



City of Hercules

111 Civic Drive
Hercules, CA 94547

Meeting Minutes

City Council

Mayor Dan Romero
Vice Mayor Dion Bailey
Council Member Alex Walker-Griffin
Council Member Chris Kelley
Council Member Tiffany Grimsley

Dante Hall, City Manager
Christie Crawl, City Attorney
Eibleis Melendez, City Clerk

Tuesday, November 12, 2024

6:00 PM

CLOSED SESSION - 6:00 P.M., REGULAR MEETING - 7:00 P.M.

In-Person in Council Chambers or to Listen only:

Zoom ID: 890 7005 5435

Zoom Passcode: 233243 Zoom Phone Number: 1-669-900-6833

I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:00 P.M.

IA CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

Present: 5 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, Mayor D. Romero, and Vice Mayor D. Bailey

II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS

NONE

III. CONVENE INTO CLOSED SESSION

The Hercules City Council will meet in Closed Session regarding the following:

City Attorney, Christie Crawl, read the titles of the items to be discussed in Closed Session. City Council and Staff recessed into Closed Session.

1. [22-1006](#) CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 - City Negotiators: Dante Hall, City Manager; Edwin Gato, Director of Finance; relative to the following employee groups:
 - a. Teamsters Local 315 Employee Organizations
2. [22-1007](#) CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Pursuant to Government Code Section 54956.9 (Humble v. City of Hercules, et al., Contra Costa County Superior Court Case No. 24-01214).

IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

Present: 5 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, Mayor D. Romero, and Vice Mayor D. Bailey

V. REPORT ON ACTION TAKEN IN CLOSED SESSION

There was no final or reportable action to report on this items discussed in Closed Session. City Attorney, Christie Crowl, did state that Council and Staff would resume into Closed Session at the end of the regular meeting to resume discussion of Item III.2.

VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was lead by Council Member Grimsley.

VII. MOMENT OF SILENCE

NONE

VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS**Recognizing the Participants in Youth and Government Day****Acknowledgment of Public Works Director, Mike Roberts, retirement and 10 Years of Service**

Parks and Recreation Director, Christopher Roke, reported out on Youth and Government Day. A few participants spoke and commented on the day. Council provided comment. Certificates were presented to the participants and pictures were taken.

1. [22-1009](#) Veterans Day Proclamation

Attachments: [Veterans Day Proclamation 2024](#)

Mayor Romero presented the proclamation to Sergeant Ezra Tafesse. Council provided comment. Sergeant Tafesse thanked the Council for the recognition. Pictures were taken.

Mayor Romero recognized Public Works Director, Mike Roberts, for his accomplishments and his decade of service to the City of Hercules. City Manager, Dante Hall, provided comment. Comments were returned back to Council. Public comment was provided by Marie Bowman. Mayor Romero presented a plaque to Director Roberts. Public Works Director, Mike Roberts, provided comment. Pictures were taken with Council and City Manager Hall.

IX. AGENDA ADDITIONS/DELETIONS**X. PUBLIC COMMUNICATIONS**

Jarnail Chamal and Tanya Little provided public comment.

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

XI. PUBLIC HEARINGS

NONE

XII. CONSENT CALENDAR

MOTION: A motion was made by Council Member Walker-Griffin, seconded by Council Member Kelley, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, Mayor D. Romero, and Vice Mayor D. Bailey

1. [22-999](#) Meeting Minutes for the Regular Meeting of October 22, 2024

Attachments: [Meeting Minutes for the Regular Meeting of October 22, 2024](#)

APPROVED

2. [22-1008](#) Meeting Minutes for the Special Meeting of November 4, 2024

Attachments: [Meeting Minutes for the Special Meeting of November 4, 2024](#)

APPROVED

XIII. DISCUSSION AND/OR ACTION ITEMS

1. [22-1004](#) Commission and Committee Appointments
RECOMMENDATION:
Consider making appointments to the Hercules Commissions, Regional Boards and Committees to fill vacancies and expired terms.

Attachments: [Staff Report - Commission Appointments](#)

Vice Mayor Bailey requested to continue the item to the 12/10 City Council Meeting. No public comment. Action was taken on the item.

MOTION: A motion was made by Vice Mayor Bailey, seconded by Council Member Grimsley to continue Discussion Item XIII.1(22-1004), Commission Committee Appointment to the December 10th City Council meeting. The motion carried by the following vote:

Aye: 4 - Council Member C. Kelley, Council Member T. Grimsley, Mayor D. Romero, and Vice Mayor D. Bailey

Abstain: 1 - Council Member A. Walker-Griffin

2. [22-1000](#) Authorization To Contract With Tripepi Smith For Communications Support For Wastewater Services

RECOMMENDATION:

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute an agreement with Tripepi Smith for communications support for wastewater services in an amount not to exceed \$61,650.

Attachments: [Staff Report - Contract with Tripepi Smith for Communication Supportfor Wastewater Services](#)
[Attach 1 - Resolution](#)

[Attach 2 - Tripepi Smith Proposal for Communications Support for Wastewater Services](#)

[Attach 3 - Sewer Health Fund Study Staff Report MREG](#)

[Attach 4 - Hercules Rate Study Presentation](#)

City Manager, Dante Hall, introduced and presented the item. Representatives from Tripepi Smith attended the meeting via Zoom to answer any questions. Council asked questions and provided comment. City Manager Hall, Tripepi Smith and Public Works Director, Mike Roberts, provided a response. No public comment. Action was taken on this time.

MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Kelley, to adopt Resolution 24-072. The motion carried by the following vote:

Aye: 5 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, Mayor D. Romero, and Vice Mayor D. Bailey

3. [22-1002](#) Addition of a Landscaping and Lighting Program Coordinator Job Description to the City's Classification Plan

RECOMMENDATION:

Adopt a resolution approving the addition of a Landscaping and Lighting Program Coordinator Job Description to the City's Classification Plan and approving an amended Salary Schedule for Full-Time Teamsters positions for Fiscal Year 2024/25.

Attachments: [Staff Report - Landscaping Lighting Coordinator Job Description](#)
[Attach 1 - Resolution](#)

[Attach 2 - LLAD Program Coordinator Job Description](#)

[Attach 3- Teamsters FT Amended Salary Schedule 20241112](#)

Public Works Director, Mike Roberts, introduced and presented the item. Council asked questions and provided comment. Director Roberts, City Manager, Dante Hall and Finance Director, Edwin Gato, provided a

response. Council requested that staff follow up with the amount budgeted for the position by email. No public comment. Action was taken on this item.

MOTION: A motion was made by Council Member Kelley, seconded by Council Member Walker-Griffin, to adopt Resolution 24-073. The motion carried by the following vote:

Aye: 4 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, and Mayor D. Romero

Abstain: 1 - Vice Mayor D. Bailey

4. [22-975](#) Demolition of Creekside Shopping Center Clock Tower and Direction Regarding Potential New City Signage
RECOMMENDATION:
Staff recommends the City Council:
1. Receive the report,
 2. Adopt a resolution authorizing demolition of the clock tower at the entrance of the Creekside Shopping Center for an amount not to exceed \$9,000, and
 3. Provide direction to staff on options for replacing the clock tower.

Attachments: [Staff Report - Demolition of Creekside Shopping Center Clocktower and Direction Regarding New City Signage](#)
[Attach 1 - Resolution](#)
[Attach 2 - Letter of Support -Hercules SR2TBT - 20241009](#)
[Attach 3 - West Central SR2TBT Project Map](#)

City Manager, Dante Hall, introduced and presented the item. Council asked questions and provided comment. City Manager Hall provided a response. No public comment. Action was taken on this item: Approve a Resolution and provide Staff direction on options for replacing the clock tower.

MOTION: A motion was made by Vice Mayor Bailey, seconded by Council Member Grimsley, to adopt Resolution 24-074.

A Second Motion was also made by Vice Mayor Bailey, seconded by Council Member Grimsley to instruct Staff to provide sign plan options(similar to City logo), look at possible sign location at: San Pablo and Sycamore(near Safeway), existing location(taking the proposed sidewalk into consideration) and other possible location options. The motion carried by the following vote:

Aye: 5 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, Mayor D. Romero, and Vice Mayor D. Bailey

5. [22-1001](#) Consideration of Adoption of Resolutions Directing the City Manager and Director of Finance and Their Designees to Take Actions Necessary to Prepare for Issuance of Lease Revenue Refunding Bonds, including but not limited to Actions Related to Evaluating the Feasibility of Refinancing
RECOMMENDATION:

Adopt a Resolution of the City Council of the City of Hercules Directing the City Manager, Director of Finance, and Their Designees to Take Actions Necessary to Prepare for Issuance of Lease Revenue Refunding Bonds, including but not limited to Actions Related to Evaluating the Feasibility of Refinancing.

Attachments: [Staff Report - 2025 Lease Revenue Bonds](#)

[Attach 1 - Resolution](#)

[Attach 2 - Bio-Rad Letter of Support](#)

Finance Director, Edwin Gato, introduced and presented the item. Representatives from Urban Futures were in attendance to answer questions. Council asked questions and provided comment. Director Gato, representatives from Urban Futures and City Attorney Christie Crowl, provided a response. No public comment. Action was taken on this item.

MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Walker-Griffin, to adopt Resolution 24-075. The motion carried by the following vote:

Aye: 5 - Council Member C. Kelley, Council Member T. Grimsley, Council Member A. Walker-Griffin, Mayor D. Romero, and Vice Mayor D. Bailey

6. [22-974](#) Spring 2025 Composting Event
RECOMMENDATION:
City Council receive a report on a proposed community composting event scheduled for Spring 2025.

Attachments: [Staff Report - Spring Composting Event](#)

[Attach 1\(a\) Flyer-Materials In organic bin \(8.5x11in\)](#)

[Attach 1\(b\) Compost Supplies Discount Flyer 2023-2024 - English and Spanish - FOR PRINT](#)

Public Works Director, Mike Roberts, introduced and presented the item. Council asked questions and provided comment. Director Roberts provided a response. No public comment. No action taken on this item.

XIV. PUBLIC COMMUNICATIONS

NONE

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

**XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS,
COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS
AND FUTURE AGENDA ITEMS**

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

1. Regional Committee

2. City Council Committees and Subcommittees

3. Commission Liaisons

No announcements from City Manager, Dante Hall. City Attorney, Christie Crowl, reminded everyone that Council will be resuming Closed Session after announcements.

1. Regional Committee

Vice Mayor Bailey reported on the Marin Clean Energy(MCE) Board Meeting. Council Member Kelley attended a Contra Costa Transportation Authority(CCTA) workshop. Mayor Romero reported out on West County Integrated Waste Management(WCCIWMA) Meeting.

2. City Council Committees and Subcommittees

No reports were provided

3. Commission Liaisons

No reports were provided

There were no future agenda item requests.

Meeting went into convened into Closed Session.

Meeting reconvened. There was no reportable action take on the item discussed.

XVI. ADJOURNMENT

Mayor Romero adjourned the meeting at 9:51 P.M.

Signed by:

Dion Bailey

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Dion Bailey, Vice Mayor



Attest:

Eibleis Melendez, City Clerk