



IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

Due to concerns with security of the Zoom format, effective October 10, 2023, **Remote Public Comment will not be accepted. Public comment may be provided in-person or via email, as set forth below.** Members of the public desiring to provide comments as a part of the meeting are encouraged to either submit written comments by 3:00 p.m. prior to the meeting or to attend the meeting in person.

How to Participate:

IN PERSON: Members of the public are invited to attend and participate in Person: **City of Hercules Council Chambers, 111 Civic Drive, Hercules, CA.** Fill out a public speaker card located on the side table and submit it to the City Clerk.

VIA ZOOM: **At this time remote public comment is suspended and will not be accepted.** **To watch and listen only:** Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here or go to: <https://www.zoom.us/join>. Zoom also allows you to join by phone at +1-669-900-6833.

Zoom Webinar ID: 861 2339 8054 **Zoom Passcode:** 324460

EMAIL: Public comments can also be submitted via email to **croke@herculesca.gov**. Please note that emailed comments will not be read aloud by staff. Any public comments received up until 3:00 p.m. of the meeting date will be:

1. distributed to the Council before the meeting,
2. posted online for public inspection and
3. inserted into the meeting record.

As emails containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your email.

City of Hercules

111 Civic Drive
Hercules, CA 94547



Meeting Agenda

Monday, July 8, 2024

7:00 PM

In-Person in Council Chambers or To Watch or Listen only:

Zoom ID: 861 2339 8054

Zoom Passcode:324460

Zoom Phone Number: 1-669-900-6833

Community and Library Services Commission

Evangelia Ward-Jackson, Chair

Brian Campbell-Miller, Vice Chair

Han Chen, Commissioner

D. Yamamoto, Commissioner

Monique Hernandez, Student Commissioner

I. SPECIAL MEETING - 6:30 P.M. - CALL TO ORDER - ROLL CALL - NONE

II. WORKSHOP - NONE

III. REGULAR MEETING - 7:00 P.M. - CALL TO ORDER - ROLL CALL

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

VI. AGENDA ADDITIONS/DELETIONS

VII. PUBLIC COMMUNICATIONS

VIII. DIRECTOR REPORT

1. [22-915](#) **Parks and Recreation Monthly Reports (June)**

Attachments: [Monthly Report - Parks and Recreation - June 2024](#)

2. [22-916](#) **Library Monthly Reports (June)**

Attachments: [Monthly Report - Library Commission - June 2024](#)

IX. CONSENT CALENDAR

1. [22-917](#) **Minutes: June 10, 2024 Meeting**

Attachments: [Meeting Minutes - CLSC June 10 2024](#)

X. DISCUSSION AND/OR ACTION ITEMS

1. [22-918](#) **Special Events Report**

Attachments: [Staff Report - CLSC - Special Events](#)
[Attach 1 - Special Events with Chamber - FY2023-24 Recap of all 4 events](#)

2. [22-919](#) **August Meeting - Calendar Reminder**

Attachments: [Staff Report - CLSC - August Meeting](#)

3. [22-920](#) **Nonprofit Group Presentations - September-October- November**

Attachments: [Staff Report - CLSC - Nonprofit Group Presentations](#)

4. [22-921](#) 4th of July Recap

Attachments: [Staff Report - CLSC - 4th of July Recap](#)

XI. COMMISSIONER REPORTS AND ANNOUNCEMENTS

XII. FUTURE AGENDA ITEMS

1. City Recognized Non-profit Presentations
2. City Recognized Non-profit Renewals
3. Steering Committee Recap on PRFMP
4. Dredging of Refugio Valley Park Pond

XIII. ADJOURNMENT

The next Regular Meeting of the Commission will be held on Monday, August 12, 2024 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports from the City's website at www.ci.hercules.ca.us and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the City Clerk's Office at (510) 799-8208.

Posted: July 3, 2024

THE COMMISSION ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING COMMISSION MEETINGS

SPECIAL ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a commission meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.

AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the Commission otherwise may make comments during the Public Communication period of the meeting.

AGENDA POSTING: Agendas of regular commission meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center and on the City's website (www.ci.hercules.ca.us),

PUBLIC COMMUNICATIONS: Persons who wish to address the Commission should complete the speaker form prior to the Commission's consideration of the item on the agenda.

Anyone who wishes to address the Commission on a topic that is not on the agenda and is relevant to the Commission should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the Commission may not take action on items not listed on the agenda. The Commission may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes.

Anyone may also submit written comments at any time before or during the meeting.

Written and oral comments become part of the public record. Oral comments are summarized in the minutes of the commission's meeting.

CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public prior to the time the Commission votes on the motion to adopt.

COMMISSIONER REPORTS AND ANNOUNCEMENTS: This is the time for brief announcements by commissioners on issues of interests to the community. In accordance with provisions of the Brown Act, matters which do not appear on the agenda, but require Commission discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

LEGAL CHALLENGES: If you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging Commission decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6. In order to ensure the efficient conduct of meetings, and to provide opportunities for all interested persons to speak and be heard, the Commission will adhere to the following meeting procedures:



**CITY OF HERCULES
PARKS & RECREATION MONTHLY REPORT
June 2024**



Project/Program: Parks & Recreation Department Activities
Lead Staff: Christopher Roke, Parks & Recreation Director

Description: The Parks and Recreation Department leads and/or is involved with many community activities and events all year long. We also collect fees for various classes and services provided to the community.

Status: Year to date Revenue for Fiscal Year 2023-24 is **\$1,497,254.92**, compared to \$1,440,213.51 last year at the same time, but trailing the last full fiscal year prior to the pandemic (2018/19FY) where we had \$1,740,215.25 for the year.

Accomplishments/Items in Progress:

- Fireworks Celebration 2024 – prep underway 7/4/24

Additional projects – ARPA funds: Gym Floor/Deferred Maint of CSC & Safety Pool fence.

- Fireworks Celebration 2023 – **completed**
- **BR#22-02:** All Abilities Swing – **completed 9/15/23**
- Preparing for:
 1. Exterior Painting contract to come
- Completed...
 1. Replaced pool pumps – **completed**
 2. New Pool Safety Fence – **completed**
 3. Repaired Gym Floor – **completed**
 4. Installed 4 hoops in the Gym – **completed**
 5. Interior painting at CSC – **completed 6/7/24**

- Other projects...

