



## **STAFF REPORT TO COMMUNITY AND LIBRARY SERVICES COMMISSION (CLSC)**

**TO:** Chair Yamamoto and Members of the CLSC Commission

**SUBMITTED BY:** Christopher Roke, Parks and Recreation Director

**MEETING DATE:** July 13, 2026

**TOPIC:** Contra Costa County Library Commission Seat

### **RECOMMENDATION:**

Staff recommends that the Community and Library Services Commission receives a report on the status of the Contra Costa County Library Commission seat and appoint Commissioner Eastman to fill the newly vacant seat.

### **BACKGROUND:**

In 2022, the Contra Costa County Library Commission seat for the City of Hercules had re-opened due to work conflicts of the previous incumbents. With no Community and Library Services Commissioner available to serve as the Hercules Representative on the Contra Costa County Library Commission, the City turned to former Commissioner Jo Ellen Marcotte who was willing to accept the post. In November 2023, Jo Ellen Marcotte stepped down and the Hercules City Council appointed Donna Rennie to the post. Donna's current term ended June 30, 2027.

The Contra Costa County Library Commission Bylaws allows for the City of Hercules to appoint an alternate. As you may recall, at the February 9, 2026, Community and Library Services Commission meeting, Commissioner Eastman volunteered to step into the Alternate seat position. In turn, the Community and Library Services Commission voted unanimously to approve this nomination. Staff presented this nomination to City Council at the March 24, 2026, City Council meeting, and they unanimously appointed Commissioner Eastman to the alternate seat.

### **DISCUSSION:**

The Contra Costa County Library Commission meetings are public meetings, so anybody can attend and report back to the commission. However, in order to vote, you must be appointed by the Council to represent the City of Hercules as the regular or alternate seat. A meeting attendee could also comment during the meeting, if they desired. As a public meeting, any member of the public can speak during public comment on each item on the

agenda, plus one additional time on any item that is not on the agenda but is under the Commission's purview.

With the recent end of term for Ms. Rennie, staff recommends the Community and Library Services Commission makes a recommendation for Commissioner Eastman to take the Contra Costa County Library Commission seat for the City of Hercules.

**FISCAL IMPACT:**

There is no fiscal impact.

**ATTACHMENTS:**

None