

**HERCULES CITY COUNCIL
RESOLUTION NO. 25-_____**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERCULES APPROVING THE FISCAL YEAR 2025-26 CITY OF HERCULES BUDGET PLAN WHICH INCLUDES THE FIRST YEAR (2025-26 FISCAL YEAR) OF THE TEN-YEAR (2025-35 FISCAL YEARS) CAPITAL IMPROVEMENT BUDGET AND MAKING CERTAIN DESIGNATIONS, CONFIRMING THE CITY MANAGER'S CONTRACT AUTHORITY, AND APPROVING ANNUAL CONTRACTS FOR SERVICES IN THE TOTAL AMOUNT OF \$7,743,160.

WHEREAS, the City of Hercules (City) has prepared and adopted annually the operating and capital budgets of the various funds of the City with the intent of providing a policy program for City services and a financial system to carry out the planned program of services; and

WHEREAS, the City Manager has prepared and is submitting an operating and capital budget for FY 2025-26; and

WHEREAS, the City Manager and Finance Director have reviewed the proposed budget with the City Council and Finance Commission; and

WHEREAS, those reviews included consideration of the capital projects listed to be funded by the various City funds, and the presentation of individual operating budgets in those funds; and

WHEREAS, the operating and capital budget program reflects cost containment efforts in all departments and funds; and

WHEREAS, the budget, as presented, does not include provisions for any additional State or Federal takeaways or legislation that might adversely affect the proposed budget; and

WHEREAS, all grants received shall be appropriated and spent according to grant guidelines; and

WHEREAS, it will be necessary to carry over certain encumbrances and committed expenditures from FY 2024-25 to FY 2025-26; and

WHEREAS, the City Council has reviewed the proposed budget for FY 2025-26 at Public Hearings on May 27, 2025, and June 10, 2025, held for the purpose of reviewing and discussing FY 2025-26 operating and capital budgets and providing the opportunity for public input and discussions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hercules as follows:

1. The City Council hereby approves the FY 2025-26 operating and capital budgets for all City funds as detailed in attachments hereto.
2. The City Council hereby adopts the FY 2025-26 Annual Budget.
3. The City Council hereby approves the ten-year FY 2025-26 through FY 2034-35 Capital Improvement Budget in concept, recognizing that all listed projects may not currently be fully funded, but that staff will pursue any and every funding opportunity that is available to accomplish the desired capital program.
4. The City Council hereby authorizes the use of Available Fund Balances in those funds where projected expenditures are greater than projected revenues, and that the Treasurer and/or the Finance Director be authorized to make loans during the fiscal year from one fund or entity to another fund or entity as deemed necessary and as appropriate.
5. The City Council hereby authorizes the Treasurer and/or Finance Director and/or his/her designee to carry over from FY 2024-25 to FY 2025-26 any encumbered amounts and associated appropriations, or any other amounts for items that are deemed necessary to the continuity of providing service to the community or are necessary for the initiation and completion of planned projects, programs, or services.
6. The City Council authorizes the City Manager and the Treasurer and/or Finance Director and/or their designees to approve and make payment for goods and services received by the City in accordance with the City's approved budgets, programs, and policies.
7. The City Council authorizes the City Manager and his/her designee to expend budgeted City funds as set forth below without further City Council authorization, such as the purchasing process for the Council's award of bid or award of services contract:

CONTRACT TYPE	LIMIT
General Contracts	\$50,000
Public Works Construction Contracts	\$100,000
Fully Reimbursed General Contracts	\$100,000

Except as provided above, all City expenditures shall require City Council authorization.

8. The City Council authorizes the City Manager and his/her designee, without further City Council approval, to expend up to \$50,000 per expenditure, subject to an aggregate limit of \$50,000, for non-budgeted emergency expenses during any fiscal year. However, the City Manager must report any action taken under this paragraph of this Resolution back to the City Council.
9. The City Council authorizes the City Manager and his/her designee, the foregoing notwithstanding and without further City Council approval, to: (1) pay all amounts allowed under contracts approved by the City Council regardless of the amount of any such payment(s) (in the case of the City, any project contracts approved and authorizing the City Manager authority to administer the entire contract, any principal and interest payments on debt issues, and any pass-through collected for other agencies), (2) make any transfer of funds, or transfer of bond proceeds for capital projects in other funds, as identified in the City budget, (3) authorize change orders for any contract approved by the City Council in an aggregate amount not to exceed \$50,000 or 10% of the contract price, whichever is less, and (4) enter into and bind the City to contracts that are budgeted as set forth in Section 7 above.
10. The City Council hereby makes or confirms the following General Fund reserves or designations:

City Council Designations	FY 25-26
Economic Uncertainty (25% target)	\$5,074,474
CalHFA Loan Repayment	2,500,000
Hercules HUB	3,000,000
Capital Projects	1,360,401
Earthquake Insurance Deductible	500,000
PEG Fees	274,000
Reusable Bags (remaining)	13,930
Total, Designations	\$12,722,805

11. The City Council hereby approves and authorizes the City Manager to execute the following annual contracts:

Vendor Name	Service Description	FY 2025-26
AMS.Net	Network Support & Maintenance	\$222,500
Superion, LLC (Central Square)	Financial & Business Applications Support & Maintenance & Training Subscription	115,000
M-Group	Associate Planner	125,000
CSG Consultant	Code Enforcement	120,000
Pacific Site Maintenance	Landscaping	630,349
Andre, Mechanical Service	Lift Station Maintenance /Electrical Trouble Shooting	97,000
Kleen Tech	Janitorial (Citywide)	155,000
SCA	Street sweeping	82,086
Contra Costa County	Animal Control	328,000
H&R Plumbing	Storm Drain & Sewer Cleaning	150,000
Hercules Tree	Tree Work	100,000
City of Pinole	Sewer Plant Operating and Capital Costs	5,618,225
TOTAL:		\$7,743,160

The foregoing Resolution was duly and regularly adopted at the City Council meeting of the City of Hercules held on the 10th of June 2025, by the following vote of the Council:

AYES:

NOES:

ABSENT:

Dion Bailey, Mayor

ATTEST:

Eibleis Melendez, City Clerk