E. S.P.O.T. after-school program will begin on Monday, August 19. Participants will receive homework assistance, take part in cooking projects, group games, sports, video games, movies, and so much more! Come and hangout after-school in a fun and safe environment! Enrollment is available now!
- Teen Dynamite Summer Camp will come to an end on Friday, August 9, with a fun-filled field trip to Six Flags Discovery Kingdom! Campers will ride all of the exciting roller coasters, water rides, explore the many different attractions, visiting the many animals, eating all the yummy foods and so much more! Summer camp was so much fun and a lot of memories were made! We can't wait to see what Teen Dynamite Summer Camp has in stored for 2020!
- Teen Dynamite Summer Camp began June 12. Campers have been enjoying (2) field trips a week, swimming at the Community Center, group games, cooking projects, video games, pool, ping pong, air hockey, movies, and most importantly, making memories with new friends!

Project/Program:	Facilities/Rentals
Lead Staff:	Jeff Jew, Recreation Coordinator

Description: The City of Hercules offers many of the City's facilities for rent when not being used for City sponsored programs or services. Facility attendants also prepare facilities for the department's classes and city meetings.

Status: In September, facility rentals brought in \$12,857.62 in revenue.

Accomplishments/Items in Progress:

- Summer rentals continue to do well.
- Ongoing recruiting for Facility Attendants has paid off. We finally are getting new staff this summer. Hopefully this will keep up.
- We continued to address work orders to improve our facilities.

Hercules Community and Library Services Commission
 Librarian Report
 OCTOBER 2019

REPORT ON PREVIOUS MONTH'S PROGRAMS:

Title	Date	Attendance
Toddler and Preschool Storytime	9/5/2019	41
Toddler and Preschool Storytime	9/12/2019	60
Toddler and Preschool Storytime	9/19/2019	67
Builders Club	9/3/2019	12
Baby Lapsit Storytime - Ages 0-24 Months	9/5/2019	28
Baby Lapsit Storytime - Ages 0-24 Months	9/12/2019	42
Baby Lapsit Storytime - Ages 0-24 Months	9/19/2019	56
Baby Lapsit Storytime - Ages 0-24 Months	9/26/2019	46
Computer Basics	9/4/2019	6
Computer Basics	9/18/2019	5
Computer Basics	9/25/2019	7
ESL Conversation Group	9/9/2019	10
ESL Conversation Group	9/16/2019	9
ESL Conversation Group	9/23/2019	11
ESL Conversation Group	9/30/2019	10
Hercules Library Knitting Group	9/7/2019	8
Hercules Library Knitting Group	9/14/2019	8
Hercules Library Knitting Group	9/21/2019	7
Hercules Library Knitting Group	9/28/2019	10
Hercules Library Great Books Discussion Group	9/30/2019	12
Meditation	9/5/2019	10
Meditation	9/12/2019	11

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Meditation	9/19/2019	9
Meditation	9/26/2019	11
Business Master Mind Class for Women Entrepreneurs	9/3/2019	7
Chess Club	9/17/2019	12
Uke and Me at the Library	9/16/2019	18
Genealogy Workshop	9/9/2019	12
Wild Things	9/17/2019	144
Storywalk® at Refugio Valley Park - Dragons Love Tacos	9/13/2019	125
Spanish Bilingual Storytime	9/26/2019	66
Family Storytime	9/3/2019	50
Family Storytime	9/10/2019	52
Family Storytime	9/24/2019	47
Hidden Meanings in Chinese Art: Asian Art Museum Lecture	9/24/2019	20
Insider's	9/26/2019	40
Read Aloud Book Club	9/10/2019	4
Drop-In Homework Help	9/4/2019	10
Drop-In Homework Help	9/11/2019	12
Drop-In Homework Help	9/18/2019	14
Drop-In Homework Help	9/25/2019	12
Total programs: 41	Total Attendance	1,141

UPCOMING SPECIAL EVENTS:

Title	Date	Time	Description
Business Master Mind Class for Women Entrepreneurs	10/1/2019	6:00PM-8:00PM	Let us network and support each other on the journey of Entrepreneurship. Whether you are just starting your business or have an existing one, this is a great place for discussion, problem-solving, support, and to learn how to

