

Community & Library Services Commission
October 13, 2025
6:30 p.m. Workshop
7:00 p.m. Meeting

Hercules City Hall
111 Civic Drive
Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES

I. CALL TO ORDER – ROLL CALL - 6:30 P.M. – NONE

II. WORKSHOP - NONE

III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA

Chair Yamamoto called the meeting to order at 7:02pm.

Chair Yamamoto, Vice Chair Ward-Jackson, Commissioners, Chen, Azevedo and Hernandez were present.

Parks and Recreation Director Roke and Library Manager Peters were also present.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS – NONE

VI. AGENDA ADDITIONS/DELETIONS – NONE

VII. PUBLIC COMMUNICATION – NONE

VIII. DIRECTOR REPORT

1. Parks and Recreation Report (September 2025)
Staff reviewed the revenue figures for the department and highlights from September 2025. Overall revenue is up over 2024. Commissioner Chen praised Director Roke.
2. Library Manager Report (October 2025)
Manager Peters reviewed library programs. There were some special programs, for example Ballet Folklorico, Building Strong Readers and the Magic Show.

IX. CONSENT CALENDAR

1. Minutes: September 8, 2025 Meeting

MOTION: Commissioner Azevedo moved to approve the Minutes for the September meeting. Vice Chair Ward-Jackson seconded the motion. Motion passed 5-0
Ayes: (5), Yamamoto, Ward-Jackson, Chen, Azevedo and Hernandez

X. DISCUSSION AND/OR ACTION ITEMS

1. Nonprofit group presentations

- a. Democratic Club:
Stanley Tom gave the presentation, highlighting their officers, their activities, and the numerous city events they participated in this year.
 - b. Chinese Association:
James Woo gave the presentation. James noted that they established their organization in 1979 and currently have over 200 active members. He also shared the many city events they participated in this year.
 - c. Library Foundation:
Bob Polacchi presented for the Library Foundation. Shared that they raise money to support the library and participate in city events.
 - d. Historical Society:
Lynn Fissel reported on the activities for the Historical Society including obtaining a grant from the California Staten Library System.
 - e. Sister City:
Ana Speros shared the presentation on the Sister City Association. Currently the organization is participating in online exchanges between HHS, and Tsushima International High School. Ana reported that they participates in City events and will continue to do so.
 - f. Community Garden:
Somsri Jung reported that the group has 31 members and participate in teaching lessons to 450 Ohlone students. Projects included building new planting beds and greenhouse misters. They also help with City events.
 - g. West Contra Costa Youth Soccer League (WCCYSL):
Tyler Darke reported that they have 41 years of service and they maintain Hanna Ranch field. They have volunteered at Community Clean-up and Tree Lighting and other events.
- 2. Staff Report on Commission Appointments
Staff reminded the commission that applications are due October 31. Staff also discussed the County Library Commission is represented by Donna Rennie. The alternate position is vacant. In January, staff will look to fill the alternate position.
 - 3. Upcoming Events
Staff shared upcoming events including Unity Day (W, 10/22), Trunk or Treat & PUMPKATAAZ (F, 10/24) and the Tree Lighting/125th Anniversary (Su, 12/7).

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

Commissioner Chen reported on the Senior Day Trip to Sausalito that took place on Thursday, September 18. There were 30 seniors that participated and they had a lot of fun.

XII. FUTURE AGENDA ITEMS

1. City Recognized Non-profit Presentations: Remaining groups including Senior Citizen's Club, Friends of the Senior Center, Bayfront Chamber, Boy Scouts, and Rotary.
2. City Recognized Non-Profit Renewals

XIII. ADJOURNMENT

Chair Yamamoto adjourned the meeting at 8:38pm.

Chair Yamamoto

Attest

Christopher Roke
Parks & Recreation Director

The next Regular Meeting of the Commission will be held on Monday, November 10, 2025, at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

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