

# City of Hercules

111 Civic Drive  
Hercules, CA 94547



## Meeting Agenda

Tuesday, June 24, 2025

5:30 PM

**CLOSED SESSION - 5:30 P.M., REGULAR MEETING - 7:00 P.M**

**In-Person in Council Chambers or Via Zoom:**

**Zoom ID: 841 4720 1391 Zoom Passcode: 600186**

**Zoom Phone Number: 1-669-900-6833**

### **City Council**

*Mayor Dion Bailey*

*Vice Mayor Chris Kelley*

*Council Member Alex Walker-Griffin*

*Council Member Dilli Bhattarai*

*Council Member Tiffany Grimsley*

*Dante Hall, City Manager*

*Christie Crawl, City Attorney*

*Eibleis Melendez, City Clerk*

See last pages of agenda for information regarding meeting procedures  
To view webcast of meetings, live or on demand, go to the City's website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)

**I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 5:30 P.M.**

**1A-CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

**II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS**

**III. CONVENE INTO CLOSED SESSION**

The Hercules City Council will meet in Closed Session regarding the following:

1. [25-189](#) **CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION Pursuant to Government Code Section 54956.9(e)(1) in one matter**
2. [25-186](#) **Pursuant to Government Code Section 54957.6 Conference With Labor Negotiators - City Negotiators: Dante Hall, City Manager; Edwin Gato, Director of Finance; relative to the following employee groups:**
  - a. Teamsters Local 315 Employee Organizations
  - b. Hercules Police Officers Association
  - c. Hercules Senior Manager Employee Group
  - d. Confidential Unrepresented Employee Group
  - e. Mid Management Employee Group

**IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.**

**V. REPORT ON ACTION TAKEN IN CLOSED SESSION**

**VI. PLEDGE OF ALLEGIANCE**

**VII. MOMENT OF SILENCE**

**VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS**

1. [25-188](#) **Philippine Independence Day Proclamation**

Attachments: [127th Anniversary Proclamation of Philippine Independence](#)

**IX. AGENDA ADDITIONS/DELETIONS**

**X. PUBLIC COMMUNICATIONS**

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

**XI. PUBLIC HEARINGS**

1. [25-180](#) **Landscaping and Lighting Assessment Districts (LLADs) - Hold Public Hearings for the City's Five LLADs, Hold Public Hearing regarding Proposed Assessment Increase for the Victoria by the Bay LLAD, and Adopt Resolutions Confirming Diagrams and Assessments for the City's five LLADs for Fiscal Year 2025/26**

**RECOMMENDATION:**

City staff is recommending City Council take the following actions:

- 1) Hold a Public Hearing and Adopt a Resolution Confirming Diagram and Assessments and Ordering Levy of Assessments for Fiscal Year (FY) 2025/26 for the City of Hercules Landscaping and Lighting Assessment District No. 83-2 pursuant to the Landscaping and Lighting Act of 1972;
- 2) Hold a Public Hearing and Adopt a Resolution Confirming Diagram and Assessments and Ordering Levy of Assessments for FY 2025/26 for the City of Hercules LLAD 2002-2 (Hercules Village) pursuant to the Landscaping and Lighting Act of 1972;
- 3) Hold a Public Hearing and Adopt a Resolution Confirming Diagram and Assessments and Ordering Levy of Assessments for FY 2025/26 for the City of Hercules LLAD 2004-1 (Baywood) pursuant to the Landscaping and Lighting Act of 1972;
- 4) Hold a Public Hearing and Adopt a Resolution Confirming Diagram and Assessments and Ordering Levy of Assessments for FY 2025/26 for the City of Hercules LLAD 2005-1 (Bayside) pursuant to the Landscaping and Lighting Act of 1972; and
- 5) Victoria by the Bay LLAD Action Items:
  - a. Hold a Public Hearing to receive testimony regarding the proposed increase to the maximum assessment rate for the City of Hercules Landscaping and Lighting Assessment District No. 2002-1 (Victoria by the Bay LLAD) commencing with FY 2025/26;
  - b. Prior to the conclusion of public testimony, request any remaining assessment ballots for the Victoria by the Bay LLAD be delivered to the City Clerk, close public testimony and declare the balloting period closed, and any ballots received after that time shall be considered invalid and not counted;

- c. Declare that the assessment ballots will be tabulated on June 24, 2025 outside City Council Chambers upon close of the balloting period and that any interested person may attend and watch the tabulation process;
- d. Announce the results of the ballot tabulation will be declared at the July 22, 2025 City Council meeting and this agenda item will be continued until that time;
- e. On July 22, 2025 adopt a Resolution declaring the results of the ballot tabulation regarding the proposed increase to the maximum assessment rate for the Victoria by the Bay LLAD commencing Fiscal Year 2025/26; and
- f. On July 22, 2025 adopt a Resolution approving the Final Engineer's Report, Confirming Diagram and Assessments and Ordering Levy of Assessments for Fiscal Year 2025/26 for the Victoria by the Bay LLAD pursuant to the Landscaping and Lighting Act of 1972.