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			grow your business in the company of peers like yourself. We will present a different business topic each month: -Marketing -Branding -Financials -Taxes -Growth Strategies ...and more! Register Now at www.ContraCostaSBDC.org/events or call 925.602.6810
Drop in Homework Help	10/2/2019 10/9/2019 10/17/2019 10/24/2019	3-5pm	Teen volunteers help kids in grades K-5 with their homework!
Builder's Club	10/2/2019	3:30-5PM	Kids let your imaginations take over as you build with LEGOs. Creations will be displayed in the library. No registration required. Unless otherwise noted, the Builders Club meets the <u>first</u> Tuesday of every month. We ask that parents keep an eye on little ones for choking hazards.
Computer Basics	10/2/2019 10/9/2019 10/16/2019 10/23/2019	10:00AM-11:30AM	Come to the Hercules Library for help with basic computer skills. The first hour will be skills taught in a group setting, followed by an opportunity to practice skills and get additional help from our instructor. No registration required *There will be no computer class on 9/11/19
Mindfulness in Movement* (presented at the Senior Center)	10/4/2019	10:00AM	Mindfulness in Movement focuses on stretching, flexibility and using breath work to control emotions and stress.

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English Conversation Group	10/7/2019 10/21/2019 10/28/2019	3:00PM	Join us as we improve our conversational English through reading and discussion!
Fast Healthy Meals for Families	10/7/2019	6:00PM	<p>Learn to Love the Foods that will LOVE you back!</p> <p>Think healthy eating is bland or gross? Think again! Join us for a fun and informative, live food demo with Health & Lifestyle Coach, Yvonne Medina. We will prepare a fast and delicious dish while we discuss the impact food choices have on your health. Learn simple tips and tricks to help incorporate healthier eating habits for you and your family! Food samples will be served.</p>
Read Aloud Book Club*	10/8/2019	4:00PM-5:00PM	No need to pre-read before each meeting come to the library the second Tuesday of every month and spend the afternoon listening to a great story read by a Hercules Library staff member. Light snacks and easy activities will be provided. Best for grades 3-5. Registration is required.
Spanish Bilingual Storytime*	10/8/2019	6:00PM	Please join us for an interactive storytime program in Spanish and English, for children of all ages and their families. Brought to you by Tandem, Partners in Early Learning.

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Rocket Launch Party for New Early Literacy Space in the Storycone	10/8/2019	6:00PM	Please join us for a celebration of our newly designed early literacy space-themed storycone. Enjoy a special space themed storytime, Launch a rocket, take a green screen photo in space.
Uke and Me @the Library*	10/21/2019	6:30PM-7:30PM	Slow down and enjoy the sounds of the islands as you learn to make beautiful music at the library. With monthly teacher-led ukulele classes you will be a master in no time. Bring your own ukulele or use one provided by the library. A limited number of instruments will be available to take home, registration required to reserve a provided ukulele. Please visit, register online or call (510) 245-2420 to register.
Hercules Library Great Books Discussion Group*	10/21/2019	7:00PM-8:00PM	We will discuss the story "The Little Mermaid" by Hans Christian Andersen from the Great Books "Counterparts" anthology.
Day of the Dead Craft and Celebration*	10/22/2019	6:00PM	Celebrate Day of the Dead at the Hercules library. Come in and make your own sugar skull. All materials will be provided.
Spanish Bilingual Storytime*	10/24/2019	11:00PM	Please join us for an interactive storytime program in Spanish and English, for children of all ages and their families. Brought to you by Tandem, Partners in Early Learning.
Asian Art Museum Docent Lecture: The Language of Flowers in Asian Art*	10/29/2019	6:00PM-7:00PM	A docent from the Asian Art Museum's Community Speaker Program will delivery and educational and entertaining multimedia talk

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			delving into the meanings of flowers and tress as reflected in the art of countries across Asia.
Halloween Party and Storytime*	10/29/2019	6:00PM	A (not-so) spooky Halloween storytime! Sing songs and do fingerplays, and stay afterwards for crafts, button making and spooky pictures. Kids are encouraged to wear their Halloween costumes.

ANNOUNCEMENTS

The Storycone Project is Complete!

Come to the library on Tuesday October 15th for a "Launch Party" at 6pm to celebrate our new rocketship themed early literacy space.

Read to 2020

A Year of Reading Challenges

Are you up to the challenge?

Pick a challenge and read a book, eBook or listen to an audiobook.

Track your monthly reading progress at ccclib.org

October: BOOOOOOOO-ks!

- A spooky/scary book
- A book with an orange or black cover
- A book with a supernatural creature in it

October is Discover and Go Month

The Contra Costa County Library is celebrating Discover & Go Month this October. Visit your local branch and enjoy the Library's ongoing partnership with Bay Area museums and cultural venues. Enter drawings for a chance to win prizes and help give back to the community at the same time.

The Library is partnering once again with the Food Bank of Contra Costa and Solano. With every donation of nonperishable food items patrons bring to any branch, they can enter to win prizes including premium awards for some of the Bay Area's most popular attractions.