DP#20-05: *Upgrade patio at Community Center* - Council approved decision packages for 2019-20FY. In February 2022, this project has resumed. Staff is gathering quotes to start projects in the patio. The project has been on hold.

Project/Program: Community & Library Services Commission and Events
Lead Staff: Christopher Roke, Parks & Recreation Director

Description: The Community and Library Services Commission was dark in August. But September through November will be busy months with presentations from the 14 City recognized Nonprofit groups. Applications for the 2024CY were due in November, and the Commission approved all applications during the December 2023 meeting.

Status: The City recognized nonprofit organizations will participate in upcoming events like the annual Trunk or Treat and PUMPKATAAZ events, Tree Lighting and the Citywide Clean-up Day.

Accomplishments/Items in Progress:

- May 2024: Held Community Cleanup Day at the corp yard. The only day it rained in May. Despite the rain the event was a huge success.



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- March 2024: As of the April CLSC meeting we are less than 4-weeks from the annual Community Cleanup Day, scheduled for 5/4/24.
- December 2023: All applications for City Recognized Nonprofit Groups were approved by the CLSC Commission. Start to send out event dates to the Nonprofit Groups.
- October 2023: Trunk or Treat and PUMPKATAAZ was a smashing success with an estimated 2,500 people in attendance.
- September, October and November: City Recognized Nonprofit Group presentations.
- August 2023: National Night Out (Tu, 8/1), Movie night (F 8/18).
- July 2023: The fourth of July fireworks show was spectacular!

Project/Program: Hanna/Lupine/Ohlone Childcare & Summer Day Camps
Lead Staff: Ambra Garfield, Recreation Manager

Description: Childcare and Camps are a big deal in Hercules. We offer a great before school option called “Dyno AM”, and an amazing after school program called “Kaleidoscope Kidz: Recreation Afterschool Program (or RAP for short), and fantastic summer camps know as Camp Dynamite.

Camp Dynamite: Our traditional summer camp program that runs M-Th for the 9 weeks of summer, and features games, cooking, arts and crafts, weekly themes, swimming, and more. In 2021, coming out of the pandemic we averaged between 75-85 campers/week. In 2022, the average went up to 115/week. In 2023, we averaged 120/week. This summer we are poised to have more campers per week.

Status: With Summer Camp registration opening in March, the total camp registration through June is now **\$243,464.75** in revenue, compared to \$201,870.16 last year at that same time.

Accomplishments/Items in Progress:

- 2023 Summer Camps had 9 weeks of camp held at Lupine for Sparklers, Ohlone and Hanna for Firecrackers and Dynamite, and the Teen Center for Teen Camp Dynamite. Camp featured weekly entertainment, field trips, games, cooking, arts and crafts, weekly themes, swimming, Jamin’ Jeanne’s games and more. Prep for 2024 underway.

Program	Enrollment	Space	Program	Enrollment	Space
Sparkler (Preschool)	51	3	Dynamite-AM -Hanna	57	8
Firecracker-AM Lupine	74	3	Dynamite-Core	168	0
Firecracker -Core	236	2	Friday Fun Days	44	0

Kaleidoscope Kidz is our **Recreation Afterschool Program** (or what we call **RAP** for short). The focus of RAP is about homework and stations. RAP focuses on monthly themes featuring a combination of arts and crafts, science, cooking, passive and active games and more. RAP is held at all 3 elementary sites. Staffing continues to be a challenge, but numbers are up at all 3 sites.



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Status: Through June 2024, Child Care programs brought in **\$544,620.80** in revenue, compared to \$465,890.92 last year at this time (increase of \$78,729.88 from the previous fiscal year).

RAP	Enrollment	Space Available
Hanna	54	2
Lupine	37	5
Ohlone	48	0

Accomplishments/Items in Progress:

- April: Good turn-out for Spring Break Camp.
- February: Successful Presidents week camp.
- December: Each site made holiday gifts for their parents and brought them home 12/15.
- November 2023: Thanksgiving camps were successful.
- October 2023: Register camp during Thanksgiving week.
- After a very successful summer Camp, RAP has been very successful in the 2023-24FY.
- The new school year programs were impacted by July – with 3 weeks until school begins.
 - August has become one of our largest months for enrollment and revenue and we anticipate the same thing this year.

Dyno AM (previously Breakfast Club/Early Bird): We initially started the year with 7 kids at Ohlone, but didn’t reach our minimum and ultimately had to close down. Traditionally morning care has been held at 2 locations: Teen Center and Ohlone Community Center. Earlier hours are offered (6:30am). What we are finding post pandemic is that there are more parents who work from home, and don’t need the early morning care option. As always, we will continue to watch the trends and work to create programs that best meet the needs of the community.

Status: Not running this Fall.

Project/Program: Tiny Tots Programs-Little Learners/Pre-Kinder/Jr. Kinder
Lead Staff: Ambra Garfield, Recreation Manager

Description: Our Tiny Tots Program introduces children to their “First Learning Experiences”. They make their first school friends, learn through play, games, arts, crafts and healthy snacks. Our qualified staff guide them with socialization and self-help skills. The program runs concurrent with the school year from late August through June.

Status: Through June, the Tiny Tot Programs brought in **\$93,628.88** in revenue, compared to \$164,253.28 for the fiscal year. Per previous reports, preschool is down (-\$70,621.40) because of the TK programs through the school district.

**Note: Registration for Preschool has been dramatically affected due to the mandate for elementary schools to start Transitional Kindergarten (or TK) programs. By reducing school age by a year, preschool programs across the state have been affected. We are working on changes for the 2024-25 school year.*



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Preschool	Enrollment	Space Available
Multi-Age	17	3
Junior Kinder	23	1

Accomplishments/Items in Progress: Preschool programs at Lupine and Hanna Kidz Centers.

