



# City of Hercules

111 Civic Drive  
Hercules, CA 94547

## Meeting Minutes

### City Council

*Mayor Chris Kelley*  
*Vice Mayor Alex Walker-Griffin*  
*Council Member Dilli Bhattarai*  
*Council Member Tiffany Grimsley*  
*Council Member Dion Bailey*

*Dante Hall, City Manager*  
*Christie Crowl, City Attorney*  
*Eibleis Melendez, City Clerk*

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Tuesday, January 13, 2026

7:00 PM

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#### REGULAR MEETING - 7:00 P.M

In-Person in Council Chambers or Via Zoom:

Zoom ID: 817 3998 1935 Zoom Passcode: 025752

Zoom Phone Number: 1-669-900-6833

#### I. SPECIAL CLOSED SESSION – NONE

NONE

#### II. PUBLIC COMMUNICATION - NONE

NONE

#### III. CONVENE INTO CLOSED SESSION - NO CLOSED SESSION

NONE

#### IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

**Present:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

#### V. A. REPORT ON ACTION TAKEN IN CLOSED SESSION - NO CLOSED SESSION

**B. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

NONE

#### VI. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was lead by Council Member Grimsley.

**VII. MOMENT OF SILENCE**

Mayor Kelley requested a Moment of Silence for retired Hanna Ranch Kindergarten teacher, Kathy Tegg, who recently past away.

**VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS**

1. [25-333](#) Proclamation - Police Officer of the Year

Attachments: [Proclamation](#)

Mayor Kelley read the proclamation. Police Chief Joseph Vasquez made remarks and introduced Police Officer Elijah Scholl. Police Officer Scholl thanked City Council. Council made remarks. Photos were taken.

**IX. AGENDA ADDITIONS/DELETIONS**

NONE

**X. PUBLIC COMMUNICATIONS**

Public Comment was provided by W. Bryce Horton, Chris Shelin, Stephanie Robillard, Derlin Hsu, Marybeth Falzareno and Selina Williams.

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

**XI. PUBLIC HEARINGS**

NONE

**XII. CONSENT CALENDAR**

Before action was taken on this item, Council Member Bailey asked Finance Director Gato questions about Consent Item XII.2, Recognized Obligation Payment Schedule for the period of July1, 2026, through June 30, 2027(ROPS 26-27). Director Gato provided a response. Action was taken on the two items on the Consent Calendar.

**MOTION: A motion was made by Council Member bailey, seconded by Walker-Griffin to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

1. [25-339](#) Meeting Minutes for the Regular Meeting of December 9, 2025

**Attachments:** [Meeting Minutes for the Regular Meeting of December 9, 2025](#)

APPROVED

2. [25-335](#) Recognized Obligation Payment Schedule for the period of July 1, 2026, through June 30, 2027 (ROPS 26-27)  
RECOMMENDATION:  
Adopt a resolution approving the Recognized Obligation Payment Schedule for the period July 1, 2026, through June 30, 2027 (ROPS 26-27)

**Attachments:** [Staff Report](#)

[Attach 1 - Resolution](#)

[Attach 2 - Hercules ROPS 26-27](#)

RESOLUTION 26-001, APPROVED

### **XIII. DISCUSSION AND/OR ACTION ITEMS**

1. [25-336](#) Ordinance to repeal and replace Hercules Municipal Code Title 9, Chapters 1-18, re-locating appeals provisions, adopting by reference Contra Costa County Ordinance No. 2025-19, No. 2025-15, and No. 2025-14, which adopts the 2025 California Code of Regulations, Title 24, with changes, additions, and deletions, adopting by reference the Uniform Code for Abatement of Dangerous Buildings 1997 edition with existing amendments, additions, and deletions, and adopting by reference the International Property Maintenance Code 2024 Edition with amendments, additions, and deletions.

RECOMMENDATION:

That the City Council:

1. Request planning staff present the staff report;
2. Receive comments from the public;
3. Request clarification from staff on any issues related to the Ordinance;
4. Adopt first reading of amended Ordinance.

**Attachments:** [Staff Report](#)

[Attach 1 - Construction Codes 2025 Ordinance](#)

[Attach 2 - Building Code Ord No. 2025-19](#)

[Attach 3 - Fire Code Ord No. 2025-14](#)

[Attach 4 - WUI Ord No. 2025-15](#)

Community Development Director, Tim Rood, introduced the item and presented the Staff Report. Council asked questions and made remarks. Director Rood provided a response. No public comment. Action was taken on this item.

**MOTION: A motion was made by Council Member Walker-Griffin, seconded by Mayor Bailey, to adopt Ordinance 556. The motion carried by the following vote:**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

2. [25-337](#) Waive first reading and introduce an Ordinance Amending Hercules Municipal Code Title 5, Chapter 4.16 Sewer Service Charges to Establish a Residential Waiver Program and Appeals Process

**RECOMMENDATION:**

Waive first reading and introduce an Ordinance Amending Hercules Municipal Code Title 5, Chapter 4.16 Sewer Service Charges and Establishing a Residential Waiver Program and Appeals Process

**Attachments:** [Staff Report](#)

[Attach 1 - Ordinance Sewer Code](#)

[Attach 2 - Exhibit A to Ordinance](#)

Public Woks Director, Glenn Dombeck, introduced the item and presented the Staff Report. Council asked questions and provided comments. Director Dombeck and City Manager Dante Hall, provided a response. Bailey asked for a form to be available to the public on the website and at the front desk. No public comment. Action was taken on this item.