Discover & Go is a nationally recognized partnership between libraries and museums offering free and low-cost passes for world-class cultural venues to library cardholders from every community and background

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All Contra Costa County Libraries will be closed Monday October 14th for all staff training

Friends of the Library Fall Book Sale

11:00AM-5:30PM Saturday 10/26/19

Friends of the Hercules Library Spring Book Sale - thousands of used books, CDs and DVDs.

Hardbacks \$1.00

Paperbacks \$0.50

Children's books \$0.25

CDs and DVDs \$0.50

Members of the Friends of the Hercules Library can enter one hour early at 10am on Saturday for best selection. Join at the door!

All proceeds from the book sale and the Friends of the Hercules Library Book Store go to support the collections and programs at the Hercules Library.

Friends of the Hercules Library Fall Book Sale \$2.00 per Bag Day

12:00PM-4:30PM Sunday 10/27/19

Friends of the Hercules Library Spring Book Sale - fill your own bag(s) from remaining stock

\$2.00 per bag

All proceeds from the book sale and the Friends of the Hercules Library Book Store go to support the collections and programs at the Hercules Library.

**sponsored by the Friends of the Hercules Library*

Community & Library Services Commission Minutes

September 9, 2019

6:30 p.m. Workshop

7:00 p.m. Meeting

Hercules City Hall

111 Civic Drive

Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES

I. SPECIAL MEETING

None

II. WORKSHOP

None

III. REGULAR MEETING - 7:00 P.M. - CALL TO ORDER – ROLL CALL

Called to order at 7:00p.m.

Commissioners Campbell-Miller, Chen and Ward-Jackson were present. Commissioner Carpena was absent. And the student Commissioner position is vacant.

Staff Christopher Roke, Parks & Recreation Director, and Lynne Noone, Library Manager were present.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

None

VI. AGENDA ADDITIONS/DELETIONS

None

VII. PUBLIC COMMUNICATION

None

VIII. DIRECTOR REPORT

1. Parks and Recreation Monthly Reports (June)
2. Parks and Recreation Monthly Reports (July)
3. Parks and Recreation Monthly Reports (August)
4. Library Manager Monthly Report (June)
5. Library Manager Monthly Report (July)
6. Library Manager Monthly Report (August)

IX. CONSENT CALENDAR

1. Minutes: June 10, 2019 Meeting

MOTION: Commissioner Chen moved to approve the consent calendar. Commissioner Ward-Jackson seconded the motion. Motion passed 3-0.

X. DISCUSSION AND/OR ACTION ITEMS

1. Nonprofit Group Presentation – Boy Scouts – Karla Andrade (Chair) gave report *The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.*

Troop 76 currently has 15 registered scouts. Two (2) have attained the rank of Eagle Scout: Diego Andrade and Jonathan Ferrari.

- Diego's eagle project involved a winter coat drive benefiting the organization ONE WARM COAT. Over 300 coats were gathered and delivered to the Bay Area Rescue Mission in Richmond on behalf of ONE WARM COAT.
- Jonathan's eagle project involved collecting children's books to help kids in need.

Over the last year our troop has volunteered in many community events such as:

- Placed flags on soldier's graves at Rolling Hills Cemetery for Veterans' Day
- Helped at the kids' expo
- Participated at the Trunk or Treat
- Presented the American Flags at Martin Luther King Jr. library ceremony.
- Community Clean-up Day: helped community members unload their junk.
- Placed flags on soldier's graves at Rolling Hills Cemetery for Memorial Day.
- Holiday Tree Lighting: helped children make ornaments of their own.
- National Night Out Refugio Valley Park
- Will also participate at the Coastal Clean-up coming up September 21.

This year scouts participated in a 3 day 2 night backpacking trip at Point Reyes. They hiked about 16 miles and had a great time!

I would also like to mention other events that the troop volunteers at- Webeloree, a Boy Scout Council District event in which scouts help younger scouts under age 11 learn scout skills and conservation projects at Lake Berryessa, in which we have planted trees, restored stairs and fences. And last but not least, I want to thank the Commission for your continued support.

2. Nonprofit Group Presentation – Hercules Education Foundation
Don Kuehne and Sarah Creeley made the presentation for the Education Foundation. There are 6 other board members in HEF. HEF partners with other groups, they had a booth at the Kids Expo, and they participated in the Clean-up day, Trunk or Treat event, and the Tree Lighting event. In addition, HEF helped with financial support to the Golf Classic, the Bottles and Bites event, and the Health and Wellness Fair/Run/Dogwalk. In total, HEF issued grants for 16 special projects in 2018-19.

