



City of Hercules

111 Civic Drive
Hercules, CA 94547

Meeting Minutes

City Council

Mayor Dion Bailey
Vice Mayor Chris Kelley
Council Member Alex Walker-Griffin
Council Member Dilli Bhattarai
Council Member Tiffany Grimsley

Dante Hall, City Manager
Christie Crawl, City Attorney
Eibleis Melendez, City Clerk

Tuesday, March 11, 2025

6:00 PM

CLOSED SESSION - 6:00 P.M., REGULAR MEETING - 7:00 P.M

In-Person in Council Chambers or To Watch or Listen only:

Zoom ID: 895 5306 2393 Zoom Passcode: 284989

Zoom Phone Number: 1-669-900-6833

I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:00 P.M.

1A. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

Mayor Bailey Called the meeting to order at 6:05 P.M.

Present: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS

NONE

III. CONVENE INTO CLOSED SESSION

The Hercules City Council will meet in Closed Session regarding the following:

City Attorney, Christie Crawl, read the titles of the items to be discussed in Closed Session. City Council and Staff recessed into Closed Session.

1. [25-082](#) CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 - City Negotiators: Dante Hall, City Manager; Edwin Gato, Director of Finance; relative to the following employee groups:
 - a. Hercules Senior Manager Employee Group
 - b. Confidential Unrepresented Employee Group
 - c. Mid Management Employee Group

2. [25-083](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8. Property address: 1000 Alfred Nobel Drive, Hercules, CA 94547. Agency negotiators: Dante Hall, City Manager; Christie Crowl, City Attorney; Edwin Gato, Finance Director. Negotiating parties: City of Hercules, Bio-Rad.

IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

Present: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

V. REPORT ON ACTION TAKEN IN CLOSED SESSION

City Attorney, Christie Crowl, reported out that there was no final or reportable action taken in Closed Session.

VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was lead by Vice Mayor Kelley.

VII. MOMENT OF SILENCE

NONE

VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS

1. [25-084](#) Proclamation - Recognizing the American Red Cross

Attachments: [American Red Cross Month Proclamation 3.11.25 - Formatted](#)

Mayor Bailey made reference to the proclamation and thanked the American Red Cross for all they do.

IX. AGENDA ADDITIONS/DELETIONS

NONE

X. PUBLIC COMMUNICATIONS

Public Comment was provided by Alison Peters and Shanelle Scales-Preston.

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

XI. PUBLIC HEARINGS

1. [25-073](#) Mandatory Garbage/Solid Waste Disposal - Delinquent Accounts
RECOMMENDATION:
Conduct a Public Hearing and upon conclusion, consider adopting a Resolution confirming the report of delinquent accounts and placing liens on said properties and special assessments upon property taxes pursuant to City of Hercules Municipal Code Section 5-2.01 to 5-2.16, Mandatory Garbage/Solid Waste Disposal.

Attachments: [Staff Report - Garbage Liens](#)

[Attach 1 - Resolution](#)

[Attach 2 - Garbage Lien List](#)

City Clerk, Eibleis Melendez, introduced and presented the item. Bielle Moore, from Republic Services, attended via Zoom to answer any questions. Council asked questions. Mayor Bailey opened the Public Hearing. No public comment. Vice Mayor Bailey closed the Public Hearing. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Bhattarai, to adopt Resolution 25-008 . The motion carried by the following vote:

Aye: 4 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, and Council Member T. Grimsley

Abstain: 1 - Council Member A. Walker-Griffin

XII. CONSENT CALENDAR

MOTION: A motion was made by Council Member Walker-Griffin, seconded by Council Member Grimsley, to adopt the Consent Calendar. The motion carried by the following vote:

1. [25-074](#) Meeting Minutes for the Regular Meeting of February 25, 2025

Attachments: [Meeting Minutes for the Regular Meeting of February 25, 2025](#)

APPROVED

2. [25-075](#) Sewer Priority Policy
RECOMMENDATION:
Approve a resolution finding that the City of Pinole's Sewer Service Priority Policy fulfills the City of Hercules 6th Cycle Housing Element Program H3-6 requirement to adopt a policy to prioritize the allocation of sewer services to affordable housing projects.

