



STAFF REPORT TO THE CITY COUNCIL

DATE: Special Meeting of November 18, 2025

TO: Mayor and Members of the City Council

VIA: Dante Hall, City Manager

SUBMITTED BY: Eibleis Melendez, City Clerk

SUBJECT: Commission Interviews

RECOMMENDED ACTION:

Conduct interviews with all eligible candidates who have applied for Hercules Boards and Commissions. City Council will make their appointments at the Regular City Council Meeting on December 9, 2025.

1. Interview Process -
 - a. Interviews are informal and shall be open to the public.
 - b. A copy of the questions will be at the podium for their reference.
 - c. Candidates will be called into the Council Chambers at their scheduled interview time and may exit at its conclusion.
2. Incumbents who applied for re-appointment were not required to participate in the interview process.

BACKGROUND:

Six appointments to Hercules boards and commissions will expire in December 2025. City Council Resolution No. 10-068 establishes procedures for filling these vacancies.

Scheduled vacancies were posted on community boards, social media, the city's website, the Park and Recreation Summer Activity Guide, and in the newspaper. Applications for the commissions were accepted through October 31, 2025, to fill vacancies with new terms starting January 1, 2026. This evening, the Council will conduct interviews with applicants and make official appointments on December 9, 2025.

DISCUSSION:

The following Commissions and Regional Boards have seats with term expiring on December 31, 2025.

Local Commissions:

Planning Commission – Two (2) terms ending December 2025.

The Planning Commission meets on the first and third Mondays of every month at 7 p.m. The Commission is advisory to the Council and has statutory duties imposed by State law. Five (5) applications were received. The two Commissioners with expiring terms are: Hector Rubio and Robert Sheufenbil.

Finance Commission – Two (2) terms ending December 2025.

The Finance Commission meets bi-monthly on the third Wednesday at 7 p.m. The Commission is advisory to the Council. Four (4) applications were received. The two Commissioners with expiring terms are: Dennis Esselsagoe and Rupinder Sandhu.

Community & Library Services Commission – Two (2) terms ending December 2025; of which One (1) is a Student Commissioner term.

The Community and Library Services Commission meets on the second Monday of every month at 7:00 p.m. The Commission is advisory to the Council. Five (5) applications were received. The Commissioners with expiring terms are: Evangelia Ward-Jackson and Student Commissioner Monique Hernandez.

Regional Board:

Contra Costa Mosquito and Vector Control Board

The Board meets in Concord on the second Monday of every other month at 7 p.m. Trustees also serve on various subcommittees, which require attendance at additional meetings. One application was received. The Board Member whose term is expiring is Damian Wong.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

ATTACHMENTS:

None.