



## IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

Due to concerns with security of the Zoom format, effective October 10, 2023, **Remote Public Comment will not be accepted. Public comment may be provided in-person or via email, as set forth below.** Members of the public desiring to provide comments as a part of the meeting are encouraged to either submit written comments by 3:00 p.m. prior to the meeting or to attend the meeting in person.

### How to Participate:

**IN PERSON:** Members of the public are invited to attend and participate in Person: **City of Hercules Council Chambers, 111 Civic Drive, Hercules, CA.** **A speaker card must be filled out if you wish to make a public comment. The cards are located on the side table. Please submit the completed card to the City Clerk.**

**VIA ZOOM:** **At this time remote public comment is suspended and will not be accepted.** **To watch and listen only:** Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here or go to: <https://www.zoom.us/join>. Zoom also allows you to join by phone at +1-669-900-6833.

**Zoom Webinar ID:** 859 4708 4268 **Zoom Passcode:** 437469

**EMAIL:** Public comments can also be submitted via email to **emelendez@herculesca.gov**. Please note that emailed comments will not be read aloud by staff. Any public comments received up until 3:00 p.m. of the meeting date will be:

1. distributed to the Council before the meeting,
2. posted online for public inspection and
3. inserted into the meeting record.

As emails containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your email.

# City of Hercules

111 Civic Drive  
Hercules, CA 94547



## Meeting Agenda

Monday, April 8, 2024

7:00 PM

In-Person in Council Chambers or To Watch or Listen only:

Zoom ID: 859 4708 4268

Zoom Passcode: 437469

Zoom Phone Number: 1-669-900-6833

## Community and Library Services Commission

*Evangelia Ward-Jackson, Chair*

*Brian Campbell-Miller, Vice Chair*

*Han Chen, Commissioner*

*D. Yamamoto, Commissioner*

*Monique Hernandez, Student Commissioner*

**I. CALL TO ORDER - ROLL CALL - NONE**

**II. WORKSHOP - NONE**

**III. REGULAR MEETING - 7:00 P.M. - CALL TO ORDER - ROLL CALL**

**IV. PLEDGE OF ALLEGIANCE**

**V. INTRODUCTIONS/PRESENTATIONS**

**VI. AGENDA ADDITIONS/DELETIONS**

**VII. PUBLIC COMMUNICATIONS**

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, the Commission will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda. Individuals wishing to address the Commission are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

**VIII. DIRECTOR REPORT**

1. [22-820](#) **Parks and Recreation Monthly Reports (March)**

Attachments: [Parks and Recreation Monthly Reports \(March\)](#)

2. [22-821](#) **Library Monthly Reports (March)**

Attachments: [Library Monthly Reports \(March\)](#)

**IX. CONSENT CALENDAR**

1. [22-832](#) **Minutes: March 11, 2024 Meeting**

Attachments: [MINUTES-CLSC-March 2024](#)

**X. DISCUSSION AND/OR ACTION ITEMS**

1. [22-822](#) **National Volunteer Month**

**RECOMMENDATION:**

Receive information on National Volunteer Month. No action required.

**Attachments:**     [Staff Report - National Volunteer Month](#)

2. [22-823](#) **All-In-One-Day - Recap**

**RECOMMENDATION:**

Receive information on the City of Hercules All In One Day event. No action required.

**Attachments:**     [Staff Report - All In One Day](#)  
                              [Attach 1 - All In One Day Job Fair](#)

3. [22-824](#) **Rec Eggs-Po & Hydro Hunt - Recap**

**RECOMMENDATION:**

Receive information on the City of Hercules Rec EGGs-PO & Hydro Hunt event. No action required.

**Attachments:**     [Staff Report - Rec EGGs-PO & Hydro Hunt](#)

4. [22-825](#) **Upcoming Events - Community Cleanup Day**

**RECOMMENDATION:**

Receive information on the City of Hercules Community Cleanup Day. No action required.

**Attachments:**     [Staff Report - Community Cleanup day](#)

**XI. COMMISSIONER REPORTS AND ANNOUNCEMENTS**

**XII. FUTURE AGENDA ITEMS**

**1. Refugio Valley Park Pond**

**XIII. ADJOURNMENT**

The next Regular Meeting of the Commission will be held on Monday, May 13, 2024 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports from the City's website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the City Clerk's Office at (510) 799-8208.

Posted: April 3, 2024

**THE COMMISSION ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING COMMISSION MEETINGS**

**SPECIAL ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a commission meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.

**AGENDA ITEMS:** Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the Commission otherwise may make comments during the Public Communication period of the meeting.

**AGENDA POSTING:** Agendas of regular commission meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center and on the City's website ([www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)),

**PUBLIC COMMUNICATIONS:** Persons who wish to address the Commission should complete the speaker form prior to the Commission's consideration of the item on the agenda.

Anyone who wishes to address the Commission on a topic that is not on the agenda and is relevant to the Commission should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the Commission may not take action on items not listed on the agenda. The Commission may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes.

Anyone may also submit written comments at any time before or during the meeting.

Written and oral comments become part of the public record. Oral comments are summarized in the minutes of the commission's meeting.

**CONSENT CALENDAR:** All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public prior to the time the Commission votes on the motion to adopt.

**COMMISSIONER REPORTS AND ANNOUNCEMENTS:** This is the time for brief announcements by commissioners on issues of interests to the community. In accordance with provisions of the Brown Act, matters which do not appear on the agenda, but require Commission discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

**LEGAL CHALLENGES:** If you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging Commission decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6. In order to ensure the efficient conduct of meetings, and to provide opportunities for all interested persons to speak and be heard, the Commission will adhere to the following meeting procedures:



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



**Project/Program:** Parks & Recreation Department Activities  
**Lead Staff:** Christopher Roke, Parks & Recreation Director

**Description:** The Parks and Recreation Department leads and/or is involved with many community activities and events all year long. We also collect fees for various classes and services provided to the community.

**Status:** Year to date Revenue for Fiscal Year 2023-24 is **\$1,001,844.02**, compared to \$924,767.52 last year at the same time and ahead of the last full fiscal year prior to the pandemic (2018/19FY) where we had \$845,661.51 through the first 9 months of the year.

**Accomplishments/Items in Progress:**

- **BR#22-02:** All Abilities Swing – **completed 9/15/23**
- Fireworks Celebration 2024 – prep underway. 7/4/23 (part of FY22-23) – **completed**

Additional projects – ARPA funds: Gym Floor/Deferred Maint of CSC & Safety Pool fence.

- Preparing for:
  1. Interior painting and adding baskets on walls in gym at CSC.
  2. Exterior Painting contract to come
- Completed...
  1. Replaced pool pumps – **completed**
  2. New Pool Safety Fence – **completed**
  3. Repaired Gym Floor – **completed**
- Other projects...