- May: graduation for preschoolers.
- December 2023: Held holiday singing performances in each class on December 14. Participants presented a hand-crafted gift to their Mommy and Daddy.
- November: Preschool registration begins in March. New family registration begins April 1.
- October: Participated in Unity Day and decorated pumpkins for PUMPKATAAZ.
- September: Preschool numbers have dropped in September due to the new TK programs at the Elementary schools. 2022 we had 75 kids in preschool. The start of this year we had 51, but are now down to 44. We are working to reinvent the program, since the school district is now providing “FREE” TK to the community which has impacted the program. This will be something we need to move with the trends going forward.
- August: Preschool programs began. We have 51 kids registered for Preschool.
- July: The multiage program is full and the other programs have limited availability.

Project/Program: Aquatics
Lead Staff: Bryce Halliday - Recreation Coordinator

Description: The Aquatics program was back to normal operations this summer and early fall. We were able to offer several programs, from seasonal swim lessons, to lap swimming, water walking, rec swim, lifeguarding courses, and of course Swim and Water Polo Teams including: the East Bay Silver Dolphins (EBSD), the Piranhas, and Hercules High School Swim and Water Polo teams.

Status: Through June, Aquatics brought in **\$257,287.21** in revenue, compared to \$265,992.81 for the fiscal year (overall down -\$8,705.60). ***Note:** The vast majority of revenue for lesson revenue is taken between March and September. Swim Teams increase revenue during May-September as well.

Program	Enrollment	Program	Enrollment
EBSD (year-round)	76	Lap swim/water walking	157
Piranhas (summer)	117	Summer Swim Lessons (1 st 2 sessions)	326
Aqua Zumba	53	Rec Swim	1,470

Accomplishments/Items in Progress:

- May 2024: Piranhas and EBSD held a joint time trial swim meet.
- February 2024: High School Swim Season began.
- November: We are gearing up for the 2024 registration of EBSD.
- October: EBSD continues to grow in membership.



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- September: The East Bay Silver Dolphins (EBSA) Swim Team will be holding a swim meet Sa/Su, 9/16 & 9/17. EBSA expects more than 225 swimmers from around the County and as far away as Lake Tahoe.
- August: Piranhas wrapped up their season with the County Swim Championships, and summer swim lessons came to an end. Overall, there were 792 individual swim lessons (a slight increase from 2022 where there were 779 individual lessons).
- July: Summer Swim lessons are almost completely full, Saturday Rec Swim quite popular.

Project/Program: Recreation Classes
Lead Staff: Jeff Jew, Recreation Coordinator & Samantha Cole, Recreation Leader III

Description: The department has been working to find new contract class instructors to help increase the variety of programs, as well as the quality of programs that the community has become accustomed to. Our recreation classes cater to all ages and help to promote a healthy lifestyle. Our classes vary from season to season. We hope you will give them a try.

Status: Through June, Rec Classes brought in **\$63,380.72** in revenue, compared to \$52,665.85 for the fiscal year (*overall up + \$10,714.87*).

***Note:** *We are always searching for new contract instructors to offer a wide variety of activities to our residents.*

Program	Enrollment	Program	Enrollment
Omni Boxing	2	Gurus Education	1
Omni Jiu Jitsu	1	Online Driver's Education	1
Hercules Karate Dojo	33	Xtreme Hip Hop	9
Zumba & Line Dancing	82	Gurus: Slimetopia 2	8

Accomplishments/Items in Progress:

- May 2024: Zumba, Line Dancing and Karate continue success. HipHopX is picking up.
- February 2024: finalized bringing on 2 new contractors.
- December: Ongoing monthly programs like Hercules Karate Dojo and Omni Movement continued to run their programs in December. Most of the other programs took December off due to the holidays. All programs will resume in the new year.
- November: The Spring Activity Guide offers numerous recreation classes.
- September: Align Basketball doing well. Fall league begins with Juniors and Rookies.
- August: Over 400 kids participated in Contract Classes, and Camps this summer.
- July: Sports programs and rec classes did well this summer.

Project/Program: Senior Center
Lead Staff: Kristina Griffith, Recreation Leader III

Description: The Senior Center averages approximately 150-200 members annually. Friends, food, fun and companionship is what the Hercules Senior Center is all about. We strive to ensure



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a physically and emotionally comfortable environment for all and encourage socialization with peers.

Status: Through June, the Senior Center brought in **\$15,858.00** in revenue, compared to \$14,264.00 for last fiscal year. And **\$18,544.00** in the meal program compared to \$14,498.00 last year. Total Senior Center active memberships: **204 members**

Program	Enrollment	Program	Enrollment
Aloha Hula	87	Line Dance	155
ARC Blood Drive	N/A	Low Impact Dancersize	197
Belly Dance	29	Senior Food Program	312
Bingo	59	Sing - Along	13
Café Costa Lunch	813	Special Event/Day Trip	115
Chi Kong	53	Tai Chi	229
Computer Lab	31	Tap	20
Community Produce	486	Ukulele	38
Fit Troop	13	Yuen Ji & Dance	26
Goodie Store	38	Zumba Gold	30
HICAP	2		

Accomplishments/Items in Progress/Status: The Senior Center continues to hold blood drives with the American Red Cross, as well as the FREE Food program, the County’s Food Bank program on the first and third Tuesday of each month. During the pandemic record numbers turned out for food with some days reaching more than 300 people. The Food Bank program has settled back in to about 200 people each time.

- April: Held successful senior day trip to Alcatraz. Participants took 2 ferry rides on trip.
- February: held Sr. Day Trip to the Museum of Modern Art in SF. And tax service began.
- January 2024: hosted a successful blood drive through American Red Cross.
- December 2023: the Friends held a successful Breakfast with Santa event.
- October 2023: the Senior Center held a very successful Ohana Day on Monday, October 2.
- September 2023: Hosted a blood drive, and a Premier World Discovery presentation.
- August 2023: In-person classes are thriving. Brown bag lunch program has grown to 158.
- July 2023: Successful Membership drive/Traveled with Seniors on West Cat to SF.

Project/Program: Sports
Lead Staff: Jeff Jew, Recreation Coordinator

Description: The department offers sports and other positive leisure activities for patrons of all ages. Sports programs help promote a healthy lifestyle, while providing an environment in which people can enjoy themselves. During the pandemic we tried and were successful with virtual



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classes in the beginning, but once outdoor sports were able to return, the online classes were just not as interesting. We are constantly working with different sports groups.

