

CORONAVIRUS (COVID-19) ADVISORY

IMPORTANT INSTRUCTIONS ON HOW TO PARTICPATE AND WATCH THE HERCULES CITY FINANCE COMMISSION MEETINGS

AB 361, effective September 16, 2021 amended Government Code Section 54953 to allow for meetings to be held exclusively via videoconference and teleconference during a proclaimed state of emergency. As a result, the Commission can continue to meet virtually until such time as the Governor declares the state of emergency due to COVID-19 is over if the legislative body makes a finding, by majority vote, that any of the following circumstances exist: the state of emergency continues to directly impact the ability of the members to meet safely in person; or state or local officials continue to impose or recommend measures to promote social distancing. The Hercules City Council has consistently adopted the Declaration of Local Emergency resolution since AB 361 went into effect. On April 15, 2022 the Contra Costa County Deputy Health Officer issued its revised Recommendations for Safely Holding Public Meetings and strongly recommends online meetings (i.e., teleconference meetings). If in-person meetings are held, the Contra Costa County Deputy Health Officer recommends social distancing of six feet of separation between all attendees.

The Commission and staff will participate virtually through the ZOOM application. The Zoom Meeting ID and Password are listed on the agenda cover page to allow the public to attend and watch the meeting as an attendee. The public may log into the Zoom meeting to provide their public comment virtually. All virtual comments are allowed up to 3 minutes to relay their message or concern. All virtual public comments are recorded and become part of the public record.

Individuals wishing to address the Commission as part of the Zoom meeting are asked to provide the following information:

1. (Optional) - Name, address and contact information of person providing comments.
2. General topic or agenda item you wish to comment on.

We are happy to accommodate written public comments. Public Comment will be accepted by email to dortega@ci.hercules.ca.us by 5:00 p.m. on the meeting date will be read into the record during public comment. Additional ways to provide your public comment is to mail your comment to City of Hercules, ATTN: Finance Commission – Public Comment (Meeting Date), 111 Civic Drive, Hercules, CA 94547 via USPS in time to reach the City no later than 5:00 p.m. on the day of the meeting or by telephone by calling **(510) 799-8223** no later than 5:00 p.m. on the meeting date. All comments received by 5:00 p.m. on the meeting date will be available after the meeting as supplemental materials and will become part of the official meeting record. The City cannot guarantee that its network and/or the site will not be uninterrupted. To ensure that the Commission receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting by 5:00 p.m. on the day of the Commission meeting. The public is invited to attend the zoom meeting as an attendee if they wish to watch the meeting live. Please refer to agenda cover for Zoom meeting information.

Individuals wishing to address the Commission are asked to provide the following information:

1. Subject Line to contain the words “PUBLIC COMMENTS”
2. (Optional) - Name, address and contact information of person providing comments.
3. General topic or agenda item you wish to comment on.

City of Hercules

*111 Civic Drive
Hercules, CA 94547*



Meeting Agenda

Wednesday, June 8, 2022

7:00 PM

SPECIAL MEETING

Zoom ID: 897 8134 2087

Zoom Passcode: 233580

Zoom Phone Number: 1-669-900-6833

Finance Commission

*Chair Andrew Gabriel
Vice Chair Edward Ulle
Commissioner Lori Risby
Commissioner Orit Samson
Commissioner Dennis Esselsagoe*

I. CALL TO ORDER - ROLL CALL**II. PLEDGE OF ALLEGIANCE****III. INTRODUCTIONS/PRESENTATIONS****IV. AGENDA ADDITIONS/DELETIONS****V. PUBLIC COMMUNICATIONS****VI. DIRECTOR REPORT**

Disbursement List is located at <http://www.ci.hercules.ca.us>. Click on Departments and Services. Click on Finance. Click on Disbursement List.

1. [22-198](#) Discussion of Proposed Budget for FY 2022-2023

Attachments: [FY 22-23 Proposed Budget Public Hearing SR](#)
[Attach 1 - FY 22-23 Annual Budget](#)
[Attach 2 - Budget Intro - CIP Sewer ISF](#)
[Attach 3 - Budget Intro - GF and Other Governmental Funds](#)

VII. CONSENT CALENDAR

1. [22-199](#) Finance Commission Minutes for May 18, 2022
Recommendation: Approve the Finance Commission Minutes for May 18, 2022

Attachments: [FC Minutes 05-18-22](#)

VIII. DISCUSSION AND/OR ACTION ITEMS**IX. COMMISSIONER REPORTS AND ANNOUNCEMENTS****X. FUTURE AGENDA ITEMS****XI. ADJOURNMENT**

The next Regular Meeting of the Commission will be held on Monday, July 20, 2022 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports from the City's website at www.ci.hercules.ca.us and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215.

Posted: June 6, 2022

THE COMMISSION ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING COMMISSION MEETINGS

SPECIAL ACCOMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a commission meeting, please contact the City Clerk at 510-799-8215 at least 48 hours prior to the meeting.

AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the Commission otherwise may make comments during the Public Communication period of the meeting.

AGENDA POSTING: Agendas of regular commission meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center, and on the City's website (www.ci.hercules.ca.us),

PUBLIC COMMUNICATIONS: Persons who wish to address the Commission should complete the speaker form prior to the Commission's consideration of the item on the agenda.

Anyone who wishes to address the Commission on a topic that is not on the agenda and is relevant to the Commission should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the Commission may not take action on items not listed on the agenda. The Commission may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes.

Anyone may also submit written comments at any time before or during the meeting.

Written and oral comments become part of the public record. Oral comments are summarized in the minutes of the commission's meeting.

CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public prior to the time the Commission votes on the motion to adopt.

COMMISSIONER REPORTS AND ANNOUNCEMENTS: This is the time for brief announcements by commissioners on issues of interests to the community. In accordance with provisions of the Brown Act, matters which do not appear on the agenda, but require Commission discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

LEGAL CHALLENGES: If you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging Commission decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6.