**Attachments:**[STAFF REPORT - FY 2025-26 LLAD](#)[Attach 1a - RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENTS 83-2](#)[Attach 1b - RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENTS 2002-2](#)[Attach 1c - RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENTS 2004-1](#)[Attach 1d - RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENTS 2005-1](#)[Attach 2a - L832-2526 FER](#)[Attach 2b - L2002-1-2526 FER](#)[Attach 2c - L2002-2526 FER](#)[Attach 2d - L041-2526 FER](#)[Attach 2e - L051-2526 FER](#)**XII. CONSENT CALENDAR**

- 1. [25-187](#) **Meeting Minutes for the Regular Meeting of June 10, 2025**

**Attachments:**[Meeting Minutes for the Regular Meeting of June 10, 2025](#)

- 2. [25-178](#) **Annual Approval of the City of Hercules Investment Policy**  
**RECOMMENDATION:**

Review and approve the City of Hercules Investment Policy.

**Attachments:**[Staff Report - Investment Policy Annual Review](#)[Attach 1 - Investment Policy](#)

**XIII. DISCUSSION AND/OR ACTION ITEMS****1.     [25-179](#)     **Agreement with RSG to Provide Housing Element Program Implementation Services******RECOMMENDATION:**

Adopt a resolution authorizing the City Manager to execute a \$187,985 professional service agreement with RSG to assist the City with implementing Housing Element programs to implement meaningful actions related to Affirmatively Furthering Fair Housing ("AFFH") and increasing the supply of affordable housing in the City.

**Attachments:**     [Staff Report - Housing Services Agreement - RSG](#)  
                          [Attach 1 - Resolution - Housing Services Agreement - RSG](#)  
                          [Attach 2 - RSG Professional Services Agreement Proposal](#)

**2.     [25-181](#)     **Acceptance of the Sycamore Avenue Trunk Sewer Replacement Project******RECOMMENDATION:**

Adopt a resolution accepting the Sycamore Avenue Trunk Sewer Replacement Project as complete and authorizing the filing of the Notice of Completion with the Contra Costa County Recorder's Office and final payment to the contractor.

**Attachments:**     [Staff Report - Sycamore Ave Trunk Sewer Project Acceptance](#)  
                          [Attach 1 - Resolution Sycamore Ave Trunk Sewer Replacement Project Acceptance](#)  
                          [Attach 2 - Notice of Completion - Sycamore Trunk Sewer](#)  
                          [Attach 3 - Location Map - Sycamore Ave Trunk Sewer Replacement Project](#)

**3.     [25-182](#)     **Professional Services Agreement with SNG & Associates, Inc. to provide On-call Engineering Staff Support Services and preparation of the 5-Year Capital Improvement Program******RECOMMENDATION:**

Adopt a Resolution authorizing the City Manager to execute an agreement with SNG & Associates, Inc. ("SNG") for a not-to-exceed amount of \$238,827.00 to provide On-call Engineering Staff Support services and preparation of the 5-Year Capital Improvement Program as outlined in SNG's proposal dated June 2, 2025 (Attachment 1).

**Attachments:**     [Staff Report - SNG MPSA 2025](#)  
                          [Attach 1 - SNG Proposal](#)  
                          [Attach 2 - Resolution SNG PSA](#)  
                          [Attach 3 - 25-035 SNG & Associates Inc. Agreement](#)

4.     [25-183](#)     **Military Equipment Use and Acquisition**

**RECOMMENDATION:**

(1) Accept the 2025 annual military equipment report, (2) determine that the Police Department's use of military equipment for the past year complied with the Department's Policy 709 and the requirements of state law, and (3) renew Policy 709 and Ordinance No. 547 (Military Equipment) and confirm that both will remain in effect without change.

**Attachments:**

[Staff Report - Military Equipment 2024](#)

[Attach 1 - Policy Section 709 - Military Equipment](#)

[Attach 2 - 2024 Annual Military Equipment Report](#)

[Attach 3 - AB481](#)

[Attach 4 - Ordinance No. 547 - Adopting HPD Policy 709](#)

**XIV. PUBLIC COMMUNICATIONS**

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

**XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS,  
COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS  
AND FUTURE AGENDA ITEMS**

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

**1. Regional Committee**

- a. Contra Costa Mayors Conference
- b. Hercules/ Pinole - WasteWater Management
- c. League of Cities
- d. Water Emerg. Transportation Authority
- e. WCCIWMA
- f. WCCTAC
- g. West Co. Mayors & Supervisors Assoc. Meeting
- h. WestCat
- i. MCE
- j. CCTA
- k. East Bay Wildfire Coalition of Governments