Status: Through June, sports brought in **\$95,01507.80** in revenue, compared to \$85,572.10 for the fiscal year (*overall up + \$9,435.70*).

Program	Enrollment	Program	Enrollment
Align Basketball Training	71	NAofA: Basketball Camp	11
Align Rookies Basketball League	48	NAofA: Pickleball Camp	11

Accomplishments/Items in Progress:

- May: Basketball, Volleyball and Tennis have been consistent all year. Drop-in basketball and pickleball have been a nice surprise.
- February: a new Align basketball league began for ages 10-13.
- December 2023: Align Rookies Youth Basketball League wrapped up their fall season.
- Fall: Basketball leagues have returned to the Community Swim Center.
- Summer: Sports Camps, Basketball, Karate, Tennis, and XFit among most popular.

Project/Program: Teen/Youth
Lead Staff: Jeff Jew, Recreation Coordinator

Description: As our youth grow into teens, we want to give them a sense of ownership and belonging to the community. The programs and activities at the Teen Center promote these very same goals. The Junior Staff In Training (JSIT) program focuses on preparing teens to enter the work force. JSIT participants assist and support the staff with Community activities and Special Events. This energetic group of 6th-8th graders demonstrate leadership skills through their participation at events.

Status: Not currently running.

****Note:** Registration for the Teen afterschool program has been the last program to rebound from the pandemic. Unfortunately, the Teen program failed to reach our minimum number to run, and thus had to be cancelled. We are looking at alternate options for the 2024-25 school year. The Teen Camp (summer) has been consistent.*

Accomplishments/Items in Progress:

With more people working from home, before and/or afterschool care is not in as large of demand as pre-pandemic. The Teen staff are working on ways to reinvent the programs to generate more interest.

- November: Held 1st Youth In Government day, on Tuesday, 11/12/23. 11 Hercules High School students participated. The program was very well received, and we look forward to continuing to run this program as an annual event.
- Fall: Teen afterschool program was cancelled due to low numbers, late registrations, the loss of our Teen Rec Leader, increased work from home families, and more. This has



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been a trend since the pandemic, not just for Hercules, but throughout the greater Bay Area. We will continue to follow the trends and work to create programs that will help our community.

- Summer 2023: Teen Dynamite Camp averaged approximately 26 campers weekly.

Project/Program: Facilities/Rentals
Lead Staff: Bryce Halliday, Recreation Coordinator

Description: The City of Hercules offers many of the City's facilities for rent when not being used for City sponsored programs or services. Facility attendants also prepare facilities for the department's classes and city meetings. Picnic rentals have done well, but the return to the indoor rentals, since the pandemic, has been slow. We don't anticipate this picking up until the weather gets cold and rainy.

Status: Through June, facility rentals brought in **\$115,052.95** in revenue, compared to \$108,162.21 for the fiscal year (*overall up + \$6,890.74*).

Indoor Facilities	# Rentals	Picnic Rentals	Enrollment
Community Swim Center	4	Refugio – 50+ Lg Gather	2
CSC – Gym	32	Refugio - Gems	3
CSC - Press Room	1	Refugio - Birds	3
Council Chambers	8	Refugio - Flowers	1
Senior Center	7	Refugio - Astronauts	0
Ohlone Comm Center	9	Foxboro - Islands	4
Foxboro Comm Center	10	Foxboro - Trees	6
Large Library	17	Shoreline - Dolphins	5
Small Library	10	Woodfield	3
Dynamite Room	10	Shasta	0
		Pool	4

Accomplishments/Items in Progress: With the mask mandate going away in February, we received more calls about facility rentals. Staff is starting to prepare for more programs, activities and rentals in the Community/Swim Center.

- Picnic Rentals: Outdoor rentals pick up May-September
- Field Rentals: Sport groups utilize both Woodfield and Hanna fields.
 - Jan-May: Hercules/Pinole and Rodeo Baseball programs rent field space M-Sa.
 - Mar-Nov: WCCYSL rents field space Su-Sa for soccer practices and games.
- Tennis Courts: There has been a recent up-tick in tennis court rentals with the new signs.
 - Jan-Mar: Saw steady rental usage on the weekends (both Sa & Su).
- December highlights include a couple college graduations, several birthday celebrations, a wedding, Breakfast with Santa, the Chinese Associations holiday party, and more.
- September: Staff is working on updating the website, and rental brochure due early 2024.
- August: Indoor rentals have returned. Picnic rentals remain big for the summer.
- July: Pool rentals were a hit again this summer.

Hercules Library Report, June 2024

Library Programming & Outreach Staff:

Alison Peters, Library Manager
Justine Rea, Teens & Adults Librarian
Katy Buder, Children's Librarian
Eric Lee, Library Assistant
Kerry Kipp, Library Assistant
Kayla Etheridge, Clerk Specialist

Programs & Activities – Year Round

Children's Storytime – every Saturday, 10 & 10:30am

Month	Attendees
July	46
August	99
September	386*
October	215**
November	329
December	259
January	370
February	358
March	422
April	182
May	309
June	441

*Storytime numbers for July/August did not include the special City Council guest speaker events.

**October 21 storytime canceled for Filipino American History Month celebration.

***Two Saturday storytimes started in January 2024 to accommodate growing crowds.

****April 20 storytimes canceled due to Friends Book Sale.

ASL Storytime – 1st Friday every other month, 9:30am

Month	Attendees
November	15
January	16
March	17

*Premiered November 2023, on hiatus April 2024.

Play Pals – 1st and 3rd Thursday of the month, 10am

Month	Attendees
July	30
August	28
September	57
October	28
November	29
December	33
January	40

February	24
March	26
April	63
May	46
June	53

Pajama Storytime – Last Wednesday of the month, 6:30pm

Month	Attendees
July	15
August	16
September	33
October	23
November	23
December	12
January	16
February	16
March	9
April	15
May	23
June	24

LEGO Builders Club - 1st Thursday of the month, 3pm

Month	Attendees
July	125
August	78
September	75
October	96
November	67
December	50
January	52
February	51
March	38
April	24
May	36
June	53

Chess Club – 1st Wednesday of the month, 4:15-5:15pm

Month	Attendees
July	12
August	26
September	26
October	30
November	28
December	18
January	32
February	24

March	32
April	27
May	30
June	27

Homework Help – Wednesdays, Thursdays* and Saturdays

Month	Attendees
September	65
October	83
November	127
December	30
January	71
February	114
March	77
April	58
May	77

*Only two dates in December, due to school/holidays.

