



City of Hercules

111 Civic Drive
Hercules, CA 94547

Meeting Minutes

City Council

Mayor Dion Bailey
Vice Mayor Chris Kelley
Council Member Alex Walker-Griffin
Council Member Dilli Bhattarai
Council Member Tiffany Grimsley

Dante Hall, City Manager
Christie Crawl, City Attorney
Eibleis Melendez, City Clerk

Tuesday, October 28, 2025

6:30 PM

CLOSED SESSION 6:30 P.M. REGULAR MEETING - 7:00 P.M.

In-Person in Council Chambers or Via Zoom:

Zoom ID: 813 8264 2674 Zoom Passcode: 557611

Zoom Phone Number: 1-669-900-6833

I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:30 P.M.

1A. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

Present: 4 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, and Council Member T. Grimsley

Absent: 1 - Council Member A. Walker-Griffin

II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS

NONE

III. CONVENE INTO CLOSED SESSION

The Hercules City Council will meet in Closed Session regarding the following:

City Attorney, Christie Crawl, read the title of the item to be discussed in Closed Session. City Council and Staff recessed into Closed Session.

1. [25-291](#) CONFERENCE WITH LEGAL COUNCIL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) -
1 case.

IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

Present: 4 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, and Council Member T. Grimsley

Absent: 1 - Council Member A. Walker-Griffin

V. A. REPORT ON ACTION TAKEN IN CLOSED SESSION

The City Attorney stated that there was no final or reportable action taken in Closed Session.

VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was lead by Mayor Bailey.

VII. MOMENT OF SILENCE

Mayor Bailey asked that we remember the people that are in the path of the Category 5 hurricane.

VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS

1. [25-289](#) Contra Costa County Fire Protection District

Attachments: [Presentation](#)

Jeff Peters, Assistant Fire Chief presented. Council asked questions and provided remarks. Assistant Fire Chief Peters provided a response. This was an informational item. No action was taken.

IX. AGENDA ADDITIONS/DELETIONS

NONE

X. PUBLIC COMMUNICATIONS

Public comment was provided by Sarah Creeley.

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

XI. PUBLIC HEARINGS

NONE

XII. CONSENT CALENDAR

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Bhattarai, to adopt the Consent Calendar. The motion carried by the following vote:

Present: 4 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, and Council Member T. Grimsley

Absent: 1 - Council Member A. Walker-Griffin

1. [25-290](#) Meeting Minutes for the Regular Meeting of October 14, 2025

Attachments: [Meeting Minutes for the Regular Meeting of October 14, 2025](#)

APPROVED

2. [25-286](#) Agreement with the Contra Costa Transportation Authority (CCTA) Governing Distribution of Program 28b Funds in Measure J
RECOMMENDATION:
Adopt a Resolution Authorizing the City Manager to Execute an Agreement with the Contra Costa Transportation Authority (CCTA) Governing Acceptance of up to \$60,000 of Program 28b Funds from Measure J.

Attachments: [Staff Report](#)

[Attach 1 - Resolution](#)

[Attach 2 - Agreement](#)

Resolution 25-070, APPROVED.

XIII. DISCUSSION AND/OR ACTION ITEMS

1. [25-287](#) Authorize an Amendment to the Professional Services Agreement with Terraphase Engineering, Inc. to provide Design Services for the Refugio Lake Restoration Project and Amend the Fiscal Year 2025-26 Budget to Allocate Funds from the General Fund/Capital Reserve to Fully Fund the Design Contract
- RECOMMENDATION:
- Adopt a Resolution authorizing the City Manager to execute an amendment to the City's August 28, 2025 Professional Services Agreement with Terraphase Engineering, Inc. (Terraphase) to provide design services for the Refugio Lake Restoration Project, increasing the cost by \$206,879 to a total cost of \$238,620 and amend the fiscal year (FY) 2025-26 budget by \$118,620 to allocate funds from the General Fund/Capital Reserve to pay for the associated design services.

Attachments: [Staff Report](#)
[Attach 1 - Resolution](#)
[Attach 2 - Project Location Map](#)
[Attach 3 - Agreement](#)

Before the item was introduced, Mayor Bailey recused himself. Vice Mayor Kelley opened the item. Public Work Director, Glenn Dombeck, presented the Staff Report. Representatives from Terraphase attended via Zoom to answer questions. No public comment. Council asked questions and provided comments. Director Dombeck, City Attorney Crawl and Finance Director Edwin Gato provided a response. Action was taken on this item. Mayor Bailey returned to the Council Chambers after the vote was taken.

MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Bhattarai, to adopt Resolution 25-069. The motion carried by the following vote:

Aye: 3 - Council Member Dilli Bhattarai, Vice Mayor C. Kelley, and Council Member T. Grimsley

Absent: 1 - Council Member A. Walker-Griffin

Recused: 1 - Mayor D. Bailey

2. [25-288](#) Hercules City Clerk Department Update
- RECOMMENDATION:
- Receive an update on the City of Hercules City Clerk Department

Attachments: [Staff Report - City Clerk Department Update.docx](#)
[Presentation](#)

City Clerk, Eibleis Melendez presented. Council made remarks and asked

questions. City Clerk Melendez provided a response. No public comment.
This was an informational item. No action was taken.

XIV. PUBLIC COMMUNICATIONS

NONE

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

No announcements from Acting City Manager, Tim Rood or from the City Attorney.

1. Regional Committees

Vice Mayor Kelley reported out on the Contra Costa Transportation Authority board meeting and the West Contra Costa Transportation Advisory Committee meeting. Council Member Grimsley noted that the Hercules/ Pinole Waste Water Subcommittee October meeting was cancelled. Mayor Bailey reported on the Marin Clean Energy (MCE) Board meeting.

2. City Council Committees and Subcommittees

Mayor Bailey reported out on the October Community Meeting on Public Safety

3. Commission Liaisons

No reports were provided

Council Members reported out on events they attended throughout the City and County, including the Bay Front Run and Park and Recreation's annual Trunk or Treat.

There were no future agenda item requests from City Council.

1. Regional Committee
 - a. Contra Costa Mayors Conference
 - b. Hercules/ Pinole - WasteWater Management
 - c. League of Cities
 - d. Water Emerg. Transportation Authority
 - e. WCCIWMA
 - f. WCCTAC
 - g. West Co. Mayors & Supervisors Assoc. Meeting
 - h. WestCat
 - i. MCE
 - j. CCTA
 - k. East Bay Wildfire Coalition of Governments
2. City Council Committees and Subcommittees
 - a. Econ. Dev. Subcommittee
 - b. Traffic and Public Safety Committee
 - c. East Bay Economic Development Alliance
 - d. Education Subcommittee
3. Commission Liaisons
 - a. Community & Library Services Commission
 - b. Finance Commission
 - c. Planning Commission

XVI. ADJOURNMENT

Mayor Bailey adjourned the meeting at 8:31pm

Dion Bailey, Mayor

Attest:

Eibleis Melendez, City Clerk