

**HERCULES CITY COUNCIL
RESOLUTION NO. _____**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERCULES
AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES
AGREEMENT WITH SNG & ASSOCIATES, INC. TO PROVIDE ON-CALL
ENGINEERING STAFF SUPPORT SERVICES AND TO PREPARE THE 5-YEAR
CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, SNG & Associates, Inc. ("SNG") has been providing engineering support to the City of Hercules Public Works Department, including interim City Engineer services, capital improvement project management, and land development review; and

WHEREAS, the City anticipates a continued need for services to support review of private development projects, review and management of ongoing and future capital improvement projects, and preparation of the 5-Year Capital Improvement Program; and

WHEREAS, to ensure uninterrupted support, City staff requested a proposal from SNG for on-call engineering services, and

WHEREAS, the scope of services to be provided under this agreement on an as-needed basis will include:

- Reviewing and managing land development applications.
- Review and assist in managing Capital Improvement Projects.
- Developing a 5-year Capital Improvement Plan and project management support.
- Preparing staff reports and attending City Council and public meetings.
- Coordinating with stakeholders, including residents, developers, and utility companies.

WHEREAS, the professional services will be provided on an as-needed basis under a time-and-expense agreement, not to exceed \$238,827.00, with funding included in the FY 2025-26 budget allocated from the General Fund Capital Reserve; and

WHEREAS, it is in the best interest of the City to enter into this agreement to ensure high-quality technical oversight and project management support.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hercules as follows:

1. The City Council hereby authorizes the City Manager to execute a Professional Services Agreement with SNG & Associates, Inc. for a not-to-exceed amount of

\$238,827.00 to provide On-call Engineering Staff Support services and preparation of the 5-Year Capital Improvement Program as outlined in SNG's proposal dated June 2, 2025.

2. The City Council authorizes the City Manager to take all necessary actions to implement this agreement, including approving any minor amendments or modifications, provided that the total contract amount does not exceed \$238,827.00.

The foregoing Resolution was duly and regularly adopted at a regular meeting of the City Council of the City of Hercules held on the 24th day of June 2025, by the following vote of the Council:

AYES:

NOES:

ABSTAIN:

ABSENT:

Dion Bailey, Mayor

ATTEST:

Eibleis Melendez, City Clerk