**DP#20-05:** *Upgrade patio at Community Center* - Council approved decision packages for 2019-20FY. In February 2022, this project has resumed. Staff is gathering quotes to start projects in the patio. The project has been on hold.

**Project/Program:** Community & Library Services Commission  
**Lead Staff:** Christopher Roke, Parks & Recreation Director

**Description:** The Community and Library Services Commission was dark in August. But September through November will be busy months with presentations from the 14 City recognized Nonprofit groups. Applications for the 2024CY were due in November, and the Commission approved all applications during the December 2023 meeting.

**Status:** The City recognized nonprofit organizations will participate in upcoming events like the annual Trunk or Treat and PUMPKATAAZ events, Tree Lighting and the Citywide Clean-up Day.

**Accomplishments/Items in Progress:**

- March 2024: As of the April CLSC meeting we are less than 4-weeks from the annual Community Cleanup Day, scheduled for 5/4/24.
- December 2023: All applications for City Recognized Nonprofit Groups were approved by the CLSC Commission. Start to send out event dates to the Nonprofit Groups.



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



- October 2023: Trunk or Treat and PUMPKATAAZ was a smashing success with an estimated 2,500 people in attendance.
- September, October and November: City Recognized Nonprofit Group presentations.
- August 2023: National Night Out (Tu, 8/1), Movie night (F 8/18).
- July 2023: The fourth of July fireworks show was spectacular!

**Project/Program:** Hanna/Lupine/Ohlone Childcare & Summer Day Camps

**Lead Staff:** Ambra Garfield, Recreation Manager

**Description:** Childcare and Camps are a big deal in Hercules. We offer a great before school option called “Dyno AM”, and an amazing after school program called “Kaleidoscope Kidz: Recreation Afterschool Program (or RAP for short), and fantastic summer camps know as Camp Dynamite.

**Camp Dynamite:** Our traditional summer camp program that runs M-Th for the 9 weeks of summer, and features games, cooking, arts and crafts, weekly themes, swimming, and more. In 2021, coming out of the pandemic we averaged between 75-85 campers/week. In 2022, the average went up to 115/week. In 2023, we averaged 120/week. This summer we are poised to have more campers per week.

**Status:** With Summer Camp registration opening in March, the total camp registration is now **\$144,218.93** in revenue, compared to \$94,644.36 last year at that same time.

**Accomplishments/Items in Progress:**

- Summer Camps were held at Lupine for the Sparklers, Ohlone and Hanna for Firecrackers and Dynamite, and the Teen Center for Teen Camp Dynamite. There were 9 weeks of camp that ran June 12 to August 11. Camp featured weekly entertainment, field trips, games, cooking, arts and crafts, weekly themes, swimming, Jamin’ Jeanne’s games galore and more.

**Kaleidoscope Kidz** is our **Recreation Afterschool Program** (or what we call **RAP** for short). The focus of RAP is more about homework, and stations work. RAP focuses on monthly themes that feature a combination of arts and crafts, science, cooking, passive and active games and more. RAP is held at all 3 elementary sites. Staffing continues to be a challenge, but numbers are up at all 3 sites.

**Status:** Through March 2024, Child Care programs brought in **\$364,376.13** in revenue, compared to \$329,440.11 last year at this time.

<b>RAP</b>	<b>Enrollment</b>	<b>Space Available</b>
Hanna	55	1
Lupine	37	5



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



Ohlone	48	0
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**Accomplishments/Items in Progress:**

- December: Each site made holiday gifts for their parents, and brought them home 12/15.
- November 2023: Thanksgiving camps were successful. There will be seasonal dynamite camps in February and April, 2024.
- October 2023: Register camp during Thanksgiving week.
- After a very successful summer Camp program, the RAP Program has been very successful to start the 2023-24FY.
- The new school year programs are already getting impacted and we still have 3 weeks until school begins.
  - August has become one of our largest months for enrollment and revenue and we anticipate the same thing this year.

**Dyno AM (previously Breakfast Club/Early Bird):** We initially started the year with 7 kids at Ohlone, but we couldn't get to the minimum, and ultimately had to close down. Traditionally morning care was held at 2 locations: Teen Center and Ohlone Community Center, and offered earlier hours (open at 6:30am). What we are finding post pandemic is that there are more parents who work from home, and don't need the early morning care option. As always, we will continue to watch the trends and work to create programs that best meet the needs of the community.

**Status:** Not running this Fall.

**Project/Program:** Tiny Tots Programs-Little Learners/Pre-Kinder/Jr. Kinder  
**Lead Staff:** Ambra Garfield, Recreation Manager

**Description:** Our Tiny Tots Program introduces children to their "First Learning Experiences". They make their first school friends, learn through play, games, arts, crafts and healthy snacks. Our qualified staff guide them with socialization and self-help skills. The program runs concurrent with the school year from late August through June.

**Status:** Through March, the Tiny Tot Programs brought in **\$54,510.71** in revenue, compared to \$133,842.19 last year at this time. Per previous reports, preschool is down because of the TK programs through the school district.

***\*Note:** Registration for Preschool has been dramatically affected due to the mandate for elementary schools to start Transitional Kindergarten (or TK) programs. By reducing school age by a year, preschool programs across the state have been affected. We are working on changes for the 2024-25 school year.*

Preschool	Enrollment	Space Available
Multi-Age	19	1
Junior Kinder	24	0





**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



**Accomplishments/Items in Progress:** Preschool programs at Lupine and Hanna Kidz Centers.

- December 2023: Held holiday singing performances in each class on December 14. Participants presented a hand-crafted gift to their Mommy and Daddy.
- November: Preschool registration begins in March. New family registration begins April 1.
- October: Preschool classes participated in Unity Day and decorated pumpkins for PUMPKATAAZ.
- September: Preschool numbers have dropped in September due to the new TK programs at the Elementary schools. 2022 we had 75 kids in preschool. The start of this year we had 51, but are now down to 44. We are working to reinvent the program, since the school district is now providing "FREE" TK to the community which has impacted the program. This will be something we need to move with the trends going forward.
- August: Preschool programs began. We have 51 kids registered for Preschool.
- July: The multiage program is full and the other programs have limited availability.

**Project/Program:** Aquatics

**Lead Staff:** Bryce Halliday - Recreation Coordinator

**Description:** The Aquatics program was back to normal operations this summer and early fall. We were able to offer several programs, from seasonal swim lessons, to lap swimming, water walking, rec swim, lifeguarding courses, and of course Swim and Water Polo Teams including: the East Bay Silver Dolphins (EBSD), the Piranhas, and Hercules High School Swim and Water Polo teams.

**Status:** Through March, Aquatics brought in **\$170,573.58** in revenue, compared to \$148,153.90 last year at this time.

