

## Decision Package Status Update

**FY 2017/18**

Decision Package/ Budget Referral	Amount Appropriated	Status
<b>Prior Year</b>		
Designation for Reusable Bags (remaining)	19,000	3,000 additional bags have been purchased in FY 2017/18 and were received recently.
DP 16-1 Records Management	50,000	An update of the Records Retention Schedule will be presented to the City in the first quarter of 2018. That will allow for records destruction needed before determining the scope of the new records management system.
DP 16-9 Cost Allocation Model	40,000	The overhead and cost allocation modal draft has been completed and was be presented to the Finance Commission already and will be presented to the City Council in February.
DP 17-9 Former HMU Customer Light Exchange	150,930	Pending identification of a non-profit or vendor who can undertake the program.
DP 17-13 Franchise Fee/UUT Audits	40,000	Contract awarded to MuniServices and underway
ADP 17-1 Hazard Mitigation Plan Update	40,000	Will be started later this FY after Circulation Element is complete.
ADP 17-4 Investment in Street Maintenance (remaining balance for construction)	150,000	Funds were applied to 2017 Street Maintenance contract (slurry seal) which has been completed.
BR 17-7 Basketball Court (remaining balance for construction)	18,000	Plans and construction drawings are complete and under review. Project will be bid later this FY and under construction in Summer 2018.
BR 17-8 Restroom Facility in Duck Pond Park (remaining balance for construction)	121,000	See above. The modular restroom building has been ordered as well.
<b>Decision Packages</b>		
18-1 Finance Part Time Staffing	40,000	Part-time staff on place.
18-2 Police Department Over Hire	65,000	Over-hire program continues to assist in minimizing vacancies.
18-3 Golf Club Fund Youth Activities [One-Time] Increased Exp \$10,000; Increased Rev \$10,000	10,000	Funds to be utilized to purchase equipment for on-going film series. First movie night to occur on May 4 <sup>th</sup> .
18-4 CAD/RMS/Dispatch Contract	20,000	Tri-Party CAD/RMS/Dispatch agreement approved and has been implemented.
18-5 Employee Concession Mitigation & Labor Agreements [On-going and One-Time]	531,426	Memorandum of Understanding and Pay Plan changes for FY 2017/18 have bene implemented
18-6 Comprehensive Class & Comp Study [One-Time]	60,000	Study underway with completion targeted for March 2018.
18-7 Ohlone & Foxboro Community Center Upgrades [One-Time]	20,000	Painting bids received and work to commence soon; balance of funding to be focused on Foxboro improvements.
18-8 Community Center Gym Floor Covers [One-Time]	14,000	Floors were refinished over the holiday closure; floor covers to be ordered in 4 <sup>th</sup> quarter.
18-9 Maintenance Worker II - Lead Designation	2,000	Implemented with two leads designated.

18-10 Implement Citywide Cash Receipt System & Navaline "Click2Gov" [One-Time]	50,000	Combined with 18-12 below. The training component has been implemented. A new check scanner system has been implemented and other enhancements are being reevaluated as a result.
18-11 Contract for Business License Services	12,000	Contract awarded and contractor handling 2018 business license renewal.
18-12 Naviline Financial System Enhancement [One-Time]	0	See 18-10 above.
18-13 Update Traffic Impact Fee Nexus Study/Circulation Element Update Impl [One-Time]	37,750	To be initiated after Circulation Element is approved by City Council which is scheduled for February 2018.
18-14 Pool Cover Replacement [One-Time]	21,000	Completed.
<b>Alternate Decision Packages</b>		
18-1 Library Extra Hours Funding	31,782	Implemented with Friday hours added.
<b>General Fund Balance DP</b>		
18-1 Capital Project Designation	100,000	Completed.
18-2 Reserve For Restricted Planning Funds (Increase)	60,797	Completed.
18-3 OPEB Trust Contribution	50,000	Contribution made to OPEB account.
18-4 Pension IRS Section 115 Trust	500,000	Trust account opened and funded with PARS.
18-5 New Roof for Community/Swim Center	200,000	Planned to go out to bid in 4 <sup>th</sup> quarter of the fiscal year.
18-6 Purchase & Install New Aerator Fountains in Refugio Lake (to be funded from Citywide LLAD)	50,000	To be implemented with 18-7 below.
18-7 Dredge Refugio Lake (to be funded from Citywide LLAD)	200,000	Proposal received from pre-qualified firm to obtain required permits. Costs too high and evaluating alternatives.
18-8 Repair Leaks & Paint Exterior Walls of City Hall	75,000	Leak repairs completed. Painting to occur after rainy season.
18-9 One-Time Dispatch Costs	54,100	Pinole and San Pablo improvements needed for Tri-City Agreement services have been completed.
<b>Budget Referrals</b>		
BR #18-1 - Council Benefits	44,000	Implemented per Council direction.
BR #18-17 - Council Stipend CPI Adjustment	0	To be considered in May.
BR #18-7 - Addition to Fiscal Neutrality Fund	123,683	Completed.
BR #18-13 - Digital Display Sign	0	No update.
BR #18-5 - Street Signs	35,000	Replacement street sign design selected after demonstration project. New street signs ordered and received. Installation on arterials to be done by City crews as time permits.