

City of Hercules

111 Civic Drive
Hercules, CA 94547



Meeting Agenda

Tuesday, February 24, 2026

7:00 PM

REGULAR MEETING - 7:00 P.M

In-Person in Council Chambers or Via Zoom:

Zoom ID: 860 6186 1627 Zoom Passcode: 339226

Zoom Phone Number: 1-669-900-6833

City Council

Mayor Chris Kelley
Vice Mayor Alex Walker-Griffin
Council Member Dilli Bhattarai
Council Member Tiffany Grimsley
Council Member Dion Bailey

Dante Hall, City Manager
Christie Crawl, City Attorney
Eibleis Melendez, City Clerk

See last pages of agenda for information regarding meeting procedures
To view webcast of meetings, live or on demand, go to the City's website at www.ci.hercules.ca.us

I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - NONE

II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS - NONE

III. CONVENE INTO CLOSED SESSION - NONE

IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

**V. A. REPORT ON ACTION TAKEN IN CLOSED SESSION-
NO CLOSED SESSION**

**B. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO
PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY
CIRCUMSTANCES PURSUANT TO AB 2449**

VI. PLEDGE OF ALLEGIANCE

VII. MOMENT OF SILENCE

VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS

1. [26-045](#) Proclamation - Recognizing February 17 through March 3, 2026 as Lunar New Year in the City of Hercules

Attachments: [Proclamation](#)

2. [26-046](#) Proclamation - Recognizing Jeff Brown, Public Works Superintendent's, Retirement and Years of Service

Attachments: [Proclamation](#)

IX. AGENDA ADDITIONS/DELETIONS

X. PUBLIC COMMUNICATIONS

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

XI. PUBLIC HEARINGS

XII. CONSENT CALENDAR

1. [26-039](#) **Meeting Minutes for the Regular Meeting of February 10, 2026**

Attachments: [Meeting Minutes for the Regular Meeting of February 10, 2026](#)

2. [26-040](#) **Update on the Chief's Advisory Board (CAB)**
RECOMMENDATION:

Receive an update on the Chief's Advisory Board (CAB)

Attachments: [2026 Chief's Advisory Board Report](#)

3. [26-041](#) **Resolution Approving the Continuance of an Annual Parcel Assessment to be Adopted by the County Flood Control District for the Contra Costa Clean Water Program for Fiscal Year 2026-27**
RECOMMENDATION:

Adopt a resolution approving the continuance of the parcel assessment rate of \$35.00 per Equivalent Runoff Unit (ERU) for Fiscal Year (FY) 2026-2027 and requesting the Contra Costa County Flood Control and Water Conservation District adopt this annual parcel assessment for drainage maintenance under the National Pollution Discharge Elimination System (NPDES) Program.

Attachments: [Staff Report - FY 26-27 Annual Stormwater Assessment](#)

[Attach 1 - Resolution - 2026-2027 Annual Stormwater Assessment](#)

[Attach 2 - Request to MC for ERU Resolutions & Annual Budgets](#)

4. [26-042](#) **Adopt a Resolution to Amend the Salary Range for the City Manager Classification and Amend the FY 2025-2026 Master Salary Schedule pursuant to California Public Employees Retirement System (CalPERS)**

RECOMMENDATION:

Adopt a Resolution approving an amended salary range for the City Manager classification and approving an amended Fiscal Year 2025-2026 Master Salary Schedule pursuant to California Public Employees Retirement System (“CalPERS”) effective July 6, 2025 (last updated on February 12, 2026).

Attachments: [Staff Report - Amend City Manager Salary Range and Salary Schedule](#)
 [Attach 1 - Resolution](#)
 [Attach 2 - FY 25-26 Salary Schedule](#)

5. [26-043](#) **Appointment of J. Patrick Tang as Interim City Manager**

RECOMMENDATION:

Adopt a Resolution approving the Employment Agreement for the Interim City Manager and authorizing the Mayor to execute the Employment Agreement on behalf of the City of Hercules.

Attachments: [Staff Report -Interim City Manager](#)
 [Attach 1 - Resolution](#)
 [Attach 2 - Employment Agreement between City of Hercules and J. Patrick Tang](#)

6. [26-044](#) **Execute a Professional Services Agreement with Kennedy & Associates, Inc. to provide Implementation Support for the Clean Water Program for Fiscal Year 2026-27**

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager to execute a Professional Services Agreement with Kennedy & Associates, Inc. (Kennedy) to provide Implementation Support for the Clean Water Program for Fiscal Year 2026-27 for a Total Cost of \$54,305.35.

