

Community & Library Services Commission

March 10, 2025

6:30 p.m. Workshop

7:00 p.m. Meeting

Hercules City Hall

111 Civic Drive

Hercules, CA 94547

COMMUNITY & LIBRARY SERVICES COMMISSION - MINUTES

I. CALL TO ORDER – ROLL CALL - 6:30 P.M. – NO SPECIAL MEETING

II. WORKSHOP - NONE

III. CALL TO ORDER – ROLL CALL - 7:00 P.M. – REGULAR MEETING AGENDA

Chair Yamamoto called the meeting to order at 7:00pm

Chair Yamamoto, Vice Chair Ward-Jackson, Commissioners Chen and Azevedo were present. Commissioner Hernandez was absent.

Parks & Recreation Director Roke was present.
Library Senior Manager Peters was present.

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS – NONE

VI. AGENDA ADDITIONS/DELETIONS – NONE

VII. PUBLIC COMMUNICATION – NONE

VIII. DIRECTOR REPORT

1. Parks and Recreation Report (February 2025)

Staff noted that year to date revenue for fiscal year 2024-25 was still doing well, but anticipated having a couple big months coming up. Staff noticed the All In One (hiring) Day was a big success. Staff hopes to get all of the great new hires on-boarded quickly.

2. Library Manager Report (February 2025)

Manager Peters reviewed the Library report calling out special attention to a few programs including the Black Children's Book Week/Young Scientist Workshop, as well as the Firefighter Storytime Saturday that brought in 164 attendees. Manager Peters also provided an update on the Kindergarten Countdown.

IX. CONSENT CALENDAR

1. Minutes: March 10, 2025

MOTION: Commissioner Azevedo moved to approve the Minutes for the February meeting. Commissioner Chen seconded the motion. Motion passed 4-0

Ayes: (4), Commissioners Azevedo, Chen, Vice Chair Ward-Jackson, and Chair Yamamoto.

Noes: (0)

X. DISCUSSION AND/OR ACTION ITEMS

1. Field Trip to the Senior Center – Kitchen Renovation

Vice Chair Ward-Jackson, Commissioners Chen and Azevedo, Library Manager and Director Roke went to the Senior Center.

XI. COMMISSION REPORTS AND ANNOUNCEMENTS

Chair Yamamoto requested to bring back Tennis Court Signage discussion from 2021, and requested City Manager Hall to attend next meeting.

Vice Chair Ward-Jackson suggested instead of bringing Tennis Signage back for discussion, perhaps a workshop would better serve the commission as to not take up meeting time. The Vice Chair expressed her concern with the topic being discussed at length as it was not on the agenda.

XII. FUTURE AGENDA ITEMS

1. Tennis Signage
2. Refugio Valley Park Pond Update
3. Steering Committee Recap on PRFMP

XIII. ADJOURNMENT

Chair Yamamoto adjourned the meeting at 7:46 pm.

Chair Yamamoto

Attest

Christopher Roke
Parks & Recreation Director

The next Regular Meeting of the Commission will be held on Monday, May 12, 2025 at 7:00 p.m., in the Council Chambers. A Special Meeting may proceed the Regular meeting in the form of a Workshop at 6:30 p.m. and Regular meeting at 7:00 p.m.

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