



**City of Hercules**

111 Civic Drive  
Hercules, CA 94547

**Meeting Minutes**

**Finance Commission**

*J. Yamamoto, Chair*  
*Stanley Tom, Vice Chair*  
*Lori Risby, Commissioner*  
*Zania Harris, Commissioner*  
*Aida Torres, Commissioner*

**Monday, January 22, 2018**

**7:00 PM**

**Council Chambers**

**Special Meeting**

**I. CALL TO ORDER - ROLL CALL**

Meeting was called to order at 7:02 p.m. by Chairperson Tom.

Stanley Tom, Chairperson – Present  
J. Yamamoto, Commissioner – Present  
Zania Harris, Commissioner – Present  
Aida Torres, Commissioner – Present  
Lori Risby, Commissioner - Present

**II. PLEDGE OF ALLEGIANCE**

**III. OATHS OF OFFICE AND REORGANIZATION**

- 1.Oath of Office – Commissioners Risby, Torres and Yamamoto.
- 2.Commissioner Tom motions to nominate Commissioner Yamamoto for Chairperson.
- 3.Commissioner Yamamoto motions to nominate Commissioner Tom as Vice Chair.

**IV. AGENDA ADDITIONS/DELETIONS - NONE**

**V. PUBLIC COMMUNICATIONS - NONE**

**VI. DIRECTOR REPORT**

Disbursement List is located at <http://www.ci.hercules.ca.us>. Click on Departments and Services. Click on Finance. Click on Disbursement List.

1. Director To discussed that Finance Commission meetings are not to be rescheduled, with the exception of an extraordinary event.
2. Cost Allocation Plan presentation is scheduled for February 15, 2018.
3. Director To updated the Finance Commissioners that the CARF is tentative to be finalized within days and will be presented in the February 26, 2018 regular meeting.

## **VII. CONSENT CALENDAR**

Finance Commission meeting minutes from 11/16/17 approved.

(Motion: Vice Chair Tom, Second: Chair Yamamoto, Pass 5-0 (Ayes: Vice Chair Tom, Chair Yamamoto, Commissioner Harris, Commissioner Torres, and Commissioner Risby).

## **VIII. DISCUSSION AND/OR ACTION ITEMS**

1. The new sub-committee members for Measure B & C are Vice Chair Tom and Commissioner Risby.
2. The new sub-committee members for Parks & Recreation Reporting are Chair Yamamoto and Commissioner Torres.

## **IX. COMMISSIONER REPORTS AND ANNOUNCEMENTS - NONE**

## **X. FUTURE AGENDA ITEMS**

1. Future Agenda Items Work Plan

## **XI. ADJOURNMENT**

Chairperson Tom adjourned the meeting at 8:29pm.

The next Special Meeting of the Commission will be held on Thursday, February 15, 2018 at 7:00 p.m. in the Council Chambers.

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