**Added Thursdays in January 2024 to accommodate more students.

*** Removed Saturdays in March to accommodate tutors.

All Ages

Max Meditation – 2nd Wednesday of the month, 6-7pm

Month	Attendees
July	8
August	6
September	10
October	7
November	10
December	6
January	7
February	3
March	6
April	7
May	Canceled
June	15

Insiders Meet-up – 1st Tuesday of the month, 11am-12pm

Month	Attendees
July	canceled
August	20
September	7
October	15
November	17
December	9
January	16
February	19
March	22

April	22
May	30
June	canceled

One-on-One Computer Tutoring, Saturdays, 10am-12pm*

Month	Attendees
July	7
August	canceled

*On hiatus.

Senior Center Lunch Presentations

Month	Attendees
August	20
September	32
October	32
November	36
December	Sr Center Closed
January	35
February	18
March	27
April	Canceled
May	15
June	30

+ Summer Reading School Outreach – June 4/5, Lupine Hills and Ohlone Elementary – 800 children reached!

++ American Library Association (ALA) Annual Meeting in San Diego.

Alison Peters & Katy Buder presented about the Hercules Library Homeschool Resource Center along with a librarian from New York, and San Diego. The presentation was titled: Building Homeschool Resources and Community Relationships at the Public Library. Over **170 librarians** from around the country attended the presentation, to learn more about how they can support homeschoolers in their area!

June Programs Review

BikeMobile Mobile Bike Clinic – Tuesday June 11 – 20+ bikes fixed!



Pride Paint Night – Thursday June 6 – 16 frames pridefully painted



Friday FunDays: BIY Bee Hotels & Robots/Coding – June 21/28 – 153 happy crafters



Library Facilities Update

Starry Cone

The issue: the Starry Cone leaks during winter rains, forcing us to close the room during those periods until the room and floor dry out.

The updates: in January 2024 the City's proposal, via the City Architect's recommendation, to completely overhaul the Starry Cone to fix the leaks to roof and water seeping up through the floor, was not recommended/adopted by Hercules City Council, due to the financial burden of that plan.

The next request from the City was for me to suggest alternate places/spaces in the library where the Starry Cone could potentially be relocated, in order to keep the features of the room intact as-is – the Burgeon manipulative interactive play/learn pieces on the wall, a quiet, dark, sensory-friendly room for children to gather and play close to the children's area of the library. I made recommendations to the City Manager and Engineer in February 2024.

In March 2024, City Engineer Mike Roberts updated that: Staff is proposing to seal the cracks and coat the stucco with elastomeric paint, similar to what occurred in 2017. It is hoped this treatment will buy us 2-3 years, but there are no guarantees. The room will continue to be used, vacated when wet, and re-occupied when dried out.

In addition, a mold abatement specialist checked the room and sent his report to the City: the preliminary findings confirm that the Starry Cone is mold free.

The work to seal the Starry Cone is anticipated to be completed this summer, before the rain starts again.

HVAC

The issue: The Library HVAC system has been a continual source of frustration for years. Very simply the issue is that the folks who made and installed the HVAC no longer have codes/instruction on operating our system, which was installed with the library in 2006/2007, and so things like on/off timers for heating/cooling will sometimes turn off or just not talk to each other, or work. As of right now, that means that while the main building that patrons use is nice and cool, the entire staff area doesn't have hot or cool air flow.

The updates: The City has been working on this for the better part of a year, and have had service performed via KelAire, and updates from Engie, who worked on all of the City buildings in 2021-2022. The issue included the server room, which houses all library IT back-end things, and earlier this year, a standalone cooling unit was installed in the server room to keep it at 68 degrees: if it gets much over 85 degrees in that room the systems will shut down and we'll lose our internet & Wi-Fi connections completely.

We did not have heat in the staff rooms this winter. As we are now in a heat wave, the problem has become even more urgent. In June the County Library sent over an arctic cooler & the library Foundation ok'd the purchase of box fans and small desk fans for each staff desk; on July 2 the City added three more arctic coolers to the staff areas.

The long-term fix again lies with Engie, who are working to try to fix/decode the HVAC operations system, so that we can get it working normally again so staff can work safely, and comfortably.

"Living Room" Fireplace

The fireplace in the main adult section is not in use, but the broken glass pieces in the bed of the fireplace have proved to be a big temptation for children for several years. (As in: they open the fireplace screen and play with the glass!) Money was allotted in the City 2023-2024 budget for a more permanent fireplace screen, which was installed in June by City Public Works & Fireplace Door Guy. T It is a beautiful, wrought-iron screen

that has a lock on it so that patrons can't open it and play with the glass, but the fireplace, and light, are still able to be seen and enjoyed.



COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES

I. CALL TO ORDER – ROLL CALL - 6:30 P.M. – NO SPECIAL MEETING

II. WORKSHOP - NONE

III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA

Chair Ward-Jackson called the meeting to order at 7:01pm.

Commissioners, Campbell-Miller, Chen, and Hernandez were present. Commissioner Yamamoto was absent.

Parks and Recreation Director Roke and Library Manager Peters were also present.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS – NONE

VI. AGENDA ADDITIONS/DELETIONS – NONE

VII. PUBLIC COMMUNICATION – NONE

VIII. DIRECTOR REPORT

1. Parks and Recreation Report (May 2024)

Staff reviewed the revenue figures for each heading in the report. Overall, revenue was up although the Tiny Tots program is down in revenue due to the schools offering a program for that age group. The teen program is no longer active, but City is planning on adding a Teen Council.

2. Library Manager Report (June 2024)

Manager Peters reported that there are two Storytimes programs. She mentioned several of the other programs including Homework Help and the Senior Center Lunch Presentations.

Manager Peters also reviewed several May programs such as the Skull detective, Chinese Calligraphy and the Taiko Drummers. The latter had 30 attendees.

