



City of Hercules

111 Civic Drive
Hercules, CA 94547

Meeting Minutes

City Council

Mayor Dion Bailey
Vice Mayor Chris Kelley
Council Member Alex Walker-Griffin
Council Member Dilli Bhattarai
Council Member Tiffany Grimsley

Dante Hall, City Manager
Christie Crowl, City Attorney
Eibleis Melendez, City Clerk

Tuesday, January 28, 2025

6:00 PM

CLOSED SESSION - 6:00 P.M., REGULAR MEETING - 7:00 P.M

In-Person in Council Chambers or

Zoom ID: 811 4183 5833 Zoom Passcode: 825504

Zoom Phone Number: 1-669-900-6833

I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:00 P.M.

1A- CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

Council Member Bhattarai arrived late and was not present when roll call was taken.

Present: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS

NONE

III. CONVENE INTO CLOSED SESSION

Present: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

The Hercules City Council will meet in Closed Session regarding the following:

City Attorney, Christie Crowl, read the titles of the items to be discussed in Closed Session. City Council and Staff recessed into Closed Session.

1. [25-041](#) CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 - City Negotiators: Dante Hall, City Manager; Edwin Gato, Director of Finance; relative to the following employee groups:
 - a. Teamsters Local 315 Employee Organizations

2. [25-042](#) Pursuant to Government Code Section 54957(b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Title: City Manager

IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

Mayor Bailey opened the Regular Meeting at 7:05pm.

Present: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

V. REPORT ON ACTION TAKEN IN CLOSED SESSION

City Attorney, Christie Crowl, reported out that there was no final or reportable action taken in Closed Session.

VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was lead by Vice Mayor Kelley.

VII. MOMENT OF SILENCE

Mayor Bailey requested a Moment of Silence for the fires that continue to burn in southern California.

VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS

1. [25-044](#) Proclamation - Black History Month

Attachments: [Black History Month Proclamation](#)

Mayor Bailey presented the proclamation. Hercules resident, Tanya Little, accepted the proclamation. Council provided comment. Tanya Little provided a response. Susan Keefe provided public comment.

IX. AGENDA ADDITIONS/DELETIONS

NONE

X. PUBLIC COMMUNICATIONS

NONE

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

XI. PUBLIC HEARINGS

1. [25-032](#) Zoning Amendments to Implement the Housing Element, New State Laws and Other Needed Updates

RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance No. 25-XX (Attachment 1), the proposed amendments to Hercules Municipal Code Land Use Regulation Tables 13-6.1, 13-12.1, 13-15.1, 13-18.1, and 13-32.1; and amending Section 13-35.320 Accessory Dwelling Units, Chapter 13-36 Two-Unit Development, Chapter 13-42 Design Review, Chapter 13-53 Reasonable Accommodations For Persons with Disabilities, and Chapter 13-60 Definitions, to implement the 6th Cycle Housing Element; comply with Senate Bills No. 450, 477, 745 and 1211, Assembly Bill No. 2162, and the Religious Land Use and Institutionalized Persons Act (RLUIPA); correct identified inconsistencies and finding the action exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

Attachments: [Staff Report - Housing Element Text Amendments](#)

[Attach 1 - Ordinance](#)

[Attach 2 - Planning Commission Resolution 24-08](#)

[Presentation](#)

Community Development Director, Tim Rood, introduced and presented the item. Council asked questions and provided comment. Director Rood provided a response. Mayor Bailey opened the public hearing. No public comment. Mayor Bailey closed the public hearing. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to approve the first reading of Ordinance 554 and include the recommended change in section (10)(A)(3) of the report. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

XII. CONSENT CALENDAR

MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Bhattarai, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

1. [25-033](#) Meeting Minutes for the Regular Meeting of January 14, 2025

Attachments: [Meeting Minutes for the Regular Meeting of January 14, 2025](#)

APPROVED

XIII. DISCUSSION AND/OR ACTION ITEMS

1. [25-039](#) Service Levels for Victoria by the Bay Landscaping and Lighting Assessment District
RECOMMENDATION:
It is recommended the City Council provide direction to City Staff by minute order on the timing of the service level reductions for the residential parkway strips in the Victoria by the Bay Landscaping and Lighting Assessment District (LLAD)

Attachments: [Staff Report - Victoria by the Bay - FY 2024-25](#)

[Attach 1 - Oct 8 2024 LLAD Staff Report](#)

[Attach 2 - Aug 29 2024 LLAD Staff Report](#)

[Attach 3 - July 23 2024 25 LLAD Staff Report](#)

[Attach 4 - June 25 2024 LLAD Staff Report](#)

[Final Engineers Report](#)

City Manager, Dante Hall, introduced and presented the item. Acting Public Works Director, Jeff Brown and representatives from Francisco Associates(via Zoom)were in attendance to answer questions. Public comment was provided by Tanya Little and Narissa Harris. Council asked questions and provided comment. City Manager Hall, Finance Director Edwin Gato and Francisco and Associates provided a response. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to direct Staff to do the following:

- Prop 218 Hearing in June
- Provide a plan to reduce cost and provide adequate service to the Districts
- Loan process to codify the debt
- Plan for sustainability
- if Prop 218 is not successful, the City will cut water to mow strips by July 1st.