**\*Note:** The vast majority of revenue for lesson revenue is taken between March and September June. Swim Teams increase revenue during May-September as well.

Program	Enrollment
EBSD (year-round)	70
Lap swim/water walking	40
Lap swim/water walking	40
High	40

**Accomplishments/Items in Progress:**

- February 2024: High School Swim Season began.
- November: We are gearing up for the 2024 registration of EBSD.
- October: EBSD continues to grow in membership.
- September: The East Bay Silver Dolphins (EBSD) Swim Team will be holding a swim meet Sa/Su, 9/16 & 9/17. EBSD expects more than 225 swimmers from around the County and as far away as Lake Tahoe.



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



- August: Piranhas wrapped up their season with the County Swim Championships, and summer swim lessons came to an end. Overall, there were 792 individual swim lessons (a slight increase from 2022 where there were 779 individual lessons).
- July: Summer Swim lessons are almost completely full, Saturday Rec Swim quite popular.

**Project/Program:** Recreation Classes

**Lead Staff:** Jeff Jew, Recreation Coordinator & Samantha Cole, Recreation Leader III

**Description:** The department has been working to find new contract class instructors to help increase the variety of programs, as well as the quality of programs that the community has become accustomed to. Our recreation classes cater to all ages and help to promote a healthy lifestyle. Our classes vary from season to season. We hope you will give them a try.

**Status:** Through March, Rec Classes brought in **\$44,459.31** in revenue, compared to \$36,432.98 last year at this time.

**\*Note:** *We are always searching for new contract instructors to offer a wide variety of activities to our residents.*

Program	Enrollment	Program	Enrollment
Omni Boxing	1	Zumba & Line Dancing	75
Omni Muay Thai	1	Gurus Education	1
Hercules Karate Dojo	39	New Frontier Tennis	17
Xtreme Hip Hop	7		

**Accomplishments/Items in Progress:**

- February 2024: finalized bringing on 2 new contractors.
- December: Ongoing monthly programs like Hercules Karate Dojo and Omni Movement continued to run their programs in December. Most of the other programs took December off due to the holidays. All programs will resume in the new year.
- November: The Spring Activity Guide offers numerous recreation classes.
- September: Align Basketball program has really taken off. Fall league begins September 8, with two different age groups (Juniors and Rookies).
- August: Over 400 kids participated in Contract Classes, and Camps this summer.
- July: Sports programs and rec classes did well this summer.

**Project/Program:** Senior Center

**Lead Staff:** Kristina Griffith, Recreation Leader III

**Description:** The Senior Center averages approximately 150-200 members annually. Friends, food, fun and companionship is what the Hercules Senior Center is all about. We strive to ensure a physically and emotionally comfortable environment for all and encourage socialization with peers.



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



**Status:** Through March, the Senior Center brought in **\$10,927.00** in revenue, compared to \$9,136.00 through the same period last year. And **\$13,763.00** in the meal program compared to \$7,964 last year. Total Senior Center active memberships: **204 members**

Program	Enrollment	Program	Enrollment
Advance Line Dance	40	HICAP	3
AARP Tax Service	0	Low Impact Dancersize	140
Aloha Hula	52	Senior Food Program	290
Beginning Line Dance	50	Sing - Along	10
Belly Dance	20	Special Event/Day Trip	100
Café Costa Lunch	350	Tai Chi	87
Chi Gong	30	Tap	8
Computer Lab	4	Ukulele	16
Community Produce	500	Yuen Ji & Dance	33
Fit Troop	8	Zumba Gold	28
Goodie Store	20		

**Accomplishments/Items in Progress/Status:** The Senior Center continues to hold blood drives with the American Red Cross, as well as the FREE Food program, the County's Food Bank program on the first and third Tuesday of each month. During the pandemic record numbers turned out for food with some days reaching more than 300 people. The Food Bank program has settled back in to about 200 people each time.

- February: held Sr. Day Trip to the Museum of Modern Art in SF. And tax service began.
- January 2024: hosted a successful blood drive through American Red Cross.
- December 2023: the Friends held a successful Breakfast with Santa event.
- November 2023: (2) day-trips coming up this Spring: a trip to the Museum of Modern Art in San Francisco in February, and a trip to Alcatraz in April.
- October 2023: the Senior Center held a very successful Ohana Day on Monday, October 2.
- September 2023: Hosted a blood drive, and Premier World Discovery came to speak about Extended Trips/Travel presentation at the Hercules Senior Center.
- August 2023: In-person classes are thriving. Brown bag lunch program has grown to 158.
- July 2023: Held successful Membership drive at the Senior Center. Traveled with 2 groups of Seniors on West Cat to San Francisco.

**Project/Program:** Sports  
**Lead Staff:** Jeff Jew, Recreation Coordinator

**Description:** The department offers sports and other positive leisure activities for patrons of all ages. Sports programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. During the pandemic we tried and were successful with virtual classes in the beginning, but once outdoor sports were able to return, the online classes were just not as interesting. We are constantly working with different sports groups.



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**



**Status:** Through March, sports brought in **\$70,435.90** in revenue, compared to \$49,160.20 through the same period last year.

Program	Enrollment
Align Basketball Training	28
Align Basketball League	48

**Accomplishments/Items in Progress:**

- December 2023: Align Rookies Youth Basketball League wrapped up their fall season on Friday, December 8. 28 youth between the ages of 7-10 participated. The next Align basketball league begins February 5, for ages 10-13.
- Fall: Basketball leagues have returned to the Community Swim Center.
- Summer: Sports Camps, Basketball, Karate, Tennis, and XFit among most popular.

**Project/Program:** Teen/Youth  
**Lead Staff:** Jeff Jew, Recreation Coordinator

**Description:** As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. The programs and activities at the Teen Center promote these very same goals. The Junior Staff In Training (JSIT) program focuses on preparing teens to enter the work force. JSIT participants assist and support the staff with Community activities and Special Events. This energetic group of 6th-8th graders demonstrate leadership skills through their participation at events.

**Status:** Not currently running.

***\*Note:** Registration for the Teen afterschool program has been the last program to rebound from the pandemic. Unfortunately, the Teen program failed to reach our minimum number to run, and thus had to be cancelled. We are looking at alternate options for the 2024-25 school year. The Teen Camp (summer) has been consistent.*

**Accomplishments/Items in Progress:**

With more people working from home, before and/or afterschool care is not in as large of demand as pre-pandemic. The Teen staff are working on ways to reinvent the programs to generate more interest.