**2. City Council Committees and Subcommittees**

- a. Econ. Dev. Subcommittee
- b. Traffic and Public Safety Committee
- c. East Bay Economic Development Alliance
- d. Education Subcommittee

**3. Commission Liaisons**

- a. Community & Library Services Commission
- b. Finance Commission
- c. Planning Commisison

**XVI. ADJOURNMENT**

The next Regular Meeting of the City Council will be held on Tuesday, July 8, 2025 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) and can receive e-mail notification of agenda and staff report postings by signing up to receive an e-notice from the City's homepage. Agendas and staff reports may also be obtained by contacting the City Clerk at (510) 799-8200

(Posted: June 18, 2025)



**INSTRUCTIONS ON HOW TO PARTICIPATE AND WATCH THE HERCULES CITY COUNCIL AND PLANNING COMMISSION HYBRID MEETINGS**

Attend in Person: Hercules City Council Chambers – 111 Civic Drive, Hercules, CA 94547

Attend via Zoom Teleconference: Details provided below and zoom webinar login, passcode and phone numbers provided on the agenda cover.

**How to Submit Public Comments**

In Person: Attend meeting at the Hercules City Council Chambers, fill out a public speaker card located on the side table and submit it to the City Clerk.

Via Zoom: Members of the public may submit a remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here or go to: <https://www.zoom.us/join>. Zoom also allows you to join by phone at +1-669-900-6833 or +1-929-205-6099 or +1-253-215-8782.

Written Comments Submitted Electronically: All comments received before 3:00 p.m. the day of the meeting will be provided to the City Council prior to the meeting and posted to the City's agenda website and located by clicking on the "meeting details" tab. Written comments received after 3:00 p.m. will be provided to City Council and posted to the agenda website the following day. Written comments will not be read aloud during the meeting. Email comments to [emelendez@herculesca.gov](mailto:emelendez@herculesca.gov). Please indicate which item on the agenda you are commenting on in the subject line of your email.

Written comments submitted in person or via mail: Additional ways to provide your public comment is to either drop off your comment in person to the front desk receptionist located in the City Hall lobby or to mail your comment to City of Hercules, ATTN: City Clerk – Public Comment (Meeting Date), 111 Civic Drive, Hercules, CA 94547 in time to reach the City Clerk no later than 3:00 p.m. on the day of the meeting or you can submit your comment by telephone by calling (510) 799-8208 no later than 3:00 p.m. on the meeting date.

If you need assistance with public comment, please contact: Eiblis Melendez, City Clerk at [emelendez@herculesca.gov](mailto:emelendez@herculesca.gov) or by calling (510) 799-8200.

All public comments will become part of the official meeting record. As email containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your email. The City cannot guarantee that its network and/or the website will not be uninterrupted. To ensure that the City Council receives your written comments, you are strongly encouraged to submit your comments in writing in advance of the meeting by 3:00 p.m. on the day of the Council or Commission meeting.

**OTHER WAYS TO WATCH THE MEETING**

Live on Channel 28: City Council meetings will replay the following Thursday at 7:00 p.m. and Saturday at 1:00 p.m.  
Planning Commission meetings will replay the following Wednesday at 7:00 p.m. and Saturday at 9:00 a.m.

Video Streamed Live on the City's Website:

To view City Council and Planning Commission meeting videos online go to: Hercules Meeting Videos.  
Instructions to view Live or On-Demand Videos from the City's website:

1. Go to: Hercules Meeting Videos or <https://hercules.legistar.com/calendar.aspx>.
2. Locate the desired meeting and date.
3. Click the associated "Video" link (Video status is as follows):
  - Video = Video is available for on demand viewing.
  - In Progress = Video is available for viewing during live recording.
  - Not Available = Video is either unavailable or has not been recorded.

**THE HERCULES CITY COUNCIL ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING CITY COUNCIL MEETINGS**

1. SPECIAL ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a City Council meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.

2. AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the City Council otherwise may make comments during the Public Communication period of the meeting.

3. AGENDA POSTING: Agendas of regular City Council meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center, and on the City's website ([www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)),

4. PUBLIC COMMUNICATION: Persons who wish to address the City Council should complete the speaker form prior to the Council's consideration of the item on the agenda.

Anyone who wishes to address the Council on a topic that is not on the agenda and is relevant to the Council should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the City Council may not take action on items not listed on the agenda. The Council may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes. Anyone may also submit written comments at any time before or during the meeting.

5. CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or a member of the public prior to the time the City Council votes on the motion to adopt.

6. LEGAL CHALLENGES: If you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging City Council decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6.