**MOTION: A motion was made by Council Member Walker-Griffin, seconded by Council Member Bhattarai, to adopt Ordinance 557. The motion carried by the following vote:**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

3. [25-338](#) Award of a Construction Contract to Frontline General Engineering Construction, Inc. for the Refugio and Foxboro Park Improvement Project  
**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to execute a construction contract with Frontline General Engineering Construction, Inc. (Frontline) in the amount of \$895,814.00 for the Refugio and Foxboro Park Improvement Project, including parking lot slurry seal alternate bid item, authorizing an additional expenditure of up to \$89,581.40 for a 10 percent contingency on said construction contract, for a total not to exceed contract amount of \$985,395.40.

**Attachments:** [Staff Report](#)

[Attach 1 - Resolution](#)

[Attach 2 - Project Location Map](#)

Public Works Director, Glenn Dombeck, introduced and presented the Staff Report. Council asked questions and provided comments. Director Dombeck provided a response. No public comment. Action was taken on this item.

**MOTION:** A motion was made by Mayor Bailey, seconded by Council Member Grimsley, to adopt Resolution 26-002. The motion carried by the following vote:

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

4. [25-341](#)

2026 Council Appointments on Regional Committees and Council Subcommittees

**RECOMMENDATIONS:**

Review and make Council Appointments to Regional Committees and Council Subcommittees.

**Attachments:** [Staff Report - Council Appointments to Regional Committees](#)  
[Attach 1 - 2025 City Council Regional Appointments](#)

Mayor Kelley introduced and presented the item. Council Members made comments. No public comment. No action was taken on this item. Council agreed to their regional appointments. Please see attached for the 2026 Council Appointments on Regional Committees and Council Subcommittees.

**CITY COUNCIL REPRESENTATION ON REGIONAL COMMITTEES  
AND CITY SUB-COMMITTEES  
APPROVED – January 13, 2026**

| COMMITTEES  | APPOINTED<br>COUNCIL<br>MEMBER | ALTERNATE      | MEETING SCHEDULE<br>AND/OR LOCATION   |
|---|--------------------------------|----------------|---|
| <b>REGIONAL COMMITTEES</b>  |                                |                |   |
| ABAG<br>101 Eighth Street<br>Oakland, CA 94607<br>510-464-7900<br><a href="http://www.abag.ca.gov">www.abag.ca.gov</a>  | Walker-Griffin                 | Bhattarai      | Exec. Bd. Meets 3 <sup>rd</sup> Thursday every<br>other month 7:00 p.m. (Jan., Mar., May,<br>July, Sept. and Nov.) Attendance<br>Optional |
| Contra Costa Mayors Conference<br><a href="http://www.ccmayors.org/">http://www.ccmayors.org/</a>   | Mayor                          | Vice Mayor     | First Thursday/mo. – 6:30 p.m.<br>Location Rotates  |
| Hercules/Pinole - Wastewater<br>Management  | Grimsley/Bhattarai             | Walker-Griffin | 1 <sup>st</sup> Thursday/mo. – 8:30 a.m.<br>Location alternates with City of Pinole   |
| League of Cities-E. Bay Division  | Bhattarai                      | Walker-Griffin | 4 <sup>th</sup> Thurs./mo. – Bd. Mtg. - 6:30 p.m.<br>Location Rotates   |
| Capital Corridor JPA Board (Liaison)  | Walker-Griffin                 | Kelley         | 3 <sup>rd</sup> Wed/Feb., June, Sept. Nov. – 10:00<br>a.m., alternates SJ, Sacramento and Suisan  |
| Water Emergency Transportation<br>Authority (WETA) Liaison  | Walker-Griffin                 | Grimsley       | 1 <sup>st</sup> Thursday/mo. – 1:00 p.m., San<br>Francisco Metro Center   |
| West County Integrated Waste Mgmt.<br>JPA (WCCIWMA)<br>440 Civic Center - 27 <sup>th</sup> Street<br>Richmond, CA 94804<br><a href="http://www.recyclemore.com">www.recyclemore.com</a> | Bhattarai                      | Bailey         | 2 <sup>nd</sup> Thursday/mo. - 7:00 p.m.<br><br><i>Form 806 required - \$50 stipend<br/>Form 700 required</i>                             |
| WCCTAC<br>13831 San Pablo Avenue<br>San Pablo, CA 94806<br>510-215-3221<br><a href="http://www.wcctac.org">www.wcctac.org</a>   | Kelley                         | Bailey         | Last Friday/mo. – 8:00 a.m.<br>El Cerrito City Hall<br><br><i>Form 700 Required</i>   |
| West Co. Mayors & Supervisors<br>Assoc.   | Mayor                          | Vice Mayor     | 4 <sup>th</sup> Thursday/mo. – 8:30a.m.<br>The location rotates every 6 months  |
| WestCat<br>601 Walter Avenue<br>Pinole, CA 94564<br><a href="http://www.westcat.org">www.westcat.org</a>  | Bailey/Grimsley                | Kelley         | 2 <sup>nd</sup> Thursday/mo. – 6:00 p.m.<br>Pinole Council Chambers, Pear St.<br><br><i>Form 700 required</i>                             |
| MCE Clean Energy (Board Meetings)<br>Mt. Diablo Room – 2300 Clayton Road<br>Suite 1150 Concord, CA 94920<br><a href="https://www.mcecleanenergy.org">https://www.mcecleanenergy.org</a> | Bailey                         | Bhattarai      | 3 <sup>rd</sup> Thursday/mo. – 6:30 p.m.<br>Office Locations -Concord and San Rafeal<br><br>Meetings can also be watched remotely         |
| East Bay Wildfire Coalition of<br>Governments (EBWC)<br><br><a href="https://eastbaywildfire.org/">https://eastbaywildfire.org/</a>   | Walker-Griffin                 | Kelley         | Meeting materials and details for upcoming<br>meetings will be listed as they become<br>available.  |