- November: Held 1<sup>st</sup> Youth In Government day, on Tuesday, 11/12/23. 11 Hercules High School students participated. The program was very well received, and we look forward to continuing to run this program as an annual event.
- Fall: Teen afterschool program was cancelled due to low numbers, late registrations, the loss of our Teen Rec Leader, increased work from home families, and more. This has been a trend since the pandemic, not just for Hercules, but throughout the greater Bay Area. We will continue to follow the trends and work to create programs that will help our community.



**CITY OF HERCULES**  
**PARKS & RECREATION MONTHLY REPORT**  
**March 2024**

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- Summer 2023: Teen Dynamite Camp averaged approximately 26 campers weekly.

<b>Project/Program:</b>	<b>Facilities/Rentals</b>
<b>Lead Staff:</b>	<b>Bryce Halliday, Recreation Coordinator</b>

**Description:** The City of Hercules offers many of the City's facilities for rent when not being used for City sponsored programs or services. Facility attendants also prepare facilities for the department's classes and city meetings. Picnic rentals have done well, but the return to the indoor rentals, since the pandemic, has been slow. We don't anticipate this picking up until the weather gets cold and rainy.

**Status:** Through March, facility rentals brought in **\$89,330.30** in revenue, compared to \$69,196.15 through the same period last year.

**Accomplishments/Items in Progress:** With the mask mandate going away in February, we received more calls about facility rentals. Staff is starting to prepare for more programs, activities and rentals in the Community/Swim Center.

- December highlights include a couple college graduations, several birthday celebrations, a wedding, Breakfast with Santa, the Chinese Associations holiday party, and more.
- September: Staff is working on updating the website, and rental brochure due early 2024.
- August: Indoor rentals have returned. Picnic rentals remain big for the summer.
- July: Pool rentals were a hit again this summer.

## Hercules Library Report, April 2024 Meeting

### Library Programming & Outreach Staff:

Alison Peters, Library Manager  
Justine Rea, Teens & Adults Librarian  
Katy Buder, Children's Librarian  
Eric Lee, Library Assistant  
Kerry Kipp, Library Assistant  
Kayla Etheridge, Clerk Specialist

### Programs & Activities – Year Round

#### Children's Storytime – every Saturday, 10 & 10:30am

Library storytime is a great way to help young children develop their early literacy and social skills while building a lifelong love of learning. Plus, it's a lot fun! Best for children ages 5 and younger, but all ages and abilities are welcome.

Month	Attendees
July	46
August	99
September	386*
October	215**
November	329
December	259
January	370
February	358
March	422

\*Storytime numbers for July/August did not include the special City Council guest speaker events.

\*\*October 21 storytime canceled for Filipino American History Month celebration.

\*\*\*Two Saturday storytimes started in January 2024 to accommodate growing crowds.

#### ASL Storytime – 1<sup>st</sup> Friday every other month, 9:30am

Month	Attendees
November	15
January	16
March	17

\*Premiered November 2023, on hiatus April 2024.

#### Play Pals – 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month, 10am

An informal meetup of young families with babies and toddlers to make connections with each other and for the little ones to build Kindergarten readiness skills with shared toys and early literacy games.

Month	Attendees
July	30
August	28
September	57
October	28
November	29
December	33

January	40
February	24
March	26

### **Pajama Storytime – Last Wednesday of the month, 6:30pm**

Evenings of music, rhymes, and book-centered fun: Stuffed animals & pajamas welcome. This event is intended for children ages 3 to 5, but all ages and abilities are welcome.

Month	Attendees
July	15
August	16
September	33
October	23
November	23
December	12
January	16
February	16
March	9

### **LEGO Builders Club - 1<sup>st</sup> Thursday of the month, 3pm**

Build your own LEGO® creations at Hercules Library! LEGO® blocks encourage children to explore 3D design, creativity, and develop fine motor and social skills.

Month	Attendees
July	125
August	78
September	75
October	96
November	67
December	50
January	52
February	51
March	38

### **Chess Club – 1<sup>st</sup> Wednesday of the month, 4:15-5:15pm**

Led by a skilled teacher with 5+ years' experience with the Berkeley Chess School, and their daughter who was CalChess State Champion Top 10 Year Old! We provide boards, or you can bring your own. All ages are welcome.

Month	Attendees
July	12
August	26
September	26
October	30
November	28
December	18
January	32
February	24
March	32

## Homework Help – Wednesdays, Thursdays\* and Saturdays

The Hercules Library is now offering free homework help! Teen Homework Helpers will be here Wednesdays 3pm-7pm, Thursdays 5-7pm, and Saturdays 10am-4pm. Homework Helpers will be able to help students in grades 1-8 on only school assignments (essays, worksheets, textbook questions) in Writing, English and Math.

Month	Attendees
September	65
October	83
November	127
December	30
January	71
February	114
March	77

\*Only two dates in December, due to school/holidays.

\*\*Added Thursdays in January 2024 to accommodate more students.

## All Ages

### Max Meditation – 2<sup>nd</sup> Wednesday of the month, 6-7pm

With the guidance of a professional healer, you'll clear your mind and gain serenity.

Month	Attendees
July	8
August	6
September	10
October	7
November	10
December	6
January	7
February	3
March	6

## Adults

### Insiders Meet-up – 1<sup>st</sup> Tuesday of the month, 11am-12pm

Insiders groups are monthly meet ups of adults with disabilities, to welcome them to the library and provide special programming just for this group. Includes sensory experiences, gardening, arts & crafts, and library instruction.

Month	Attendees
July	canceled
August	20
September	7
October	15
November	17
December	9
January	16
February	19
March	22



### **One-on-One Computer Tutoring, Saturdays, 10am-12pm\***

<b>Month</b>	<b>Attendees</b>
July	7
August	canceled

\*On hiatus.

### **Senior Center Lunch Presentations**

Hercules Library and Hercules Senior Center are teaming up to bring you Lunchtime Presentations on the last Thursday of the month at the Senior Center! These presentations will cover one of the multiple library resources at your disposal.

<b>Month</b>	<b>Attendees</b>
August	20
September	32
October	32
November	36
December	Sr Center Closed
January	35
February	18
March	27

## March Programs Review

### Read, Sing, Play, BeLoved, Saturday, March 16

We spent a wonderful afternoon reading, singing, and playing! All in support of families with Black children - with activities that build early literacy skills and set children on a path to success. Hercules librarians were joined by representatives from [National Black Child Development Institute – Sacramento](#) (BCDI), [West County First 5 Center](#), and our friends from Contra Costa County Library's Early Literacy team with our brand new Rolling Reader, parked outside the library with games and treats.

We welcomed the families into the program with a song, *Ashe Ashe*, and gave children egg shakers, wrist bells, and drumsticks to encourage participation and Play, one of the tenants to early literacy (Talk, Read, Sing, Play.) We had a short storytime with the most beautiful, affirmative book, *Repeat After Me: Big Things to Say Every Day*, by Jazmyn Simon and Dule Hill, and then the children delved into even more play with activities provided by First 5. While we played, parents were invited to join BCDI in the Lab to learn from experts on how to support children's early childhood development with fun exercise and games that can be easily played at home. BCDI also gave suggestions on no-frills activities that children can enjoy as an alternative to screen time.