The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

2. [25-034](#)

Loan Administration Plan Policies and Procedures Manual

RECOMMENDATION:

Approve a resolution adopting the City of Hercules Loan Administration Plan Policies and Procedures Manual.

Attachments: [Staff Report - Loan Administration Plan](#)

[Attach 1 - Resolution - Loan Administration Plan](#)

[Attach 2 - Hercules Loan Administration Plan Manual](#)

Community Development Director, Tim Rood, introduced and presented the item. Representatives from RSG attended via Zoom to answer questions. No public comment. Council asked questions and provided comment. RSG, Community Development Director Rood and Finance Director, Edwin Gato, provided a response. Action was taken on this item.

MOTION: A motion was made by Council Member Grimsley, seconded by Vice Mayor Kelley, to adopt Resolution 25-003. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

3. [25-038](#)

Adopt a Resolution to Approve a Master Salary Schedule pursuant to California Public Employees Retirement System (CalPERS), Increase Minimum Wage Pay Rates, and Approve the FY 2022-2023 and FY 2023-2024 Executive Level Employees with Assignment of Assistant City Manager and City Manager Salary Schedules pursuant to CalPERS

RECOMMENDATION:

It is recommended that the City Council adopt a resolution to:

1. Approve a Master Salary Schedule effective July 1, 2024, pursuant to the California Public Employees Retirement System (CalPERS). Adoption of this master schedule will also include previously approved wage updates.

2. Increase the minimum pay rates of certain unrepresented temporary/seasonal classifications and two represented part-time classifications to conform to the California Minimum Wage Increase, effective January 1, 2025.

3. Approve the FY 2022-2023 Executive Level Employees with Assignment of Assistant City Manager and City Manager salary schedule effective July 1, 2022, pursuant to CalPERS.

4. Approve the FY 2023-2024 Executive Level Employees with Assignment of Assistant City Manager and City Manager salary schedule effective July

1, 2023, pursuant to CalPERS.

Attachments: [Staff Report - Master Salary Schedule](#)

[Attach 1 - Resolution](#)

[Exhibit 1 - FY 24-25 Salary Schedule](#)

[Exhibit 2 - Executive Supplemental ACM and CM Pay Schedule FY 22-23](#)

[Exhibit 3 - Executive Supplemental ACM and CM Pay Schedule FY 23-24](#)

Human Resources Manager, Kristi Karter, introduced and presented the item. No public comment. Council asked questions and provided comment. City Manager Hall provided a response. Action was taken on this item.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to adopt Resolution 25-004. The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

4. [25-035](#)

Fourth of July Fireworks Discussion

RECOMMENDATION:

Staff recommends that the City Council receive this report, discuss, and provide direction to staff.

Attachments: [Staff Report - Fourth of July Fireworks Discussion](#)

Parks and Recreation Director, Christopher Roke, introduced and presented the item. Public comment was provided by Susan Keefe and Tanya Little. Council asked questions and provided comment. Director Roke and City Manager Hall provided a response. Action and direction was provided on this item.

MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Walker-Griffin, to direct Staff to do the following

- Move forward with the Fireworks show for July 4th 2025

- The City will partner with Rotary Club on July 4th activities, with consideration of waiving fees

- pursue celebration of 125th Anniversary with an end of the year event.

Staff will provide an update on the celebration of the 125th Anniversary in the next 30-45 days. Staff will also provide more information on the end of the year ice rink during the regular budget process.

The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

5. [25-036](#)

FY 24-25 Co-sponsored Special Events Update

RECOMMENDATION:

Staff recommends that the City Council receive an update on special events co-sponsored by the City and the Bay Front Chamber of Commerce

during the current FY 24-25.

Attachments: [Staff Report - Special Events Update](#)

[Attach 1 - Special Events - Agreement with Chamber and Expenditures to date - 2024-25FY](#)

Parks and Recreation Director, Christopher Roke, introduced and presented the item. No public comment. Council provided comment. This was an informational item no action was taken.

6. [25-040](#)

Programs and Initiatives to Encourage Residents to be Involved in Civic Affairs

RECOMMENDATION:

It is recommended that the City Council receive this report, discuss the information contained, and provide direction to staff.

Attachments: [Staff Report - Programs and Initiatives to Encourage Residents to be Involved in Civic Affairs](#)

City Manager, Dante Hall, introduced and presented the item. No public comment. Council asked questions and provided comment. City Manager Hall provided a response. Council provided Staff direction.

MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to direct Staff to start with the Neighborhood Connections program and come back to Council with the framework for the program . The motion carried by the following vote:

Aye: 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

XIV. PUBLIC COMMUNICATIONS

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS

This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

- 1. Regional Committee**
- 2. City Council Committees and Subcommittees**
- 3. Commission Liaisons**

City Manager, Dante Hall, advertised the upcoming Lunar New Year Parade. City Attorney, Christie Crowl, had no announcements.

1. Regional Committee

No reports were provided

2. City Council Committees and Subcommittees

No reports were provided

3. Commission Liaisons

No reports were provided

Community Events-

Council Members reported out on events they attended throughout the City and County.

There were no future agenda items requests.

XVI. ADJOURNMENT

Mayor Bailey adjourned the meeting at 10:04 P.M.

Signed by:

Dion Bailey

DS

DA0AE4B53EAE438...

Dion Bailey, Mayor



Attest:

Eibleis Melendez, City Clerk