Attachments: [Staff Report - Sewer Priority Policy](#)

[Attach 1 - Resolution](#)

[Attach 2 - Pinole Sewer Priority Policy](#)

Resolution 25-009, APPROVED

3. [25-076](#) Resolution Approving the Continuance of an Annual Parcel Assessment to be Adopted by the County Flood Control District for the Contra Costa Clean Water Program for FY 25-26

RECOMMENDATION:

City Council adopt a resolution approving the continuance of the parcel assessment rate of \$35.00 per Equivalent Runoff Unit (ERU) for FY 2025-2026 and requesting the Contra Costa County Flood Control and Water Conservation District adopt this annual parcel assessment for drainage maintenance and the National Pollution Discharge Elimination System (NPDES) Program.

Attachments: [Staff Report - FY 25-26 Annual Stormwater Assessment](#)

[Attach 1 - Resolution - 2025-2026 Annual Stormwater Assessment](#)

[Attach 2 - Request to MC for ERU Resolutions](#)

Resolution 25-010, APPROVED

XIII. DISCUSSION AND/OR ACTION ITEMS

1. [25-077](#) Initiation of FY 2025/26 Landscape and Lighting Assessment Districts Proceedings
RECOMMENDATION:
It is recommended by City staff that City Council adopt a resolution

directing the filing of the Fiscal Year (FY) 2025-26 Engineer's Reports for the City of Hercules Landscaping and Lighting Assessment District No. 83-2, Victoria by the Bay Landscaping and Lighting Assessment District No. 2002-1, Hercules Village Landscaping and Lighting Assessment District No. 2002-2, Baywood Landscaping and Lighting Assessment District No. 2004-1, and Bayside Landscaping and Lighting Assessment District No. 2005-1 pursuant to the Landscaping and Lighting Act of 1972.

Attachments: [Staff Report - Lighting and Landscaping Assessment Districts - Resolution of Initiation](#)
[Attach 1 - LLADs \(Resolution of Initiation\)](#)

City Manager, Dante Hall, introduced the item. Ed Espinoza of Francisco and Associates presented. No public comment. Council asked questions and provided comment. Ed Espinoza and City Manager Hall provided a response. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to adopt Resolution 25-011. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

2. [25-066](#)

Update on the Hercules Hub and Amendment No.3 with Gray Bowen Scott for a Not to Exceed Amount of \$562,500 to Provide Project Management and Advance the Funding Plan for The Hub

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to execute Amendment No.3 with Gray Bowen Scott (GBS) for a not to exceed amount of \$562,500 to continue project management and advance the funding plan for The Hub for a total not to exceed contract amount of \$1,465,001.

Attachments: [Staff Report - Hercules Hub Gray Bowen Scott\(GBS\) Amendment](#)
[Attach 1 - Resolution](#)
[Attach 2 - Hercules Hub GBS Amendment #3 Proposal Letter & Scope](#)
[Presentation - Hercules Hub](#)

City Manager, Dante Hall, introduced the item. A representative from Gray, Bowen and Scott(GBS) presented. No public comment. Council asked questions and provided comment. GBS provided a response. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Grimsley, to adopt Resolution 25-012. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

3. [25-078](#) Amendment No. 1 to Professional Services Agreement with SNG & Associates, Inc. (Agreement No 24-067-CM) to provide Interim City Engineer Services
RECOMMENDATION:
Adopt a Resolution authorizing the City Manager to execute an Amendment No. 1 to the Professional Services Agreement with SNG & Associates, Inc. (Agreement No 24-067-CM) increasing the Compensation from a not-to-exceed amount of \$49,980 to \$100,000 for the continuation of Interim City Engineer Services.

Attachments: [Staff Report - Amendment 1 to SNG Professional Service Agreement](#)
[Attach 1 - Resolution](#)
[Attach 2 - SNG Associates - Amendment 1 to Agreement](#)
[Attach 3 - 24-067-CM-SNG Professional Service Agreement](#)

City Manager, Dante Hall, introduced and presented the item. No public comment. Council asked questions and provided comment. City Manager Hall provided a response. Action was taken on this item.

MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Walker-Griffin, to adopt Resolution 25-013. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

4. [25-079](#) Hercules Parks and Recreation Department Update
Recommendation:
Receive an update on the City of Hercules Parks and Recreation Department.

Attachments: [Staff Report - Parks and Recreation Department Update](#)
[Presentation](#)

Parks and Recreation Director, Christopher Roke, introduced and presented the item. No public comment. Council asked questions and provided comment. Parks and Recreation Director and Ambra Garfield, Parks and Recreation Manager, provided a response. This was an informational item. No action was taken on this item.

5. [25-085](#) Acceptance of Local Highway Safety Improvement Program (HSIP) Grant Award for the Sycamore Avenue Bicycle & Pedestrian East-West Connector Project
RECOMMENDATION:
Staff recommends that the City Council adopt a resolution authorizing the City Manager, or his designee, to accept and manage the awarded Highway Safety Improvement Program (HSIP) Cycle 12 grants totaling \$350,000 for the Sycamore Avenue Bicycle & Pedestrian East-West

Connector Project.

Attachments: [Staff Report - Highway Safety Improvement Program\(HSIP\) Award Acceptance](#)
[Attach 1 - Resolution](#)
[Attach 2 - Project Award List for Highway Safety Improvement Program \(HSIP\) Cycle 12](#)
[Attach 3 - HSIP Cycle 12 Application](#)
[Attach 4 - Letter Allocation of TDA Funds in FY 2024-25](#)

City Manager, Dante Hall, introduced and presented the item. No public comment. Council asked questions and provided comment. City Manager Hall provided a response. Action was taken on this item.

MOTION: A motion was made by Council Member Walker-Griffin, seconded by Vice Mayor Kelley, to adopt Resolution 25-014. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

6. [25-081](#)

Amendment to Hercules Municipal Code section 3-4.1601 to reflect adopted Kimley-Horn Speed Survey

RECOMMENDATION:

Waive first reading and introduce by title only an Ordinance of the City Council of the City of Hercules Amending the Hercules Municipal Code Section 3-4.1601 "Changed Speed Limits" to Reflect the Results and Recommendations of the Kimley-Horn Speed Survey

Attachments: [Staff Report - Speed Ordinance](#)
[Attach 1 - Speed Limit Ordinance](#)
[Attach 2 - Kimley Horn Hercules Speed Survey Final Report_January 2025](#)

City Attorney, Christie Crawl, introduced and presented the item. No public comment. Council provided comment. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to waive the first reading and accept the change in the Ordinance from Bayberry Street to Willow Ave. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

XIV. PUBLIC COMMUNICATIONS

NONE

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

**XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS,
COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS
AND FUTURE AGENDA ITEMS**

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

1. Regional Committee

2. City Council Committees and Subcommittees

3. Commission Liaisons

City Manager, Dante Hall, promoted the upcoming Spring into Wellness event organized by the Parks and Recreation Department. City Attorney had no announcements.

1. Regional Committee

Council Member Bhattarai attended the Contra Costa County Mayors Conference. Council Member Kelley reported out on the East Bay Wildfire Coalition meeting and West Contra Costa Transportation Advisory Committee(WCCTAC). Mayor Bailey reported out on the Marin Clean Energy(MCE) meeting

2. City Council Committees and Subcommittees

No reports were provided

3. Commission Liasons

No reports were provided

Community Events-

Council Members reported out on events they attended throughout the City and County. Some of the events included the City Dollars and Cents Workshop, the Read Across America Day at Lupine Hills Elementary and East Bay Leadership Council Meeting.

Mayor Bailey announced the Community Conversation on Public Safety meeting will be held in the Council Chambers on March 26th at 7pm.

Future Agenda Item-

Council Member Bhattarai requested a discussion about adding additional cities to the Sister City Program. The Council agreed unanimously to bring the discussion back at a future meeting.

XVI. ADJOURNMENT

Mayor Bailey adjourned the meeting at 8:53 P.M.

Signed by:

Dion Bailey

Dion Bailey SAQAE4B53EAE438...

Attest:



Elleis Melendez, City Clerk