

# City of Hercules

111 Civic Drive  
Hercules, CA 94547



## Meeting Agenda

Monday, March 11, 2024

7:00 PM

**In-Person in Council Chambers or To Watch or Listen only:**

**Zoom ID: 833 3032 9659**

**Zoom Passcode: 218080**

**Zoom Phone Number: 1-669-900-6833**

## **Community and Library Services Commission**

*Evangelia Ward-Jackson, Chair*

*Brian Campbell-Miller, Vice Chair*

*D. Yamamoto, Commissioner*

*Han Chen, Commissioner*

*Monique Hernandez, Student Commissioner*

**I. CALL TO ORDER - ROLL CALL - NONE**

**II. WORKSHOP - NONE**

**III. REGULAR MEETING - 7:00 P.M. - CALL TO ORDER - ROLL CALL**

**IV. PLEDGE OF ALLEGIANCE**

**V. INTRODUCTIONS/PRESENTATIONS**

**VI. AGENDA ADDITIONS/DELETIONS**

**VII. PUBLIC COMMUNICATIONS**

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, the Commission will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the Commission are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

**VIII. DIRECTOR REPORT**

1. [22-808](#) **Parks and Recreation Monthly Report (February)**

Attachments: [Monthly Report - PR -February 2024](#)

2. [22-809](#) **Library Monthly Report (March)**

Attachments: [Monthly Report - Library - March 2024](#)

**IX. CONSENT CALENDAR**

1. [22-802](#) **Minutes: December 11, 2023 Meeting**

Attachments: [MINUTES-CLSC - December 11 2023](#)

## X. DISCUSSION AND/OR ACTION ITEMS

1. [22-803](#) **2024 Commission Meeting Calendar**

**RECOMMENDATION:**

Staff recommends that the Community and Library Services Commission receive a report from staff regarding the 2024 Commission Calendar.

**Attachments:**     [Staff Report - CLSC - Commission Meeting Calendar](#)  
                              [Attach 1 - 2024 Meeting Calendar](#)

2. [22-804](#) **Hercules Recognition Program - The Herculean Mile Award**

**RECOMMENDATION:**

Staff recommends that the Community and Library Services Commission receives a report from staff regarding a Hercules Recognition Program that would celebrate individuals that have consistently gone above and beyond to make Hercules a better place. The distinction will be called The Herculean Mile.

**Attachments:**     [Staff Report - CLSC - Hercules Recognition Program](#)  
                              [Attach 1 - Herculean Mile Awards Recognition Program](#)

3. [22-807](#) **Summer 2024 Activity Guide**

4. [22-805](#) **Spring Events Update**

**RECOMMENDATION:**

The City of Hercules will hold several events this spring, including but not limited to: summer camp registration day, preschool registration day, Rec EGGs-Po, Hydro Hunt, All-In-One-Day, the annual Community Cleanup Day and much more.

**Attachments:**     [Attach 1 - COH P&R Events 2024](#)

5. [22-806](#) **Community Cleanup Day**

**RECOMMENDATION:**

The City of Hercules will hold annual Community Cleanup Day, Saturday, May 4, 2024.

**Attachments:**     [Staff Report - CLSC - Community Cleanup Day](#)  
                              [Attach 1 - 2024 Clean Up Day Non Profit Letter](#)  
                              [Attach 2 - 2024 Clean Up Day - Waiver Adults](#)  
                              [Attach 3 - 2024 Clean Up Day - Waiver Minors](#)

**XI. COMMISSIONER REPORTS AND ANNOUNCEMENTS**

**XII. FUTURE AGENDA ITEMS**

**1. Refugio Valley Park Pond**

**XIII. ADJOURNMENT**

The next Regular Meeting of the Commission will be held on Monday, April 8, 2024 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports from the City's website at [www.ci.hercules.ca.us](http://www.ci.hercules.ca.us) and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the Administrative Services Department at (510) 799-8215.

Posted: March 7, 2024

THE COMMISSION ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING COMMISSION MEETINGS

**SPECIAL ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a commission meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.

**AGENDA ITEMS:** Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the Commission otherwise may make comments during the Public Communication period of the meeting.

**AGENDA POSTING:** Agendas of regular commission meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center and on the City's website ([www.ci.hercules.ca.us](http://www.ci.hercules.ca.us)),

**PUBLIC COMMUNICATIONS:** Persons who wish to address the Commission should complete the speaker form prior to the Commission's consideration of the item on the agenda.

Anyone who wishes to address the Commission on a topic that is not on the agenda and is relevant to the Commission should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the Commission may not take action on items not listed on the agenda. The Commission may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes.

Anyone may also submit written comments at any time before or during the meeting.

Written and oral comments become part of the public record. Oral comments are summarized in the minutes of the commission's meeting.

**CONSENT CALENDAR:** All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public prior to the time the Commission votes on the motion to adopt.

**COMMISSIONER REPORTS AND ANNOUNCEMENTS:** This is the time for brief announcements by commissioners on issues of interests to the community. In accordance with provisions of the Brown Act, matters which do not appear on the agenda, but require Commission discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

**LEGAL CHALLENGES:** If you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging Commission decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6. In order to ensure the efficient conduct of meetings, and to provide opportunities for all interested persons to speak and be heard, the Commission will adhere to the following meeting procedures: