

**HERCULES CITY COUNCIL  
RESOLUTION NO. 25-XX**

**A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE CITY MANAGER TO SIGN AMENDMENT 1 TO THE ORIGINAL PROFESSIONAL SERVICES AGREEMENT WITH M-GROUP INCREASING THE CONTRACT MAXIMUM FROM \$125,000 TO \$166,133 USING EXISTING FUNDING**

**WHEREAS**, pursuant to Professional Services Agreement 25-040, M-Group provides part-time staffing services to the Community Development Department by providing the services of an Associate Planner averaging 16 hours per week; and

**WHEREAS**, the Fiscal Year 2025-26 budget for M-Group's contract staffing services was approved through the Community Development Department's budget as \$136,133; and

**WHEREAS**, City Council Resolution 25-031 approved the Fiscal Year 2025-26 budget plan and references M-Group funding as \$125,000, which is \$11,133 less than the approved appropriation for this service; and

**WHEREAS**, In order to maintain continuity of service, Professional Services Agreement No. 25-040 for \$125,000 was executed and became effective on July 1, 2025. The Agreement was executed with the understanding that an amendment would be needed to add the remaining \$11,133, bringing the total to the budgeted amount of \$136,133; and

**WHEREAS**, there is an additional \$30,000 in developer deposits that should also be allocated to M-Group for review of Planned Development Plans (PDP);

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Hercules as follows:

1. The City Council authorizes the City Manager to sign a Professional Services Agreement Amendment 1 that is substantially similar to Exhibit A, which increases the M-Group budget by \$41,133 for a total of \$166,133 for services provided during fiscal year 2025-26.

The foregoing Resolution was duly and regularly adopted at a regular meeting of the City Council of the City of Hercules held on the 9<sup>th</sup> day of September, 2025 by the following vote of the Council:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

Dion Bailey, Mayor

ATTEST:

---

Eibleis Melendez, City Clerk

Exhibit A – Draft Amendment 1 to Professional Services Agreement 25-040