

# City of Hercules

111 Civic Drive  
Hercules, CA 94547



## Meeting Agenda

Tuesday, November 28, 2017

6:00 PM

**SPECIAL MEETING**

**Council Chambers**

### **City Council**

*Mayor Myrna de Vera*  
*Vice Mayor Chris Kelley*  
*Council Member Dan Romero*  
*Council Member Gerard Boulanger*  
*Council Member Roland Esquivias*

*David Biggs, City Manager*  
*Patrick Tang, City Attorney*  
*Lori Martin, City Clerk*

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**I. SPECIAL MEETING - 6:00 P.M. CALL TO ORDER - ROLL CALL**

**II. PUBLIC COMMUNICATION**

**III. CONDUCT INTERVIEWS TO FILL UPCOMING VACANCIES ON THE COMMUNITY AND LIBRARY SERVICES COMMISSION, FINANCE COMMISSION AND PLANNING COMMISSION**

**IV. DISCUSSION AND/OR ACTIONS ITEMS**

**1. Appointments to Commissions**

**Recommendation:** Consider making appointments to fill vacancies on Community and Library Services Commission, Finance Commission and the Planning Commission.

**Attachments:**     [Staff Report - Commission Appointments](#)

**V. ADJOURNMENT**

The next Regular Meeting of the City Council will be held on December 12, 2017 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) and can receive e-mail notification of agenda and staff report postings by signing up to receive an enotice from the City's homepage. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215

(Posted: November 16, 2017)

**THE HERCULES CITY COUNCIL ADHERES TO THE FOLLOWING POLICIES,  
PROCEDURES AND REGULATIONS REGARDING CITY COUNCIL MEETINGS**

1. SPECIAL ACCOMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a City Council meeting, please contact the City Clerk at 510-799-8215 at least 48 hours prior to the meeting.

2. AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the City Council otherwise may make comments during the Public Communication period of the meeting.

3. AGENDA POSTING: Agendas of regular City Council meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center, Hercules Post Office, and on the City's website ([www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)),

4. PUBLIC COMMUNICATION: Persons who wish to address the City Council should complete the speaker form prior to the Council's consideration of the item on the agenda.

Anyone who wishes to address the Council on a topic that is not on the agenda and is relevant to the Council should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the City Council may not take action on items not listed on the agenda. The Council may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes. Anyone may also submit written comments at any time before or during the meeting.

5. CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or a member of the public prior to the time the City Council votes on the motion to adopt.

6. LEGAL CHALLENGES: If you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging City Council decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6.



## Legislation Details (With Text)

**File #:** 17-483      **Version:** 1      **Name:**  
**Type:** Discussion/Action Item      **Status:** Agenda Ready  
**File created:** 11/16/2017      **In control:** City Council  
**On agenda:** 11/28/2017      **Final action:**  
**Title:** Appointments to Commissions  
Recommendation: Consider making appointments to fill vacancies on Community and Library Services Commission, Finance Commission and the Planning Commission.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Staff Report - Commission Appointments](#)

Date	Ver.	Action By	Action	Result
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### Appointments to Commissions

**Recommendation:** Consider making appointments to fill vacancies on Community and Library Services Commission, Finance Commission and the Planning Commission.



## **STAFF REPORT TO THE CITY COUNCIL**

**DATE:** Special Meeting of November 28, 2017

**TO:** Members of the City Council

**SUBMITTED BY:** Lori Martin, Administrative Services Director/City Clerk

**SUBJECT:** Commission Appointments

### **RECOMMENDED ACTION:**

After interviewing all eligible candidates which applied for Hercules Boards and Commissions, make appointments for either vacancies that have occurred or for the start of new terms.

### **FISCAL IMPACT OF RECOMMENDATION:**

There is no fiscal impact associated with this item.

### **DISCUSSION:**

The City's Commissions (listed below) have seats with term expirations of December 31, 2017 and in addition the Finance Commission and the CLSC have vacant seats with unexpired terms. The City conducted a recruitment for applicants to fill the new terms and vacancies. The application deadline for applicants was November 15, 2017.

#### **Planning Commission – Two (2) Vacancies with terms ending December 2019**

The Planning Commission meets the first and third Mondays of every month at 7 p.m. The Commission is advisory to the Council and has statutory duties imposed by State law.

#### **Finance Commission – Two (2) Vacancies with terms ending December 2019, One (1) Vacancy for an unexpired term ending December 31, 2018**

The Finance Commission meets the fourth Monday of every month at 7 p.m. The Commission is advisory to the Council.

#### **Community & Library Services Commission – One (1) vacancy with a term ending December 31, 2019, One (1) Student Commissioner seat with a term ending December 31, 2018, one (1) Vacancy with an unexpired term ending December 31, 2018.**

The Community and Library Services Commission meets on the second Monday of every month at 7:00 p.m. The Commission is advisory to the Council.

### **ATTACHMENTS:**

None.