**45 children and parents** came out for the event, and everyone left with goodie bags: books featuring Black Children, Colors of the World Crayons, and an activity sheet for the little ones, and a notebook of resources for parents.



## Phenomenal Women: A Women's History Month Celebration, Saturday, March 23



Hercules Library was proud to celebrate some of the Phenomenal Women in our community with a Women's History Month panel discussion featuring:

- ◆ Ronell Colquitt, Entrepreneur and owner of Dream Bowlz
- ◆ Jamela Smith-Folds, School Board President & School Board Trustee, Area 1 (Hercules, Pinole and Montalvin) West Contra Costa Unified School District, WCCUSD
- ◆ Chris Kelley, Hercules City Council Member, and Human Resources and Administrative Management professional
- ◆ Janette Lares, Miss Hercules 2020 and Miss California Earth 2022
- ◆ Jannie Lew, Registered Nurse, Nurse Coach, Certified Guide, Healer, Teacher, and Ritual Master
- ◆ Jennifer Rowekamp, Music Editor and composer at Pixar Animation Studios

**58 folks** joined us to enjoy music from Jennifer on cello, learned about each of these women's journeys to success, and were inspired by thoughtful advice that spoke to them:

Just get over yourself!

You can't do it. (Oh yeah, just watch me!)

Knowing what you don't want to do in a career will help you figure out what does spark your interest, what inspires you.

Read the Four Agreements! (Available at [ccclib.org](http://ccclib.org))

If you like something, figure out why so you can do it yourself.

Hard is not impossible. It's probably not as hard as you think.

We hope to make this an annual tradition for the library!

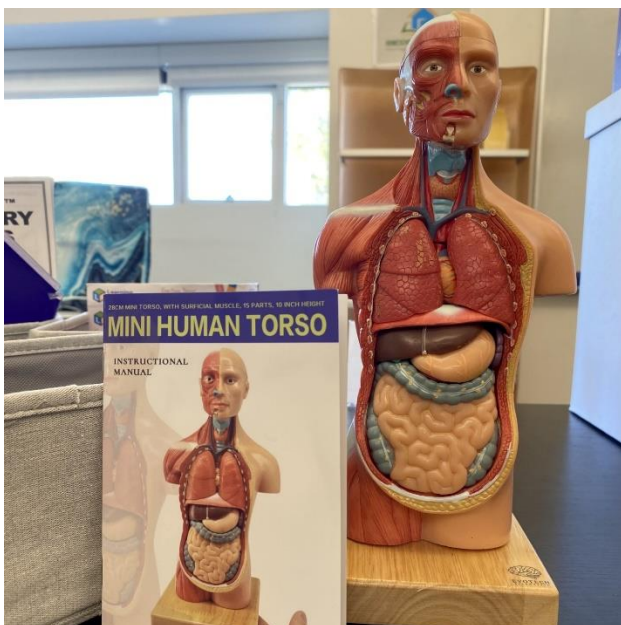


## April Spotlight On: STEAM Kits @ The Homeschool Resource Center

The Homeschool Resource Center (affectionately called the "Lab") is a repurposed space reserved for Homeschool families Tuesdays through Fridays, 10am-2pm. Families come to study, meet other homeschool families, and learn in a community environment. The Homeschool Room is the only one of its kind in Bay Area libraries, and Katy Buder & Alison Peters will be presenting on this journey at the annual American Library Association (ALA) conference of librarians in June! We have tables, simple school supplies like pencils & pens, donated curriculum books, and now...STEAM kits to use in the library!

Kits were purchased with funds from the [Hercules Library Foundation](#), and with support from the librarians at San Diego Public, as well as with suggestions from our own library staff, who purchase kits for internal librarian use. (And we just had a ton of fun with this!)

STEAM Kits are non-circulating, just available to use in Hercules Library. So far, we've seen families come by each day to use them, and are taking suggestions for new items to add to our collection! A few of the kits:



**Community & Library Services Commission**

March 11, 2024

6:30 p.m. Workshop

7:00 p.m. Meeting

**Hercules City Hall**

111 Civic Drive

Hercules, CA 94547

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**COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES**

**I. CALL TO ORDER – ROLL CALL - 6:30 P.M. – NO SPECIAL MEETING**

**II. WORKSHOP - NONE**

**III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA**

Vice-Chair Campbell-Miller called the meeting to order at 7:01pm.

Vice-Chair Campbell-Miller, Commissioners Yamamoto, Chen, and Hernandez were present. Chair Ward-Jackson arrived at 7:07pm.

Parks and Recreation Director Roke was also present. Library Manager Peters was absent.

**IV. PLEDGE OF ALLEGIANCE**

**V. INTRODUCTIONS/PRESENTATIONS – NONE**

**VI. AGENDA ADDITIONS/DELETIONS – NONE**

**VII. PUBLIC COMMUNICATION – NONE**

**VIII. DIRECTOR REPORT**

**1. Parks and Recreation Report (February 2024)**

Staff noted upcoming events like Rec EGGs-Po featuring the all new Hydro Hunt scheduled for Saturday, March 30, and the annual Community Cleanup Day scheduled for Saturday, May 4, 2024. Staff also mentioned these will be discussed later in the meeting.

Summer Camp registrations are off and running. One of the most popular programs for the summer. The Summer Activity Guide also describes our preschool and afterschool programs. Registration will be coming up.

Staff also reported on the Aquatics programs. Summer swimming lessons are open for registration. The Piranhas Swim Team is also starting registration, with the season opening with workouts beginning in April. High School Swim Team will be wrapping

up their season in April, and the East Bay Silver Dolphins (EBSD) swim team has been going well all year.

There will be an All In One Day (hiring day) on Saturday, March 16, 2024, in the Council Chambers at City Hall. There will be representatives helping candidates through an expedited process.

Enrollments are continuing for our fee classes including the Extreme Hip Hop, Boxing for Health and Muay Thai.

There are numerous senior programs. Friends, food, fun, and companionship is what the Senior Center fosters.

Winter/Spring programs: Karate, Basketball, Jazzercise and Zumba continue to be popular. The City is always searching for new contractors to offer activities to all Hercules residents.

Facility rentals are very busy and outdoor rentals are beginning to pick up. More staff is needed and hopefully the one-day hiring process will help.

2. Library Manager Report (March 2024) – given by Vice-Chair Campbell Miller  
The Vice Chair delivered the library report for Library Manager Alison Peters. He reported that due to overwhelming support and turnout, the library now has two Saturday Storytimes.

