



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of December 10, 2024

TO: Mayor and Members of the City Council

VIA: Dante Hall, City Manager

SUBMITTED BY: Eibleis Melendez, City Clerk

SUBJECT: Commission and Committee Appointments

RECOMMENDED ACTION:

1. Consider making appointments to the Hercules Commissions, Regional Boards and Committees to fill vacancies and expired terms.
2. Following appointment, direct Staff to prepare and publish the local appointments list pursuant to Government Code 54972.

DISCUSSION:

The City's Commissions (listed below) have seats with a term expiration of December 31, 2024. The City maintains an open recruitment for applicants to fill the seats. The application deadline for Planning Commission, Finance Commission, Community Library Services Commission, Contra Costa County Advisory Council on Aging was October 31, 2024. The vacancies were advertised on the City's website, the Parks and Recreation Activity guide and pushed through social media platforms. The City Council held a Special Meeting to conduct interviews on Monday, November 4, 2024.

Local Commissions

Planning Commission – Three (3) terms ending December 2024.

The Planning Commission meets the first and third Mondays of every month at 7 p.m. The Commission is advisory to the Council and has statutory duties imposed by State law. Eleven (11) applications were received. The three current Commissioners with expiring terms are: Dilli Bhattarai, Kenneth Morrison and Carol Most-Walker.

Applicants that interviewed for the Planning Commission are: Rupinder Sandu, Brian Yung, Kaitlyn Azevedo, Bill Huang, Sylvia Jiminez

Finance Commission – One (1) term ending December 2024 and Two (2) Vacancies.

The Finance Commission meets bi-monthly on the third Wednesday at 7 p.m. The Commission is advisory to the Council. Thirteen (13) applications were received. The current Commissioner with an expiring term is: Edward Ulle.

Applicants that interviewed for Finance Commission are: Rupinder Sandhu, Janet Stallman, Sam Ahmad and Kaitlyn Azevedo

Community & Library Services Commission – Three (3) terms ending December 2024 and, One (1) Student Commissioner with a term ending December 2024.

The Community and Library Services Commission meets on the second Monday of every month at 7:00 p.m. The Commission is advisory to the Council. Twelve (12) applications were received. The Commissioners with expiring terms are: Han Chen, D. Yamamoto, Brian Campbell-Miller and Student Commissioner, Monique Hernandez

Student Commissioner Monique Hernandez is seeking reappointment and running unopposed. Staff recommends that Student Commissioner Hernandez be reappointed to their incumbency

Applicants that interviewed for Community & Library Services Commission are: Sarah Green, Ivette House, Cherry Chuang, Betty Kwan and Kaitlyn Azevedo

Regional Boards and Committees:

Contra Costa County Advisory Council on Aging – Vacant

The Advisory Council on Aging meets on the third Wednesday of each month. 10a.m. to 12 p.m. The Contra Costa County Advisory Council on Aging (ACOA) advises the Board on all matters associated with the planning, development and administration of programs relating to older adults. This seat is currently vacant.

The applicant that interviewed for the Contra Costa County Advisory Council on Aging is: Sarah Green.

FISCAL IMPACT:

Per Ordinance 519, each member of the Planning Commission receives a salary of fifty dollars (\$50.00) for attendance at a regular scheduled meeting of the Planning Commission. No compensation will be provided for non-attendance at a regular scheduled meeting, attendance at special meetings, or when a regular scheduled meeting has been canceled.

ATTACHMENTS:

None.