The June spotlight is on the Read with Pride, Juneteenth Celebration, and the Read, Renew, Repeat Summer reading Program. The Hercules Library hosts Friday Fun Days with crafts for children. In addition, the library is bringing back the Express Yourself, the community art installation, starting July 1.

IX. CONSENT CALENDAR

1. Minutes: May 13, 2024 Meeting

MOTION: Vice Chair Campbell-Miller moved to approve the Minutes for the May meeting. Commissioner Hernandez seconded the motion. Motion passed 4-0
Ayes: (4), Ward-Jackson, Campbell-Miller, Chen and Hernandez

X. DISCUSSION AND/OR ACTION ITEMS

1. Interior Painting Project: Staff noted that the interior of the Community Center had been completed. The gym is now three shades of gray. The conference rooms, lobby, hallway, kitchen and bathrooms were painted in the same color scheme as well.

Note: The Community Swim Center offices and aquatics center were not painted on this go around.

2. Cultural Festival Recap: Staff reported that this year there were close to 7,000 attendees. The festival is held in partnership with the Bayfront Chamber of Commerce. There were more than 25 food vendors, arts and crafts, community booths, and live entertainment.
3. Upcoming Summer Events: There will be three movie nights this summer with the first one coming up Friday, June 28. There will also be our 3rd consecutive fireworks celebration down at the Bayfront on the 4th of July, and National Night Out at Refugio Valley Park on the first Tuesday in August. The library also provides a complimentary book, presented as the Story-walk at each movie event, as well as the National Night Out.
4. CCC Library Commission: Director Roke read a statement from the City of Hercules representative, Donna Rennie. Chair Ward-Jackson asked about the Library Strategic Plan. Manager Peters noted that she would have more information in July. Ward-Jackson asked why Hercules doesn't have an exploration station and Manager Peters noted that they just don't. Chair Ward-Jackson asked why Hercules doesn't have lunch at the library. Manager Peters noted that we don't qualify for that program.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

Vice-Chair Campbell Miller noted that June 15 San Rafael Library will hold their reading program.

XII. FUTURE AGENDA ITEMS

1. Recap of the work done by the Steering Committee for the PRFMP
2. Dredging of Refugio Valley Park Pond

XIII. ADJOURNMENT

Chair Ward-Jackson adjourned the meeting at 7:53pm.

Chair Ward-Jackson

Attest

Christopher Roke
Parks & Recreation Director

The next Regular Meeting of the Commission will be held on Monday, July 8, 2024, at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City's website at www.ci.hercules.ca.us and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215.



**STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES
COMMISSION (CLSC)**

TO: Chair Ward-Jackson and Members of the CLSC Commission

SUBMITTED BY: Christopher Roke, Parks and Recreation Director

MEETING DATE: July 8, 2024

TOPIC: FY 23-24 Co-sponsored Special Events

RECOMMENDATION:

Staff recommends that the Community and Library Services Commission receive an update on special events co-sponsored by the City and the Bay Front Chamber of Commerce during the FY 23-24. Discuss the four City-Chamber co-sponsored special events for FY 24-25. And weigh in on a fifth co-sponsored special event (Lunar New Year celebration) and allocating an additional \$10,000 for this purpose.

EXECUTIVE SUMMARY:

As directed by City Council, staff worked with the Bayfront Chamber of Commerce to collaborate on a variety of Special Events to be held in Hercules for FY 23-24. The events include National Night Out, Bay Front Festival, Crab Feed, and the Cultural Festival.

BACKGROUND:

In FY 21-22, the City Council budgeted \$100,000 for Special Events to give the community something to celebrate as we started to recover from the pandemic. The Council realized the community needed to celebrate. The Hercules City Council directed staff to partner with the City of Pinole and budgeted \$75,000 to bring a Fireworks Celebration to the community. In addition, the City Council allocated \$25,000 to enter into an agreement with the Bayfront Chamber of Commerce to lead a series of co-sponsored special events.

In FY 22-23, the City Council allocated \$50,000 for a Fireworks Celebration and \$35,000 to enter into an agreement with the Bayfront Chamber of Commerce to produce a series of co-sponsored events that included National Night Out, the Bay Front Festival, Bottles and Bites, and the Cultural Festival.

In FY 23-24, the City Council allocated \$50,000 for Fireworks, and \$35,000 for special events with the Bay Front Chamber and directed staff to consider ways to get the other City Recognized Nonprofit groups involved. Staff worked with the Chamber to swap the Bottles and Bites event with a Crab Feed event that would allow the other nonprofit groups to generate funds through ticket sales.

Overall, the special events for the FY 23-24 were very well attended. Although the Fireworks Celebration was not a co-sponsored special activity, it drew a crowd of over 5,000 people to the Bayfront. National Night Out drew over 2,000 participants at Refugio Valley Park. The Bayfront Festival saw over 3,000 people at the Bayfront; and the Crab Feed sold 245 tickets to benefit several nonprofit groups through ticket sales. While the numbers are still being compiled for the 2nd annual Cultural Festival, the turnout was fantastic. More details on these co-sponsored special events can be found on the attached recaps for each event (Attachment A).

ANALYSIS:

The City of Hercules is fortunate to have worked with the Bayfront Chamber the past few years to bring a series of events to Hercules. This year included National Night Out, Bayfront Festival, Crab Feed, and Cultural Festival. As mentioned above, all these special events were well received and attended by the community.

As we focus on future special events, we are reminded that the Hercules community is very diverse with many members of Asian heritage. For this reason, staff proposed to add a co-sponsored Lunar New Year Celebration to the lineup of special events for next year. The Lunar New Year is one of the most important holidays in Asian heritage, often celebrated with big family gatherings, gift giving, the eating of symbolic foods, and displays of festive decorations - all focused on bringing good luck for the New Year and celebrating the imminent arrival of spring. Adding a Lunar New Year event to the list of special events would require an additional \$10,000 in the proposed FY 24-25 Annual Budget to co-sponsor the event. Alternatively, the City Council could choose to substitute one of the other proposed events for a Lunar New Year event at no additional cost.

