



IMPORTANT NOTICE ABOUT PUBLIC COMMENTS AND MEETING PARTICIPATION

Due to concerns with security of the Zoom format, effective October 10, 2023, **Remote Public Comment will not be accepted. Public comment may be provided in-person or via email, as set forth below.** Members of the public desiring to provide comments as a part of the meeting are encouraged to either submit written comments by 3:00 p.m. prior to the meeting or to attend the meeting in person.

How to Participate:

IN PERSON: Members of the public are invited to attend and participate in Person: **City of Hercules Council Chambers, 111 Civic Drive, Hercules, CA.** **A speaker card must be filled out if you wish to make a public comment. The cards are located on the side table.** Please submit the completed card to the City Clerk.

VIA ZOOM: **At this time remote public comment is suspended and will not be accepted.** **To watch and listen only:** Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking here or go to: <https://www.zoom.us/join>. Zoom also allows you to join by phone at +1-669-900-6833.

Zoom Webinar ID: 885 2001 5510 **Zoom Passcode:** 812814

EMAIL: Public comments can also be submitted via email to **emelendez@herculesca.gov**. Please note that emailed comments will not be read aloud by staff. Any public comments received up until 3:00 p.m. of the meeting date will be:

1. distributed to the Council before the meeting,
2. posted online for public inspection and
3. inserted into the meeting record.

As emails containing public meeting comments are part of the official record, note that personal contact information may be published if it is included with your email.

City of Hercules

111 Civic Drive
Hercules, CA 94547



Meeting Agenda

Monday, May 13, 2024

7:00 PM

In-Person in Council Chambers or To Watch or Listen only:

Zoom ID: 885 2001 5510

Zoom Passcode: 812814

Zoom Phone Number: 1-669-900-6833

Community and Library Services Commission

Evangelia Ward-Jackson, Chair

Brian Campbell-Miller, Vice Chair

Han Chen, Commissioner

D. Yamamoto, Commissioner

Monique Hernandez, Student Commissioner

I. CALL TO ORDER - ROLL CALL - 6:30 P.M. - NONE

II. WORKSHOP - NONE

III. REGULAR MEETING - 7:00 P.M. - CALL TO ORDER - ROLL CALL

IV. PLEDGE OF ALLEGIANCE

V. INTRODUCTIONS/PRESENTATIONS

VI. AGENDA ADDITIONS/DELETIONS

VII. PUBLIC COMMUNICATIONS

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, the Commission will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda. Individuals wishing to address the Commission are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

VIII. DIRECTOR REPORT

1. [22-853](#) **Parks and Recreation Monthly Reports (April)**

Attachments: [Parks and Recreation Monthly Reports \(April\)](#)

2. [22-854](#) **Library Monthly Reports (April)**

Attachments: [Library Monthly Reports \(April\)](#)

IX. CONSENT CALENDAR

1. [22-855](#) **Minutes: April 8, 2024 Meeting**

Attachments: [Minutes CLSC April 8, 2024](#)

X. DISCUSSION AND/OR ACTION ITEMS

1. [22-856](#) **Community Clean Up Day - Recap**
RECOMMENDATION:
Receive information on the City of Hercules Community Cleanup Day. No action required.

Attachments: [Staff Report - CLSC - Community Cleanup Day](#)

2. [22-859](#) **Upcoming Summer Events - Cultural Festival, Movie Nights, Firework Celebration, National Night Out**
RECOMMENDATION:
Receive information on the City of Hercules Upcoming Summer Events. No action required.

Attachments: [Staff Report - CLSC - Upcoming Events](#)

XI. COMMISSIONER REPORTS AND ANNOUNCEMENTS

XII. FUTURE AGENDA ITEMS

1. Steering Committee on PRFMP recap
2. Refugio Valley Park Pond

XIII. ADJOURNMENT

The next Regular Meeting of the Commission will be held on Monday, June 10, 2024 at 7:00 p.m. in the Council Chambers.

Agendas are posted in accordance with Government Code Section 54954.2(a) or Section 54956. Members of the public can view electronic agendas and staff reports from the City's website at www.ci.hercules.ca.us and can receive e-mail notification of agenda postings by signing up to receive an e-notice from the City's website. Agendas and staff reports may also be obtained by contacting the City Clerk's Office at (510) 799-8208.

Posted: May 9, 2024

THE COMMISSION ADHERES TO THE FOLLOWING POLICIES, PROCEDURES AND REGULATIONS REGARDING COMMISSION MEETINGS

SPECIAL ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you require special accommodations to participate at a commission meeting, please contact the City Clerk at 510-799-8208 at least 48 hours prior to the meeting.

AGENDA ITEMS: Persons wishing to add an item to an agenda must submit the final written documentation 12 calendar days prior to the meeting. The City retains the discretion whether to add items to the agenda. Persons wishing to address the Commission otherwise may make comments during the Public Communication period of the meeting.

AGENDA POSTING: Agendas of regular commission meetings are posted at least 72 hours prior to the meeting at City Hall, the Hercules Swim Center, Ohlone Child Care Center and on the City's website (www.ci.hercules.ca.us),

PUBLIC COMMUNICATIONS: Persons who wish to address the Commission should complete the speaker form prior to the Commission's consideration of the item on the agenda.

Anyone who wishes to address the Commission on a topic that is not on the agenda and is relevant to the Commission should complete the speaker form prior to the start of the meeting. Speakers will be called upon during the Public Communication portion of the meeting. In accordance with the Brown Act, the Commission may not take action on items not listed on the agenda. The Commission may refer to staff any matters brought before them at this time and those matters may be placed on a future agenda.

In the interests of conducting an orderly and efficient meeting, speakers will be limited to three (3) minutes.

Anyone may also submit written comments at any time before or during the meeting.

Written and oral comments become part of the public record. Oral comments are summarized in the minutes of the commission's meeting.

CONSENT CALENDAR: All matters listed under Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Commission or a member of the public prior to the time the Commission votes on the motion to adopt.

COMMISSIONER REPORTS AND ANNOUNCEMENTS: This is the time for brief announcements by commissioners on issues of interests to the community. In accordance with provisions of the Brown Act, matters which do not appear on the agenda, but require Commission discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.

LEGAL CHALLENGES: If you challenge a decision of the Commission in court, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered at, or prior to, the meeting. Actions challenging Commission decisions shall be subject to the time limitations contained in Code of Civil Procedure Section 1094.6. In order to ensure the efficient conduct of meetings, and to provide opportunities for all interested persons to speak and be heard, the Commission will adhere to the following meeting procedures: