

# City of Hercules

111 Civic Drive  
Hercules, CA 94547



## Meeting Agenda

Tuesday, March 11, 2025

6:00 PM

**CLOSED SESSION - 6:00 P.M., REGULAR MEETING - 7:00 P.M**

**In-Person in Council Chambers or To Watch or Listen only:**

**Zoom ID: 895 5306 2393 Zoom Passcode: 284989**

**Zoom Phone Number: 1-669-900-6833**

### City Council

*Mayor Dion Bailey*

*Vice Mayor Chris Kelley*

*Council Member Alex Walker-Griffin*

*Council Member Dilli Bhattarai*

*Council Member Tiffany Grimsley*

*Dante Hall, City Manager*

*Christie Crawl, City Attorney*

*Eibleis Melendez, City Clerk*

See last pages of agenda for information regarding meeting procedures  
To view webcast of meetings, live or on demand, go to the City's website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)

**I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:00 P.M.**

**1A. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

**II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS**

**III. CONVENE INTO CLOSED SESSION**

The Hercules City Council will meet in Closed Session regarding the following:

1. [25-082](#) **CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 - City Negotiators: Dante Hall, City Manager; Edwin Gato, Director of Finance; relative to the following employee groups:**
  - a. Hercules Senior Manager Employee Group
  - b. Confidential Unrepresented Employee Group
  - c. Mid Management Employee Group
2. [25-083](#) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8. Property address: 1000 Alfred Nobel Drive, Hercules, CA 94547. Agency negotiators: Dante Hall, City Manager; Christie Crowl, City Attorney; Edwin Gato, Finance Director. Negotiating parties: City of Hercules, Bio-Rad.**

**IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.**

**V. REPORT ON ACTION TAKEN IN CLOSED SESSION**

**VI. PLEDGE OF ALLEGIANCE**

**VII. MOMENT OF SILENCE**

**VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS**

1. [25-084](#) **Proclamation - Recognizing the American Red Cross**

**Attachments:** [American Red Cross Month Proclamation 3.11.25 - Formatted](#)

**IX. AGENDA ADDITIONS/DELETIONS**

## X. PUBLIC COMMUNICATIONS

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

## XI. PUBLIC HEARINGS

### 1. [25-073](#) **Mandatory Garbage/Solid Waste Disposal - Delinquent Accounts**

#### **RECOMMENDATION:**

Conduct a Public Hearing and upon conclusion, consider adopting a Resolution confirming the report of delinquent accounts and placing liens on said properties and special assessments upon property taxes pursuant to City of Hercules Municipal Code Section 5-2.01 to 5-2.16, Mandatory Garbage/Solid Waste Disposal.

**Attachments:**     [Staff Report - Garbage Liens](#)  
[Attach 1 - Resolution](#)  
[Attach 2 - Garbage Lien List](#)

## XII. CONSENT CALENDAR

### 1. [25-074](#) **Meeting Minutes for the Regular Meeting of February 25, 2025**

**Attachments:**     [Meeting Minutes for the Regular Meeting of February 25, 2025](#)

### 2. [25-075](#) **Sewer Priority Policy**

#### **RECOMMENDATION:**

Approve a resolution finding that the City of Pinole's Sewer Service Priority Policy fulfills the City of Hercules 6th Cycle Housing Element Program H3-6 requirement to adopt a policy to prioritize the allocation of sewer services to affordable housing projects.

**Attachments:**     [Staff Report - Sewer Priority Policy](#)  
[Attach 1 - Resolution](#)  
[Attach 2 - Pinole Sewer Priority Policy](#)

3. [25-076](#) **Resolution Approving the Continuance of an Annual Parcel Assessment to be Adopted by the County Flood Control District for the Contra Costa Clean Water Program for FY 25-26**

**RECOMMENDATION:**

City Council adopt a resolution approving the continuance of the parcel assessment rate of \$35.00 per Equivalent Runoff Unit (ERU) for FY 2025-2026 and requesting the Contra Costa County Flood Control and Water Conservation District adopt this annual parcel assessment for drainage maintenance and the National Pollution Discharge Elimination System (NPDES) Program.

**Attachments:** [Staff Report - FY 25-26 Annual Stormwater Assessment](#)  
[Attach 1 - Resolution - 2025-2026 Annual Stormwater Assessment](#)  
[Attach 2 - Request to MC for ERU Resolutions](#)

**XIII. DISCUSSION AND/OR ACTION ITEMS**

1. [25-077](#) **Initiation of FY 2025/26 Landscape and Lighting Assessment Districts Proceedings**

**RECOMMENDATION:**

It is recommended by City staff that City Council adopt a resolution directing the filing of the Fiscal Year (FY) 2025-26 Engineer's Reports for the City of Hercules Landscaping and Lighting Assessment District No. 83-2, Victoria by the Bay Landscaping and Lighting Assessment District No. 2002-1, Hercules Village Landscaping and Lighting Assessment District No. 2002-2, Baywood Landscaping and Lighting Assessment District No. 2004-1, and Bayside Landscaping and Lighting Assessment District No. 2005-1 pursuant to the Landscaping and Lighting Act of 1972.

**Attachments:** [Staff Report - Lighting and Landscaping Assessment Districts - Resolution of Initiation](#)  
[Attach 1 - LLADs \(Resolution of Initiation\)](#)

2. [25-066](#) **Update on the Hercules Hub and Amendment No.3 with Gray Bowen Scott for a Not to Exceed Amount of \$562,500 to Provide Project Management and Advance the Funding Plan for The Hub**

**RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to execute Amendment No.3 with Gray Bowen Scott (GBS) for a not to exceed amount of \$562,500 to continue project management and advance the funding plan for The Hub for a total not to exceed contract amount of \$1,465,001.

**Attachments:** [Staff Report - Hercules Hub Gray Bowen Scott\(GBS\) Amendment](#)  
[Attach 1 - Resolution](#)  
[Attach 2 - Hercules Hub GBS Amendment #3 Proposal Letter & Scope](#)  
[Presentation - Hercules Hub](#)

3. [25-078](#) **Amendment No. 1 to Professional Services Agreement with SNG & Associates, Inc. (Agreement No 24-067-CM) to provide Interim City Engineer Services**

**RECOMMENDATION:**

Adopt a Resolution authorizing the City Manager to execute an Amendment No. 1 to the Professional Services Agreement with SNG & Associates, Inc. (Agreement No 24-067-CM) increasing the Compensation from a not-to-exceed amount of \$49,980 to \$100,000 for the continuation of Interim City Engineer Services.

**Attachments:**     [Staff Report - Amendment 1 to SNG Professional Service Agreement](#)  
                          [Attach 1 - Resolution](#)  
                          [Attach 2 - SNG Associates - Amendment 1 to Agreement](#)  
                          [Attach 3 - 24-067-CM-SNG Professional Service Agreement](#)

4. [25-079](#) **Hercules Parks and Recreation Department Update**

**Recommendation:**

Receive an update on the City of Hercules Parks and Recreation Department.

**Attachments:**     [Staff Report - Parks and Recreation Department Update](#)  
                          [Presentation](#)

5. [25-085](#) **Acceptance of Local Highway Safety Improvement Program (HSIP) Grant Award for the Sycamore Avenue Bicycle & Pedestrian East-West Connector Project**

**RECOMMENDATION:**

Staff recommends that the City Council adopt a resolution authorizing the City Manager, or his designee, to accept and manage the awarded Highway Safety Improvement Program (HSIP) Cycle 12 grants totaling \$350,000 for the Sycamore Avenue Bicycle & Pedestrian East-West Connector Project.

**Attachments:**     [Staff Report - Highway Safety Improvement Program\(HSIP\) Award Acceptance](#)  
                          [Attach 1 - Resolution](#)  
                          [Attach 2 - Project Award List for Highway Safety Improvement Program \(HSIP\) Cycle 12](#)  
                          [Attach 3 - HSIP Cycle 12 Application](#)  
                          [Attach 4 - Letter Allocation of TDA Funds in FY 2024-25](#)

6. [25-081](#) **Amendment to Hercules Municipal Code section 3-4.1601 to reflect adopted Kimley-Horn Speed Survey**

**RECOMMENDATION:**

Waive first reading and introduce by title only an Ordinance of the City Council of the City of Hercules Amending the Hercules Municipal Code Section 3-4.1601 "Changed Speed Limits" to Reflect the Results and Recommendations of the Kimley-Horn Speed Survey

**Attachments:**     [Staff Report - Speed Ordinance](#)  
                              [Attach 1 - Speed Limit Ordinance](#)  
                              [Attach 2 - Kimley Horn Hercules Speed Survey Final Report January 2025](#)

#### **XIV. PUBLIC COMMUNICATIONS**

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

#### **XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS**

**This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.**

- 1. Regional Committee**
- 2. City Council Committees and Subcommittees**
- 3. Commission Liaisons**

#### **XVI. ADJOURNMENT**

The next Regular Meeting of the City Council will be held on Tuesday, March 25, 2025 at 7:00p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) and can receive e-mail notification of agenda and staff report postings by signing up to receive an e-notice from the City's homepage. Agendas and staff reports may also be obtained by contacting the City Clerk at (510) 799-8200

(Posted: March 6, 2025)

**INSTRUCTIONS ON HOW TO PARTICIPATE AND WATCH THE HERCULES CITY COUNCIL AND PLANNING COMMISSION HYBRID MEETINGS**

Attend in Person: Hercules City Council Chambers – 111 Civic Drive, Hercules, CA 94547

Attend via Zoom Teleconference: Details provided below and zoom webinar login, passcode and phone numbers provided on the agenda cover.

**How to Submit Public Comments**

In Person: Attend meeting at the Hercules City Council Chambers, fill out a public speaker card located on the side table and submit it to the City Clerk.

Via Zoom: Members of the public may submit a remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here or go to: <https://www.zoom.us/join>. Zoom also allows you to join by phone at +1-669-900-6833 or +1-929-205-6099 or +1-253-215-8782.

Written Comments Submitted Electronically: All comments received before 3:00 p.m. the day of the meeting will be provided to the City Council prior to the meeting and posted to the City's agenda website and located by clicking on the "meeting details" tab. Written comments received after 3:00 p.m. will be provided to City Council and posted to the agenda website the following day. Written comments will not be read aloud during the meeting. Email comments to [emelendez@herculesca.gov](mailto:emelendez@herculesca.gov). Please indicate which item on the agenda you are commenting on in the subject line of your email.

Written comments submitted in person or via mail: Additional ways to provide your public comment is to either drop off your comment in person to the front desk receptionist located in the City Hall lobby or to mail your comment to City of Hercules, ATTN: City Clerk – Public Comment (Meeting Date), 111 Civic Drive, Hercules, CA 94547 in time to reach the City Clerk no later than 3:00 p.m. on the day of the meeting or you can submit your comment by telephone by calling (510) 799-8208 no later than 3:00 p.m. on the meeting date.

If you need assistance with public comment, please contact: Eibleis Melendez, City Clerk at [emelendez@herculesca.gov](mailto:emelendez@herculesca.gov) or by calling (510) 799-8200.

All public comments will become part of the official meeting record. As email containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your email. The City cannot guarantee that its network and/or the website will not be uninterrupted. To ensure that the City Council receives your written comments, you are strongly encouraged to submit your comments in writing in advance of the meeting by 3:00 p.m. on the day of the Council or Commission meeting.

**OTHER WAYS TO WATCH THE MEETING**

Live on Channel 28: City Council meetings will replay the following Thursday at 7:00 p.m. and Saturday at 1:00 p.m.  
Planning Commission meetings will replay the following Wednesday at 7:00 p.m. and Saturday at 9:00 a.m.

Video Streamed Live on the City's Website:

To view City Council and Planning Commission meeting videos online go to: Hercules Meeting Videos.  
Instructions to view Live or On-Demand Videos from the City's website:

1. Go to: Hercules Meeting Videos or <https://hercules.legistar.com/calendar.aspx>.
2. Locate the desired meeting and date.
3. Click the associated "Video" link (Video status is as follows):
  - Video = Video is available for on demand viewing.
  - In Progress = Video is available for viewing during live recording.
  - Not Available = Video is either unavailable or has not been recorded.



**THE HERCULES CITY COUNCIL ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING CITY COUNCIL MEETINGS**

1. SPECIAL ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a City Council meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.
2. AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the City Council otherwise may make comments during the Public Communication period of the meeting.
3. AGENDA POSTING: Agendas of regular City Council meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center, and on the City's website ([www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)),
4. PUBLIC COMMUNICATION: Persons who wish to address the City Council should complete the speaker form prior to the Council's consideration of the item on the agenda.

Anyone who wishes to address the Council on a topic that is not on the agenda and is relevant to the Council should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the City Council may not take action on items not listed on the agenda. The Council may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes. Anyone may also submit written comments at any time before or during the meeting.

5. CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or a member of the public prior to the time the City Council votes on the motion to adopt.
6. LEGAL CHALLENGES: If you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging City Council decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6.