3. Nonprofit Group Presentation – West Contra Costa Youth Soccer League (WCCYSL)
Has been operating continuously in Hercules and surrounding cities since 1984 – and celebrated our 35th Anniversary this year! WCCYSL provides organized sports activities for youth in our area through our Spring and Fall Programs. Activities include Matches, Practices, Training and Clinics for players, coaches, parents and referees.

Our Membership for 2019, consisted of 450 total Registered Recreational Players for Fall (ages 4 thru 14). In addition, we had 325 total Registered Recreational Players for Spring (ages 4 thru 14), and 125 Registered in the Competitive (Traveling Team) program. Overall there are 170 Hercules families participating in the programs, along with almost half our referees and coaches living in Hercules.

Field Use: Active Permits for Fall 2019 included Hanna Ranch Soccer Field – weekday practices. League-provided goals year-round. We held our Saturday matches at Hercules High. We had occasional use of Woodfield Park for practices. We'd like to thank Jeff Jew & Christopher Roke (Parks&Rec) for strong working relationships.

2019 Volunteering consisted of 8 WCCYSL Board Members volunteered at Hercules Community Clean-Up Day, there were 3 maintenance days at Hanna Upper, and of course participation in the annual Tree Lighting. We plan to also be at the Trunk or Treat and Tree Lighting events this fall and winter as well. Other Activities and Contributions to "The Dynamic City" include Referee License Classes for both youth and adults, and Soccer Coach Training for adults.

4. Nonprofit Group Presentation – Rotary – President Tita Escalada presented
Rotary participated in many community events this year, including but not limited to:
 - Holiday Tree Lighting event in December. We provided a photo booth and crafts for the children. We also allocated funds for the program.
 - Kids Expo: where we made tissue flowers and had a "spin the win" game, where we gave out prizes to the kids.
 - Heritage Garden Work Days: we held 3 garden work days, earmarked remaining funds to be spent on benches and signage.
 - Community Clean-up day: many Rotarians worked the event.
 - Taste of the World: Cultural flavors and art contest in 4 categories, and gave away world stress balls.
 - 4th of July: attending the planning meetings, helped coordinate the event, MC'd, participated in the parade with a float – and won "Best of Show" award, as well as set up a booth in the park for the event.
 - We plan to be at the upcoming events as well: Coastal Cleanup, Bayfront Health Fair and Run, Citizens Academy, Library Book Sale, Holiday Tree Lighting, and Rotocare Dinners.
5. Nonprofit Group Presentation – Friends of Hercules Senior Center – Sara Garetz

The Friends of Hercules Senior Center (FHSC) hosted and/or participated in a number of events in 2019 including things like Breakfast with Santa, Tree Lighting, New Year's, Valentine's, St Patty's Day Dance, Earth Day, City wide Clean-up day, Membership Drive, 4th of July parade, Ice Cream Social, Turkey Give Away, and more.

In June, the FHSC Club elected a new board of directors including Sara Garetz as President, Robert Humphrey as Secretary, Barbara Hebert is Treasurer, Ruby Ridgle and Morena Abad are At Large Members. As usual, the FHSC is in existence, solely for keeping the doors open of the Seniors Center by helping to raise fund to enable the smooth running of the Senior Center. The Center is vital to the senior residents at the Arbors and Samara Terrace many of whom have no transportation. It also draws members throughout the community.

The FHSC is in the process of revitalizing the organization. They have changed their bylaws to include all Hercules Senior Center members as members of the Friends organization. There is also a push to actively recruit younger members of the community.

As is customary, the FHSC gives money to the HSC to use for other actives during the year. They purchase all of the coffee and tea along with the creamer and sugars, for the lunch's and provide the salt and pepper along with the food handler's gloves, refrigerator filters, and vacuum cleaner bags. They also try to offset the cost of running the center by trying to raise or save the city money annually.

6. Trunk or Treat

The 2nd annual Trunk or Treat event will be held on Friday, October 25, from 6-8pm at the Community Swim Center. Last year we had 14 cars that decorated their trunks and passed out candy to about 70 costumed Trick or Treaters.

Trunk or Treat is a relatively new alternative to the traditional door to door Trick or Treating that happens on Halloween. This year the Parks and Recreation Department will be hosting a Trunk or Treat event with a Twist. The twist is a movie in the Gym. Costumed kiddos can collect treats from participating car trunks and head in to the Community Center to watch a movie...Hotel Transylvania 3.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

XII. FUTURE AGENDA ITEMS

1. Nonprofit Group Presentation – Sister City
2. Nonprofit Group Presentation – Historical Society
3. Nonprofit Group Presentation – Library Foundation
4. Nonprofit Group Presentation – Friends of the Library

XIII. ADJOURNMENT

The next Regular Meeting of the Commission will be held on Monday, October 14, 2019 at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

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