The report also mentioned the new art installation, courtesy of Chris Granillo. Vice-Chair Campbell Miller on Manager Peters behalf thanked the Commission for the first new artist in her time here.

Staff highlighted the Martin Luther King and Lunar New Year events. In March the Spotlight is on Women's History Month and everyone is invited to join in the questions and answer session, featuring Phenomenal Women in Hercules.\

Staff provided an update on the Starry Cone. There is a leak which has caused it to be closed for weeks at a time. The issue was brought to the City Council who voted to look into the problem, but the cost was prohibitive. Staff noted that the first step is seeing if the entire room can be relocated to a less leaky area of the library, mold remediation and then consider next steps.

## **IX. CONSENT CALENDAR**

1. Minutes: December 11, 2023 Meeting

**MOTION:** Commissioner Yamamoto moved to approve the Minutes for the December meeting. Vice-Chair Campbell Miller seconded the motion. Motion passed 5-0  
*Ayes: (5), Ward-Jackson, Yamamoto, Campbell-Miller, Chen and Hernandez*

## **X. DISCUSSION AND/OR ACTION ITEMS**

### **1. Commission Meeting Calendar**

Staff recommended that the August meeting go dark as it has in the past. The October meeting falls on Indigenous People Day and Chair Ward-Jackson is usually not in attendance at the Commission meeting on that date. Also, Veterans Day is on November 11 and it is recommended to move the November meeting to Wednesday, November 13. Vice-Chair Campbell Miller noted that he works until 7pm on Tuesday/Thursdays so he likely would be a little late for the meeting on November 13.

**MOTION:** Commissioner Chen nominated Commissioner Yamamoto to act as Chair if neither The Chair or Vice-Chair are present. He also motioned to follow staff's lead with the calendar (go dark in August, keep the October meeting as scheduled, and move the November meeting to Wednesday, November 13). Commissioner Hernandez seconded the motion. Motion passed 5-0

*Ayes: (5), Ward-Jackson, Yamamoto, Campbell-Miller, Chen and Hernandez*

### **2. Hercules Recognition Program**

Staff noted that the nomination form for the Herculean Mile Award is available online. The Social Committee makes the selection. The winners receive a special coin and an award. The first winners will be recognized at the 3/26 Council meeting.

### **3. Summer Activity Guide**

The Guide contains numerous classes and activities. It has come out the first week of March.

### **4. Spring events Update**

Staff reviewed some of the spring events including the Rec EGGs-Po featuring the Hydro Hunt and others. Regarding the Hydro Hunt staff noted that youth will locate plastic eggs in the pool and then turn them in for goody bags at the end.

### **5. Community Clean Up Day**

The event will be on May 4, 2024. This event has grown tremendously and could have over 200 cars come in with goods to put in the bins.

## **XI. COMMISSION REPORTS AND ANNOUNCEMENTS**

None

## **XII. FUTURE AGENDA ITEMS**

1. Refugio Valley Park Pond

**XIII. ADJOURNMENT**

Chair Ward-Jackson adjourned the meeting at 8:18pm.

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Chair Ward-Jackson

Attest

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Christopher Roke  
Parks & Recreation Director

The next Regular Meeting of the Commission will be held on Monday, May 13, 2024 at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City's website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215.





## **STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES COMMISSION (CLSC)**

**TO:** Chair Ward-Jackson and Members of the CLSC Commission

**SUBMITTED BY:** Christopher Roke, Parks and Recreation Director

**MEETING DATE:** April 8, 2024

**TOPIC:** National Volunteer Month

### **SUBJECT:**

The month of April is National Volunteer Month, and the City of Hercules Parks and Recreation Department is honored to recognize the many volunteers that help make our department so successful and play a vital role for the community. Without all of these amazing volunteers, we wouldn't be able to do what we do, or provide the level of service that our community receives.

### **RECOMMENDATION:**

Receive information on National Volunteer Month. No action required.

### **EXECUTIVE SUMMARY:**

The City of Hercules is recognizing the many volunteers that play a role in the success of the Parks and Recreation Department. The department recognizes that we can't do what we do without the assistance from so many wonderful people willing to give their time and effort in many ways.

### **BACKGROUND:**

The Hercules Parks and Recreation Department has traditionally benefited from our Senior Membership who will volunteer their time to help with meals, work the front counter, teach classes, and a plethora of other programs and events.

Earlier this year, we were able to recognize one of these senior helpers by nominating her for an award through CPRS (California Parks and Recreation Society), for an Outstanding Volunteer. Staff was excited to accompany Dori Smith to the awards ceremony in Albany.

Additionally, the Parks and Recreation Department recently launched the new Herculean Mile award that City Council has started, by recognizing the first recipients at their March 26, Council meeting.

The Hercules Parks and Recreation Department would also like to recognize the 14 City Recognized Nonprofit groups who often provide help and assistance at a wide variety of programs and activities for the community. These groups often participate in annual events

like the Community Cleanup Day and Tree Lighting. They have also been participating in our Trunk or Treat/PUMPKATAAZ event, as well as events like the Rec EGGs-Po/Hydro Hunt event.

In addition to the Senior volunteers and the Nonprofit groups, there are other examples of volunteers that help the department and the city, including but not limited to: the Adopt-A-Park/Adopt-A-Trail program, and even the Community and Library Services Commission.

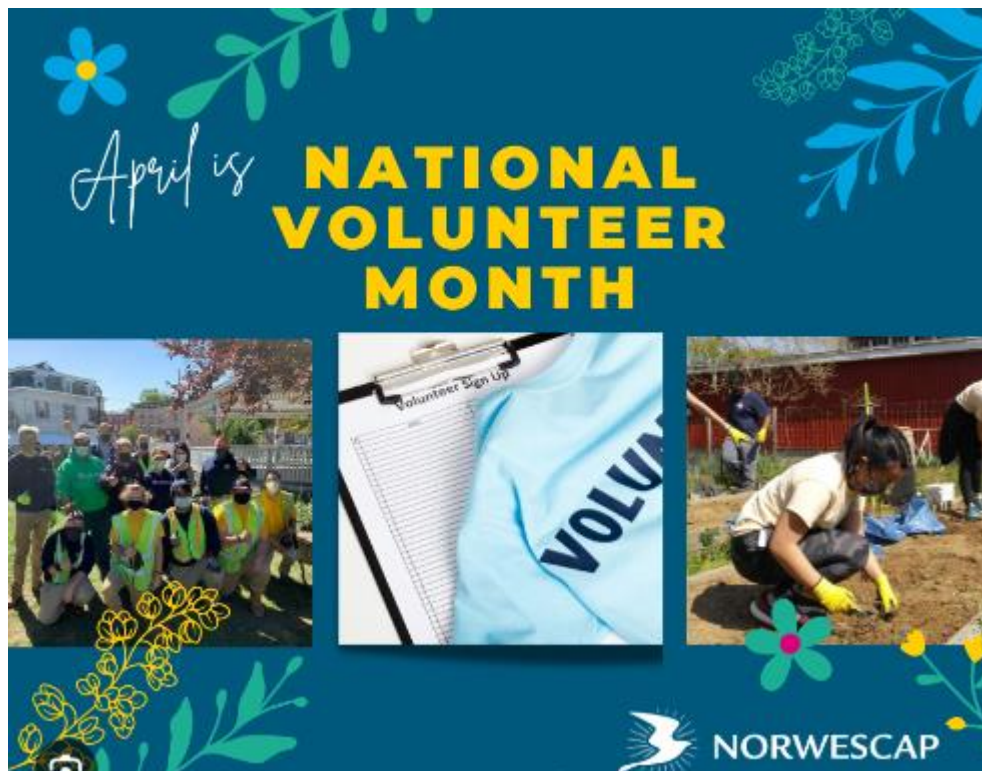
On behalf of the Parks and Recreation Department, I would like to acknowledge every volunteer that is in the chamber tonight, as well as those that put in time throughout the year...and extend my sincere thanks to everyone. We value all of your efforts and thank you for your support. Happy National Volunteer Month.