### CITY COMMITTEES

| COMMITTEES                        | APPOINTED COUNCIL MEMBER    | ALTERNATE  | MEETING SCHEDULE AND/OR LOCATION              |
|-----------------------------------|-----------------------------|------------|---|
| Agenda Setting                    | Mayor                       | Vice Mayor | Time and location arranged with current Mayor |
| Economic Development Subcommittee | Bailey/Bhattarai            | Grimsley   | As needed and at least quarterly              |
| Education Subcommittee            | Grimsley/<br>Walker-Griffin | Bailey     | As needed and at least quarterly              |
| Public Safety/Traffic             | Bailey/Grimsley             | Kelley     | As needed and at least quarterly              |
|                                   |                             |            |   |

### CITY COMMISSIONS – COUNCIL LIAISONS

|   |                       |  |   |
|---|-----------------------|--|---|
| Planning Commission                     | Bailey/Grimsley       |  | 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays   |
| Community & Library Services Commission | Bhattarai/Kelley      |  | 2 <sup>nd</sup> Monday                        |
| Finance Commission                      | Walker-Griffin/Kelley |  | 3 <sup>rd</sup> Wednesday (Every other Month) |

### COMMITTEES NOT ASSIGNED BY THE CITY COUNCIL

|  |        |  |   |
|--|--------|--|---|
| East Bay Economic Development Alliance | Kelley |  | <b>Not a City Appointment</b><br>(Appointed by CC Mayors) |
| CCTA                                   | Kelley |  | <b>Not a City Appointment</b><br>(Appointed by CCTA)      |

**XIV. PUBLIC COMMUNICATIONS**

Public comment was provided by Derlin Hsu and Charles Davidson.

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

**XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS**

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

**1. Regional Committee**

- a. Contra Costa Mayors Conference
- b. Hercules/ Pinole - WasteWater Management
- c. League of Cities
- d. Water Emerg. Transportation Authority
- e. WCCIWMA
- f. WCCTAC
- g. West Co. Mayors & Supervisors Assoc. Meeting
- h. WestCat
- i. MCE
- j. CCTA
- k. East Bay Wildfire Coalition of Governments

**2. City Council Committees and Subcommittees**

- a. Econ. Dev. Subcommittee
- b. Traffic and Public Safety Committee
- c. East Bay Economic Development Alliance
- d. Education Subcommittee

**3. Commission Liaisons**

- a. Community & Library Services Commission
- b. Finance Commission
- c. Planning Commisison

City Manager Hall advertised upcoming City events. No announcements from City Attorney Crowl.

**1. Regional Committees**

Vice Mayor Walker-Griffin attended the Mayor's Conference. Council



Member Bailey reported out on the Marin Clean Energy(MCE) meeting. Mayor Kelley reported out on the Mayors Conference, the West Contra Costa Transportation Commission meeting, and the Contra Costa Transportation Authority Board meeting.

## **2. City Council Committees and Subcommittees**

Council Member Grimsley reported out on the Hercules/Pinole - Wastewater Management Subcommittee meeting

## **3. Commission Liaisons**

No reports were provided

Future Agenda Item Requests- Council Member Bailey requested a discussion item recommending that we have two Student Commissioners on the Community and Library Services Commission. Council Member Walker-Griffin requested staff to provide an update at a future Council meeting on the status of our senior population and the meal program as we navigate cuts to funding. Council unanimously agreed to bring both items back at a future City Council meeting.

## **XVI. ADJOURNMENT**

Mayor Kelley adjourned the meeting at 8:30pm. The meeting was closed in Kathy Tegg's honor.

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Chris Kelley, Mayor

Attest:

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Eiblis Melendez, City Clerk