

Community & Library Services Commission

June 10, 2024

6:30 p.m. Workshop

7:00 p.m. Meeting

Hercules City Hall

111 Civic Drive

Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES

- I. CALL TO ORDER – ROLL CALL - 6:30 P.M. – NO SPECIAL MEETING**
- II. WORKSHOP - NONE**
- III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA**

Chair Ward-Jackson called the meeting to order at 7:01pm.

Commissioners, Campbell-Miller, Chen, and Hernandez were present. Commissioner Yamamoto was absent.

Parks and Recreation Director Roke and Library Manager Peters were also present.

- IV. PLEDGE OF ALLEGIANCE**
- V. INTRODUCTIONS/PRESENTATIONS – NONE**
- VI. AGENDA ADDITIONS/DELETIONS – NONE**
- VII. PUBLIC COMMUNICATION – NONE**
- VIII. DIRECTOR REPORT**

1. Parks and Recreation Report (May 2024)

Staff reviewed the revenue figures for each heading in the report. Overall, revenue was up although the Tiny Tots program is down in revenue due to the schools offering a program for that age group. The teen program is no longer active, but City is planning on adding a Teen Council.

2. Library Manager Report (June 2024)

Manager Peters reported that there are two Storytimes programs. She mentioned several of the other programs including Homework Help and the Senior Center Lunch Presentations.

Manager Peters also reviewed several May programs such as the Skull detective, Chinese Calligraphy and the Taiko Drummers. The latter had 30 attendees.

The June spotlight is on the Read with Pride, Juneteenth Celebration, and the Read, Renew, Repeat Summer reading Program. The Hercules Library hosts Friday Fun Days with crafts for children. In addition, the library is bringing back the Express Yourself, the community art installation, starting July 1.

IX. CONSENT CALENDAR

1. Minutes: May 13, 2024 Meeting

MOTION: Vice Chair Campbell-Miller moved to approve the Minutes for the May meeting. Commissioner Hernandez seconded the motion. Motion passed 4-0
Ayes: (4), Ward-Jackson, Campbell-Miller, Chen and Hernandez

X. DISCUSSION AND/OR ACTION ITEMS

1. Interior Painting Project: Staff noted that the interior of the Community Center had been completed. The gym is now three shades of gray. The conference rooms, lobby, hallway, kitchen and bathrooms were painted in the same color scheme as well.

Note: The Community Swim Center offices and aquatics center were not painted on this go around.

2. Cultural Festival Recap: Staff reported that this year there were close to 7,000 attendees. The festival is held in partnership with the Bayfront Chamber of Commerce. There were more than 25 food vendors, arts and crafts, community booths, and live entertainment.
3. Upcoming Summer Events: There will be three movie nights this summer with the first one coming up Friday, June 28. There will also be our 3rd consecutive fireworks celebration down at the Bayfront on the 4th of July, and National Night Out at Refugio Valley Park on the first Tuesday in August. The library also provides a complimentary book, presented as the Story-walk at each movie event, as well as the National Night Out.
4. CCC Library Commission: Director Roke read a statement from the City of Hercules representative, Donna Rennie. Chair Ward-Jackson asked about the Library Strategic Plan. Manager Peters noted that she would have more information in July. Ward-Jackson asked why Hercules doesn't have an exploration station and Manager Peters noted that they just don't. Chair Ward-Jackson asked why Hercules doesn't have lunch at the library. Manager Peters noted that we don't qualify for that program.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

Vice-Chair Campbell Miller noted that June 15 San Rafael Library will hold their reading program.

XII. FUTURE AGENDA ITEMS

1. Recap of the work done by the Steering Committee for the PRFMP
2. Dredging of Refugio Valley Park Pond

XIII. ADJOURNMENT

Chair Ward-Jackson adjourned the meeting at 7:53pm.

Chair Ward-Jackson

Attest

Christopher Roke
Parks & Recreation Director

The next Regular Meeting of the Commission will be held on Monday, July 8, 2024, at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

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