**FISCAL IMPACT OF RECOMMENDATION:**

There is no fiscal impact to recognize the countless volunteers that help make Hercules Parks and Recreation a special program. Without further ado, we are honored to recognize all of the different groups, and people that continue to give endlessly to the City.

**ATTACHMENTS:**

None.





## **STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES COMMISSION (CLSC)**

**TO:** Chair Ward-Jackson and Members of the CLSC Commission

**SUBMITTED BY:** Christopher Roke, Parks and Recreation Director

**MEETING DATE:** April 8, 2024

**TOPIC:** All In One Day recap

### **SUBJECT:**

The City of Hercules held their second annual All In One Day event on Saturday, March 16, 2024, at the City Hall Council Chambers.

### **RECOMMENDATION:**

Receive information on the City of Hercules All In One Day event. No action required.

### **EXECUTIVE SUMMARY:**

The City of Hercules held their second annual All In One Day event on Saturday, March 16, 2024, at the City Hall Council Chambers. The event was an opportunity for community members to secure a summer job for 2024, working in the Parks and Recreation Department.

### **BACKGROUND:**

The Hercules Parks and Recreation Department held the first ever All In One Day event in March of 2023. It was very successful, hiring 23 new part time staff to work in Parks and Recreation at our Summer Camp program, as a Lifeguard/Swim Instructor, or in Facilities, helping with rentals for the summer. This year's event brought in over 40 applicants and we hired the vast majority of them.

In the past, the Parks and Recreation Department would use traditional methods for hiring, by advertising in the seasonal activities guide, through banners, and social media. This year, we connected with the West County Unified School District, and one of their representatives helped us with our recruitment.

### **FISCAL IMPACT OF RECOMMENDATION:**

Based on the results of the past two years, the Parks and Recreation Department will continue to hold the All In One Day event to secure a strong work force for the summer, and hopefully retain many of these new staff for the fall or future summers to provide continuity.

### **ATTACHMENTS:**

1. All In One Day Flyer

# **GOT JOBS!**

## **ALL IN ONE DAY**

### **OUR SUMMER HIRING JOB FAIR**

**SATURDAY, MARCH 16, 9:00-12:00PM**  
**At City Hall: 111 Civic Drive, Hercules**

#### **WHAT IS ALL IN ONE DAY**

Is an opportunity to secure a job for the summer in a fun, friendly and exciting occupation. We currently have opportunities in Summer Camps, Lifeguard/Swim Instructor, Facilities, and more. Make a difference this summer as a Recreation Leader. For more info about our All-in-One Day job fair call (510) 799-8291 or go online to [www.governmentjobs.com/careers/hercules](http://www.governmentjobs.com/careers/hercules).

Process: All-in-one-day includes interview, paperwork and livescan for those that qualify. Must bring a valid I.D.

What to bring: I.D., 2 written references (from previous employer, teachers, volunteer work, etc.), copy of physical – if within 1 year, proof of TB within 2 years.

Specific qualifications may apply for each position (i.e. Jr. Staff and Lifeguards begin at age 15 and will require a work permit; Lifeguards require certs - if you have current CPR/First Aid, etc, please bring copies).



#### **PART TIME POSITIONS:**

Summer Camp Rec Aide  
Summer Camp  
Leader Facility  
Attendant  
Lifeguard  
Swim Instructor



## **JOIN OUR TEAM**

**Parks  
Make  
Life  
Better!**

Hercules Parks & Recreation  
Lifeguards/Swim Instructors  
Summer Camp Aids/Leaders I/II  
Facility Attendants

#### **APPLY ONLINE AT**

[www.governmentjobs.com/careers/hercules](http://www.governmentjobs.com/careers/hercules)



**510-799-8291**

[prregistration@ci.hercules.ca.us](mailto:prregistration@ci.hercules.ca.us)





# ALL-IN-ONE-DAY

summer hiring

# JOB FAIR



**At Hercules City  
Hall: 111 Civic Drive**

**Saturday, March 16  
9:00 am - 12:00 pm**

Facility Attendants  
Lifeguard/Swim Instructor I/II  
Recreation Aide  
Recreation Leader I/II



## MUST BRING:



### Written References

Bring two written references from previous employer, teachers, volunteer work, etc.



### Photo Identification

Make sure to bring a govt or school issued photo identification and another form of ID.



### Medical Records

Please bring a copy of physical (if within one year) and a proof of TB test (within 2 years).



For more information, visit  
[www.governmentjobs.com/careers/hercules](http://www.governmentjobs.com/careers/hercules)

(510) 799-8291





## **STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES COMMISSION (CLSC)**

**TO:** Chair Ward-Jackson and Members of the CLSC Commission

**SUBMITTED BY:** Christopher Roke, Parks and Recreation Director

**MEETING DATE:** April 8, 2024

**TOPIC:** Rec EGGs-PO & Hydro Hunt recap

### **SUBJECT:**

The City of Hercules held their first annual Rec EGGs-PO & Hydro Hunt event on Saturday, March 30, 2024, at the Hercules Community Swim Center.

### **RECOMMENDATION:**

Receive information on the City of Hercules Rec EGGs-PO & Hydro Hunt event. No action required.

### **EXECUTIVE SUMMARY:**

The City of Hercules held their s first annual Rec EGGs-PO & Hydro Hunt event on Saturday, March 30, 2024, at the Hercules Community Swim Center. This event was a free event for the community and gave community members an opportunity to get some free time in the pool, as well as register for summer programs at a discount. Overall this was a great success, and we look forward to expanding on this next year.