Attachments: [Staff Report - FY 26-27 CWP Annual Contract Kennedy](#)
 [Attach 1 - Resolution](#)
 [Attach 2 - Kennedy & Associates - FY 2025-26 Stormwater Program](#)

7. [26-052](#) **“Shop Hercules” Yiftee Gift Card program****RECOMMENDATION:**

Approve a resolution approving a fourth amendment to an agreement with Yiftee in the amount of \$25,000 for the “Shop Hercules” digital gift card incentive program, and amending the FY 25-26 budget increasing its appropriation by \$25,000.

Attachments: [Staff Report - Shop Hercules Yiftee program](#)
[Attach 1 - Resolution](#)
[Attach 2 - Draft Amendment No. 4 to the Original Agreement](#)
[Attach 3 - Original Agreement](#)
[Attach 4 - Amendment No. 1 to Original Agreement](#)
[Attach 5 - Amendment No. 2 to Original Agreement](#)
[Attach 6 - Amendment No. 3 to the Original Agreement](#)

XIII. DISCUSSION AND/OR ACTION ITEMS1. [26-047](#) **Adoption of a Resolution Amending the Fiscal Year (FY) 2025-26 Operating and Capital Budgets to Reflect the Recommended Mid-year Adjustments****RECOMMENDATION:**

The staff recommends that the City Council receive the FY 2025-26 Mid-Year Financial Summary Report and adopt a resolution to amend the FY 2025-26 operating and capital budgets to reflect the proposed mid-year adjustments.

Attachments: [Staff Report - FY 25-26 Mid-Year Budget Update](#)
[Attach 1 - Resolution](#)
[Attach 2 - Budget Request Detail](#)
[Attach 3 - General Fund Summary](#)
[Attach 4 - Non-General Fund Summary](#)

2. [26-054](#) **Contract Amendment No. 2 to the Professional Services Agreement with Gates & Associates, Inc. for Final Design of Beechnut Park Improvement Project**

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager to execute an Amendment No. 2 to the City's November 6, 2023 Professional Services Agreement with Gates & Associates, Inc. to provide Design Services for the Beechnut Park Improvement Project, Increasing the Cost by \$84,534 to a Total Cost of \$136,329.

Attachments: [Staff Report - Beechnut Park - Gates Final Design - Amendment 2](#)
[Attach 1 - Resolution](#)
[Attach 2 - 23-076-CM Gates+Associates Agreement - Beechnut Park Project Amendment 2](#)

3. [26-051](#) **Initiation of Fiscal Year 2026/27 Landscaping and Lighting Assessment Districts Proceedings**

RECOMMENDATION:

It is recommended by City staff that City Council adopt a resolution directing the filing of the Fiscal Year (FY) 2026/27 Engineer's Reports for the City of Hercules Landscaping and Lighting Assessment District No. 83-2, Victoria by the Bay Landscaping and Lighting Assessment District No. 2002-1, Hercules Village Landscaping and Lighting Assessment District No. 2002-2, Baywood Landscaping and Lighting Assessment District No. 2004-1, and Bayside Landscaping and Lighting Assessment District No. 2005-1 pursuant to the Landscaping and Lighting Act of 1972.

Attachments: [Staff Report - LLADs Resolution of Initiation](#)
[Attach 1 - Resolution](#)

4. [26-049](#) **FY 2025-26 Capital Improvement Program Update**

RECOMMENDATION:

It is recommended that the City Council receive an update on the status of the FY 2025-26 Capital Improvement Program.

Attachments: [Staff Report - CIP Update](#)
[Attach 1 - Fiscal Year 2526 Proposed CIP Presentation](#)

5. [26-053](#) **Tiered Business Attraction Grant program****RECOMMENDATION:**

Receive a presentation and adopt a resolution approving a Tiered Business Attraction Grant Program and approving an appropriation of \$200,000 from the General Fund Reserve for the program.

Attachments: [Staff Report - Business Attraction Grants](#)
 [Attach 1 - Resolution](#)
 [Attach 2- Draft Program Guidelines](#)

XIV. PUBLIC COMMUNICATIONS

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

1. Regional Committee

- a. Contra Costa Mayors Conference**
- b. Hercules/ Pinole - WasteWater Management**
- c. League of Cities**
- d. Water Emerg. Transportation Authority**
- e. WCCIWMA**
- f. WCCTAC**
- g. West Co. Mayors & Supervisors Assoc. Meeting**
- h. WestCat**
- I. MCE**
- j. CCTA**
- k. East Bay Wildfire Coalition of Governments**