The chart below identified the recommended co-sponsored special events for FY 24-25

PROPOSED EVENTS	DATE	CO-SPONSORSHIP CONTRIBUTION
NATIONAL NIGHT OUT (AT REFUGIO VALLEY PARK)	Tu 8/6/24	\$35,000 for all four events have been included in the proposed FY 24-25 Annual Budget
BAYFRONT FESTIVAL (AT THE BAYFRONT)	Su 10/6/24	
CRAB FEED (AT THE COMMUNITY SWIM CENTER)	Sa 1/18/25	
CULTURAL FESTIVAL (AT REFUGIO VALLEY PARK)	Su 6/1/25	
LUNAR NEW YEAR (AT THE COMMUNITY SWIM CENTER)	Fr 2/9/25	\$10,000 (additional) not included in the proposed FY 24-25 Annual Budget

All dates are subject to change.

FISCAL IMPACT:

Council approved the FY24-25 Annual Budget with \$45,000 for five co-sponsored special events including a new Lunar New Year Celebration. Staff wanted to bring special events to this commission to have a discussion about events in the community, and will plan to bring back this topic in next spring after the Lunar New year event, but before going to Council with any budget request.

ATTACHMENTS:

1. Recap from 4 events in FY23-24



Bay Front Chamber of Commerce

P.O. Box 5283, Hercules, CA 94547

This was the first of four events that the City of Hercules has contracted the Bay Front Chamber to coordinate and run for the community. The Special Events Contract was approved by the City Council during the budget for FY23-24

National Night Out

On August 8th, the Chamber hosted National Night Out Hercules! We were pleasantly surprised by the increase in the turnout from last year's event. Approximately 2,000 people attended, showing a strong spirit of community.

Present were Chamber directors, Hercules City Manager and Council members, City of Hercules Police officers and RHFD firefighters and a host of non-profit organizations and local businesses, and eight food vendors.

The crowd was largely families. Children played on playground equipment, rode the train, took advantage of free face painting, books, and participated in a myriad of games and activities.

A highlight for many was getting their photos taken on the Hercules PD motorcycle and on the RHFD truck. The train ride was also a favorite, full capacity the entire event.

The event was promoted widely with posters, flyers, outdoor banners, and through many social media platforms.

This event was made possible by sponsorship from the City of Hercules and our chamber members.

EXPENSES

- Marketing	1,250	
- Permits	1,355	(health dept & City of Hercules)
- Rentals	1,512	(tables, chairs, pop ups, van, porta potties)
- Entertainment	1,447	(train & face painters)
- Supplies	207	
- Give Aways	70	
- Staff	630	
- Volunteers	133	
- Insurance	200	
- Accounting	150	
- Event Coordination	1,500	
TOTAL EXPENSES	8,454	(City contribution \$6,500)



Bay Front Chamber of Commerce

P.O. Box 5283, Hercules, CA 94547

This was the second of four events that the City of Hercules has contracted the Bay Front Chamber to coordinate and run for the community. The Special Events Contract was approved by the City Council during the budget for FY23-24

Bay Front Run & Festival

On October 2nd, the Hercules Education Foundation and Bay Front Chamber hosted the annual Bay Front Run & Festival. Chamber directors, HEF directors and community volunteers were on site to coordinate and manage the event.

Beginning at 10 am with 5k/10k chip timed runs and 1 Mile walk/run, along with a Kids Fun Run, The community got a chance to stretch its legs and breathe the fresh bay air along the Bay Trail. 360 runners registered for the event.

Following the run, the crowd, moved down the street to the festival where Bay Front Blvd. and John Muir Parkway was closed for local entertainment, music, food trucks, vendors, and classic cars. A crowd of approximately 3,000 filled the streets, strolling, dancing, eating, shopping and socializing.

The event was promoted widely with posters, flyers, outdoor banners, and through many social media platforms.

We were able to enhance the festival through funding provided by the City of Hercules.

FESTIVAL EXPENSES

- Stage & Canopy	1,961	
- Sound System	600	
- Rentals	1,398	(tables, chairs, pop ups, generator, porta potties)
- Staff	550	
- Health Permit	621	
- Face Painter	250	
- Insurance	100	

TOTAL EXPENSES **5,480 (City contribution \$5,000)**



Bay Front Chamber of Commerce

P.O. Box 5283, Hercules, CA 94547

This was the third of four events that the City of Hercules has contracted the Bay Front Chamber to coordinate and run for the community. The Special Events Contract was approved by the City Council during the budget for FY23-24.

CRAB FEED

On January 20, 2024, the Chamber hosted its annual Crab Feed. Two hundred forty-five people attended the event including Chamber directors, Council members, and a host of non-profit organizations and local businesses.

Those who attended were treated to a magnificent buffet that included a salad bar, rotisserie chicken, alfredo pasta, red meat pasta, steamed rice and more. Members of the Hercules High School Kiwanis Club (Kiwins) helped out the event by serving buckets of crab to each table (among other things).

The Crab Feed was a big success. One of the most unique opportunities that came from this event was a fundraiser for any city recognized non-profit organization that wished to participate. For each \$75 ticket sold by a city recognized non-profit, they received \$25 for their organization.

The event was promoted widely with posters, flyers, outdoor banners, and through many social media platforms.

This event was made possible by sponsorship from both the City of Hercules and Phillips 66.

EXPENSES: Include but are not limited to the following...

Community Center Rental	\$1,064.00
Catering: Chicken, Pastas, Salad, etc.	\$1,900.00
Crab	\$5,560.00
Staff	\$ 700.00
DJ	\$ 500.00
Supplies: Tablecloths, paper products, ect.	\$ 400.00

Donations made to non-profits:	\$3,050.00
<i>Hercules Library Foundation (12 tickets)</i>	<i>\$300.00</i>
<i>Hercules Democratic Club (9 tickets)</i>	<i>\$225.00</i>
<i>Hercules Education Foundation (72 tickets)</i>	<i>\$1,800.00</i>
<i>Piranhas Swim Team (9 tickets)</i>	<i>\$225.00</i>
<i>Kiwin Club</i>	<i>\$500.00</i>

TOTAL EXPENSES: \$13,174 (City contribution \$2,500.00)



Bay Front Chamber of Commerce

P.O. Box 5283, Hercules, CA 94547

This was the final of four events that the City of Hercules has contracted the Bay Front Chamber to coordinate and run for the community. The Special Events Contract was approved by the City Council during the budget for FY23-24.