### **BACKGROUND:**

The Hercules Parks and Recreation Department had traditionally run a Rec Expo event, an EGGstravaganza event, and a Belly Flops with Cops event in the past. Sometimes these events would be combined, while others they were separate events.

The Rec Expo started out as a one-day event where contractors would come out to the Community Swim Center, and share with the community the camps they had planned for the summer. In exchange for visiting their booth(s) they would offer a 10% discount for registering for their camp that day and paying in full. Over time, this event became a week-long event M-Th for limited hours where the registration office was open. Part of the change this year was to build excitement around the various programs offering camps for the summer.

The EGGstravaganza was once a staple of the Teen program before moving to the Senior Center where it had been for the past 5 or 6 years. At the Senior Center, it had a multi-generational feel. Contractors were invited to set up on the lawn, and show what programs there were offering for the summer. Over time, the contractors had less availability and the EGGstraganza took on a new feel. With out a thriving teen program to run the event and no

funds specifically allocated to this event, staff was finding this program increasingly more difficult to run as it was.

The Belly Flops with Cops event was started to help bring the Police and the community together, but also it started the Rec Expo clock. This event turned into the Splash-A-Palooza, but the spring weather can be unpredictable.

After watching numbers fluctuate greatly with each event every year, we decided to bring this event back to the Community Swim Center and create a new and exciting event that would incorporate all three events in to a one day event. Staff reached out to the contractors, and the City Recognized Nonprofit groups to see if they would like to contribute to the “goodie bags”, in exchange for their time in person. This move turned out to be great.

All of the participants for the 2024 Rec EGGs-Po and Hydro Hunt, were given an opportunity to hunt for eggs on the grass or in the pool (determined by age), and all plastic eggs collected were recycled, which should keep the costs of future events down. Eggs were turned in for a goodie bag that included things like candy, trinkets, stickers, pencils, and even childrens books.

#### **FISCAL IMPACT OF RECOMMENDATION:**

Based on the results of our first attempt to combine these great spring events, we are excited to report that the Hercules Parks and Recreation Department will continue to hold the Rec EGGs-PO & Hydro Hunt event for the community. The participants enjoyed the event, the parents liked receiving a discount for camps paid in full, and overall this was a well received event by the community. And because of all the donations from our contractors and nonprofit groups, there was minimal cost to the event.

#### **ATTACHMENTS:**

None. Rec EGGs-PO & Hydro Hunt jpg and photos below.

**SATURDAY, MARCH 30 • 10AM - 2PM**  
Community Center, 2001 Refugio Valley Road

## **REC EGGS-PO**

The Hercules Parks & Recreation Department is excited to announce Rec Eggs-Po! During this day **ONLY**, receive 10% Off programs and classes that are paid in full.

**10% OFF**

\*10% discount does not apply to the following: Child Care, Tiny Tots, EBSD or Traditional Summer Camp.

## **HYDRO HUNT**

A new TWIST to our EGGstravaganza event. The Hydro Hunt will be held at the Swim Center. There will be 4 time slots. Kids must pre-register for a designated time. Participants must bring a swim suit and hunt for eggs in the water. Contact us at (510) 441-4FUN to book your time slot for the Water Egg Hunt (Hydro Hunt).









## **STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES COMMISSION (CLSC)**

**TO:** Chair Ward-Jackson and Members of the CLSC Commission

**SUBMITTED BY:** Christopher Roke, Parks and Recreation Director

**MEETING DATE:** April 8, 2024

**TOPIC:** Community Cleanup Day

### **SUBJECT:**

The City of Hercules will hold the annual Community Cleanup Day, Saturday, May 4, 2024.

### **RECOMMENDATION:**

Receive information on the City of Hercules Community Cleanup Day. No action required.

### **EXECUTIVE SUMMARY:**

The City of Hercules will hold the annual Community Cleanup Day, the first Saturday in May. The event will be held at the City's Corporation Yard, located at 1000 Sycamore Ave., in Hercules, on Saturday, May 4, from 8-11am. This event is for Hercules residents only. Residents must show proof of residency.

### **BACKGROUND:**

The Hercules Parks and Recreation Department holds an annual Community-wide Cleanup Day, the first Saturday in May. This year's event will be held on Saturday, May 4, from 8-11am, at the Corp Yard, located at 1000 Sycamore Ave, in Hercules. To participate you must show proof of residency and be able to unload their vehicle.

Community Cleanup Day is run almost entirely by volunteers. Aside from one Parks and Recreation and one Public Works employee, all 14 current city recognized nonprofit groups help at the event. In addition, several commissioners and council members will also show up to help in their various roles with different nonprofit groups.

Because of this great example of volunteerism from the city recognized nonprofit groups, the event is typically able to move around 250 vehicles (give or take) through the line in the 3-hour window. This event helps the City keep blight off the streets which not only helps to keep our community looking its best, but also allows staff and other valuable resources to be used in other capacities.

This event used to follow the Hercules Sister Cities Garage Sale event that had traditionally taken place the last weekend of April. Unfortunately, the Hercules Sister Cities is no longer holding the annual garage sales event. The two events worked well, as residents in

Hercules were able to gather items they no longer needed, attempt to sell them to others that may be looking for treasures, and whatever didn't sell, residents were able to take the remaining items to the Corp Yard to clear the clutter from their homes.

The annual Community Cleanup day does not allow for items like mattresses, hazardous waste or e-waste. There is a separate event called the HHW (Household Hazardous Waste) event. The date for HHW has not been confirmed at this time but typically is held in June.

#### **FISCAL IMPACT OF RECOMMENDATION:**

Community Cleanup Day is run almost entirely by volunteers. And the 12 debris boxes are part of the ongoing agreement with Republic Services with no additional cost. While complimentary snacks and water are provided to the volunteers, there is no significant fiscal impacts associated with cleanup day.

At the conclusion of the 2022 event, the Mayor and City Council voted unanimously to make this a free event to the residents of Hercules.

#### **ATTACHMENTS:**

None

**CITY OF HERCULES  
COMMUNITY  
CLEANUP DAY**

Saturday, May 4, 2024 • 8-11am (or until full)



A one day event to beautify our community by providing a dumpsite to throw away outdoor trash, yard clippings, tree limbs, etc.

- Must be a Hercules resident, and show ID
- Residents will be required to dump their own trash from vehicle

**\* This is not a Household Hazardous Waste or e-waste event**

**No Commercial Dumping**  
**No enclosed u-hall type vehicles, Trucks okay.**  
**For more info call (510) 799-8291**

**CORP YARD AT 1000 SYCAMORE AVENUE**