2. City Council Committees and Subcommittees

- a. Econ. Dev. Subcommittee**
- b. Traffic and Public Safety Committee**
- c. East Bay Economic Development Alliance**
- d. Education Subcommittee**

3. Commission Liaisons

- a. Community & Library Services Commission**
- b. Finance Commission**
- c. Planning Commisison**

XVI. ADJOURNMENT

The next Regular Meeting of the City Council will be held on Tuesday, March 10, 2026 at 7:00p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports by accessing the City website at www.ci.hercules.ca.us and can receive e-mail notification of agenda and staff report postings by signing up to receive an e-notice from the City's homepage. Agendas and staff reports may also be obtained by contacting the City Clerk at (510) 799-8200

(Posted: February 19, 2026)

INSTRUCTIONS ON HOW TO PARTICIPATE AND WATCH THE HERCULES CITY COUNCIL AND PLANNING COMMISSION HYBRID MEETINGS

Attend in Person: Hercules City Council Chambers – 111 Civic Drive, Hercules, CA 94547

Attend via Zoom Teleconference: Details provided below and zoom webinar login, passcode and phone numbers provided on the agenda cover.

How to Submit Public Comments

In Person: Attend meeting at the Hercules City Council Chambers, fill out a public speaker card located on the side table and submit it to the City Clerk.

Via Zoom: Members of the public may submit a remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here or go to: <https://www.zoom.us/join>. Zoom also allows you to join by phone at +1-669-900-6833 or +1-929-205-6099 or +1-253-215-8782.

Written Comments Submitted Electronically: All comments received before 3:00 p.m. the day of the meeting will be provided to the City Council prior to the meeting and posted to the City's agenda website and located by clicking on the "meeting details" tab. Written comments received after 3:00 p.m. will be provided to City Council and posted to the agenda website the following day. Written comments will not be read aloud during the meeting. Email comments to emelendez@herculesca.gov. Please indicate which item on the agenda you are commenting on in the subject line of your email.

Written comments submitted in person or via mail: Additional ways to provide your public comment is to either drop off your comment in person to the front desk receptionist located in the City Hall lobby or to mail your comment to City of Hercules, ATTN: City Clerk – Public Comment (Meeting Date), 111 Civic Drive, Hercules, CA 94547 in time to reach the City Clerk no later than 3:00 p.m. on the day of the meeting or you can submit your comment by telephone by calling (510) 799-8208 no later than 3:00 p.m. on the meeting date.

If you need assistance with public comment, please contact: Eibleis Melendez, City Clerk at emelendez@herculesca.gov or by calling (510) 799-8200.

All public comments will become part of the official meeting record. As email containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your email. The City cannot guarantee that its network and/or the website will not be uninterrupted. To ensure that the City Council receives your written comments, you are strongly encouraged to submit your comments in writing in advance of the meeting by 3:00 p.m. on the day of the Council or Commission meeting.

OTHER WAYS TO WATCH THE MEETING

Live on Channel 28: City Council meetings will replay the following Thursday at 7:00 p.m. and Saturday at 1:00 p.m.
Planning Commission meetings will replay the following Wednesday at 7:00 p.m. and Saturday at 9:00 a.m.

Video Streamed Live on the City's Website:

To view City Council and Planning Commission meeting videos online go to: Hercules Meeting Videos.
Instructions to view Live or On-Demand Videos from the City's website:

1. Go to: Hercules Meeting Videos or <https://hercules.legistar.com/calendar.aspx>.
2. Locate the desired meeting and date.
3. Click the associated "Video" link (Video status is as follows):
 - Video = Video is available for on demand viewing.
 - In Progress = Video is available for viewing during live recording.
 - Not Available = Video is either unavailable or has not been recorded.

**THE HERCULES CITY COUNCIL ADHERES TO THE FOLLOWING POLICIES,
PROCEDURES AND REGULATIONS REGARDING CITY COUNCIL MEETINGS**

1. SPECIAL ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a City Council meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.
2. AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the City Council otherwise may make comments during the Public Communication period of the meeting.
3. AGENDA POSTING: Agendas of regular City Council meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center, and on the City's website (www.ci.hercules.ca.us),
4. PUBLIC COMMUNICATION: Persons who wish to address the City Council should complete the speaker form prior to the Council's consideration of the item on the agenda.

Anyone who wishes to address the Council on a topic that is not on the agenda and is relevant to the Council should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the City Council may not take action on items not listed on the agenda. The Council may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes. Anyone may also submit written comments at any time before or during the meeting.

5. CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Council or a member of the public prior to the time the City Council votes on the motion to adopt.
6. LEGAL CHALLENGES: If you challenge a decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging City Council decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6.