On June 2nd, the chamber hosted the Hercules Cultural Festival. Approximately 10,000 people attended enjoying local entertainment, bands, 55 artisan business & non-profit vendors, and 23 food vendors.

The event was promoted widely with posters, flyers, outdoor banners, and through several social media platforms.

This event was made possible by sponsorships from the City of Hercules and Bay Front Chamber member businesses.

Total expenses for the 2024 Cultural Festival have not been finalized, but we estimate the cost at \$40,000.00. Without the direct support from the City of Hercules, this event would not have been able to be held.

Contributing factors directly resulting in the success of the event include, but are not limited to participation of Chamber members, having local performers, corporate sponsorships, support from the City of Hercules and more.

Expenses paid for by the City of Hercules Sponsorship include...

Entertainment	\$ 3,800.00	
Sound System	\$ 1,950.00	
Shuttle	\$ 2,298.14	
Security	\$ 1,039.00	
Rentals	\$ 8,807.75	(stage, tents, chairs, tables, golf carts , van)
Permits	\$ 2,360.00	(Bart, Contra Costa Health Dept., ABC)
Marketing	\$ 3,187.14	
Staff	\$ 2,285.00	
TOTAL	\$25,727.23	<i>(Note: City contribution = \$21,000.00)</i>

Total city contribution \$21,000.00

Advance payment (Feb) \$10,500.00

Amount Due	\$10,500.00
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**STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES
COMMISSION (CLSC)**

TO: Chair Ward-Jackson and Members of the CLSC Commission

SUBMITTED BY: Christopher Roke, Parks and Recreation Director

MEETING DATE: July 8, 2024

TOPIC: August meeting

RECOMMENDATION:

Receive an update on the Community and Library Services Commission's intention to cancel the August meeting.

BACKGROUND:

Each year, the Community and Library Services Commission follows the lead of the Hercules City Council. After the budget is passed in June, the City Council votes on whether or not to hold August meetings or not. This year, the Hercules City Council has decided to cancel the 2nd meeting in August. This move allows City Staff and members of the Council to schedule vacations before the start of the new school year. The Community and Library Services Commission usually follows the same schedule set forth by City Council.

ANALYSIS:

City Council will be canceling the 2nd August meeting. Staff recommends the Community and Library Services Commission cancels the Commission meeting as well.

The next Community and Library Services Commission meeting will be held on Monday, September 16, 2024.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this report.

ATTACHMENTS:

1. None



**STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES
COMMISSION (CLSC)**

TO: Chair Ward-Jackson and Members of the CLSC Commission

SUBMITTED BY: Christopher Roke, Parks and Recreation Director

MEETING DATE: July 8, 2024

TOPIC: Nonprofit Group Presentations

RECOMMENDATION:

Receive an update on the Nonprofit Group Presentations.

BACKGROUND:

There are currently 14 City Recognized Nonprofit Groups in the City of Hercules. Each year the Community and Library Services Commission hears presentations from each group about what have done this year and what they plan to do the remainder of the year. These presentations are held during the Commission meetings in September, October, and November.

Once the presentations are complete, each Nonprofit group has an opportunity to apply for apply for renewal. The renewals are due in November and the Commission votes on them at the December meeting.

ANALYSIS:

Staff is preparing the annual renewals this summer and will start to schedule the presentations in August, for the September, October and November Community and Library Services Commission meetings.

FISCAL IMPACT:

Many of these City Recognized groups fundraise to help offset expenses, provide services to, and/or hold events that benefit the community. Without these nonprofit groups the City would not be able to offer as many events to the Community as they are. While there is no specific fiscal impact to having these groups as City Recognized groups, their contributions to the community and the City are extremely important.

ATTACHMENTS:

1. None



**STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES
COMMISSION (CLSC)**

TO: Chair Ward-Jackson and Members of the CLSC Commission

SUBMITTED BY: Christopher Roke, Parks and Recreation Director

MEETING DATE: July 8, 2024

TOPIC: 4th of July recap

RECOMMENDATION:

Receive an update on the fireworks celebration event held on Thursday, July 4th, 2024.

BACKGROUND:

During the 2021-22 Budget process, the Hercules City Council voted to allocate funds to bring back a fireworks celebration show in July 2022. After a 10+ year hiatus, the City of Hercules partnered with the City of Pinole to provide a much-needed celebration.

During the 2022-23 Budget process, the City Council once again allocated funding for a fireworks celebration here in Hercules. This time, there was no partnership with Pinole, as they were determined to hold their own event.

During the 2023-24 Budget process, the City Council allocated funding for a fireworks celebration here in Hercules for July 4, 2024. This was the 2nd consecutive year that Hercules held this event on their own without partnership from Pinole.

ANALYSIS:

In 2022, the Country was coming out of a worldwide pandemic, and the City of Hercules wanted to bring the community together. A joint task force was set up between Hercules and Pinole, to bring a fireworks show to the community to celebrate. The event was well attended with approximately 2,000 people up and down the bayfront.

In 2023, staff met with the same stakeholders over the course of several months to plan out the event. The City used the same pyro tech company, and held the same 20 minute show. The biggest difference was the City of Hercules was on their own for the event.

In 2024, staff prepared for the same event, using the same pyro-tech company, and working with all of the key stakeholders to bring the City of Hercules a fabulous event. Leading up to the event, both Pinole and San Pablo decided to hold a drone show instead. So once again the City of Hercules was one of the only cities in West County holding a Fireworks show.

The City of Hercules worked with Taste of the World to bring 6 food trucks to the event. The city blocked off Bayfront Blvd to ensure that first responders could have access in case anything went wrong. An estimated 7,000 people attended this year's event. Parking will always be an issue using this location. We will work to continue to strive to make any necessary changes to hold this event, or move to discontinue the event and look at other options for the community.

FISCAL IMPACT:

In addition to the funding that was allocated for the 2024 Fireworks celebration, and the decision for our neighbors to choose other event options, lead to an overpopulated event. City Staff will need to evaluate and plan for any and all future events that may be held at the Bayfront going forward.

ATTACHMENTS:

- 1. None