



# City of Hercules

111 Civic Drive  
Hercules, CA 94547

## Meeting Minutes

### City Council

*Mayor Dion Bailey*  
*Vice Mayor Chris Kelley*  
*Council Member Alex Walker-Griffin*  
*Council Member Dilli Bhattarai*  
*Council Member Tiffany Grimsley*

*Dante Hall, City Manager*  
*Christie Crawl, City Attorney*  
*Eibleis Melendez, City Clerk*

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Tuesday, April 22, 2025

6:00 PM

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#### **CLOSED SESSION - 6:00 P.M., REGULAR MEETING - 7:00 P.M**

**In-Person in Council Chambers or To Watch or Listen only:**

**Zoom ID: 847 2267 7068 Zoom Passcode: 560179**

**Zoom Phone Number: 1-669-900-6833**

#### **I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:00 P.M.**

##### **1A. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

Vice Mayor Kelley arrived late to Closed Session and was not present during roll-call.

**Present:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

#### **II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS**

NONE

#### **III. CONVENE INTO CLOSED SESSION**

The Hercules City Council will meet in Closed Session regarding the following:

City Attorney, Christie Crawl, read the title of the item to be discussed in Closed Session. City Council and Staff recessed into Closed Session.

1. [25-125](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code section 54956.8. CONFERENCE WITH Real Property Negotiators Property address: 1680 Refugio Valley Road, Hercules CA 94547 Agency Negotiators: Dante Hall, City Manager; Christie Crawl, City Attorney, Negotiating Parties: City of Hercules, Rodeo Hercules Fire Protection District

**IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.**

**Present:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

**V. REPORT ON ACTION TAKEN IN CLOSED SESSION**

City Attorney, Christie Crowl, stated that there was no final or reportable action taken in Closed Session.

**VI. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was lead by Vice Mayor Kelley.

**VII. MOMENT OF SILENCE**

Mayor Bailey requested a moment of silence for John James Hunter, a teacher at Hercules High School, who passed away recently.

**VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS****National Volunteer Week - Volunteer Recognition**

Parks and Recreation Director, Christopher Roke, and Police Chief, Joseph Vasquez, introduced the item and provided background on Volunteer Recognition Week and what the volunteers do to help their departments. Volunteers were recognized and handed certificates and t-shirts to honor their service. Photos were taken. Council gave their remarks.

**IX. AGENDA ADDITIONS/DELETIONS**

NONE

**X. PUBLIC COMMUNICATIONS**

Public comment was provided by Chris Costa and Sarah Creeley.

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

**XI. PUBLIC HEARINGS**

NONE

**XII. CONSENT CALENDAR**

**MOTION: A motion was made by Council Member Walker-Griffin, seconded by Vice Mayor Kelley, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

1. [25-122](#) Meeting Minutes for the Special Meeting of March 26, 2025

**Attachments:** [Meeting Minutes For the Special Meeting of March 26, 2025](#)

APPROVED

2. [25-121](#) Meeting Minutes for the Regular Meeting of April 8, 2025

**Attachments:** [Meeting Minutes for the Regular Meeting of April 8, 2025](#)

APPROVED

3. [25-116](#) Resolution Ratifying Prior Action to Approve Restated Solid Waste Franchise Agreement between City of Hercules and Richmond Sanitary Service, Inc. dba Republic Services and Directing Staff to Execute Agreement  
**RECOMMENDATION:**  
Staff recommends that the City Council adopt a Resolution of the City Council of the City of Hercules Ratifying the Council's Prior Approval of an Agreement with Richmond Sanitary Services, Inc. dba Republic Services for Solid Waste Collection Services and Direction to Staff Execute the Agreement.

**Attachments:** [Staff Report - Franchise Agreement](#)  
[Attach 1 - March 25, 2025 Staff Report](#)  
[Attach 2 - Resolution for Franchise Agmt Ratifications](#)

Resolution 25-020, APPROVED

### **XIII. DISCUSSION AND/OR ACTION ITEMS**

1.     [25-118](#)     Consideration of Making the Police Chief's Advisory Committee A Brown Act Committee  
RECOMMENDATION:  
Staff recommends that the Council discuss this item and provide direction to staff by minute order.

**Attachments:** [Staff Report - A Brown Acted Police Chief's Advisory Committee](#)  
[Attach 1 - Staff Report - February 23, 2021](#)  
[Attach 2 - Staff Report - November 9, 2021](#)  
[Attach 3 - CAB Meeting Agendas](#)  
[Attach 4 - Police Chiefs Advisory Board Membership Application](#)

City Manager, Dante Hall, introduced and presented the item. Council asked questions and provided comments. City Attorney, Christie Crowl, provided a response. Public comment was provided by Sarah Creeley. Mayor Bailey asked City Manager Hall to provide clarification on the current Chiefs Advisory Board. Police Chief Joe Vasquez provided a response. Public comment continued with Steven Kirby, Margaret Short, Darlene Almeda, Tanya Little, Nancy Estobez, Paul Cardaropoli and Rubin Zenn. Discussion continued and comments were provided by Council. Direction was provided by Council.

**MOTION:** A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, for Staff to present two Chief Advisory Board meeting options at a future City Council Meeting. Option 1. Non Brown Acted Meeting - Meeting dates are posted(does not have to be by agenda), no minutes and Police Chief reports out at a City Council meeting. Option 2. Brown Acted meeting - The meeting would follow the rules and procedures of The Brown Act. The motion carried by the following vote:

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

2. [25-120](#) Landscaping and Lighting Assessment Districts - Approval of Preliminary Engineer's Reports and Declaring the City Council's Intention to Levy and Collect Assessments for Fiscal Year 2025/26
- RECOMMENDATION:
- City staff is recommending City Council adopt the following resolutions:
- a. A resolution for the preliminary approval of the Engineer's Report and declaring the City Council's intention to levy and collect assessments for Fiscal Year 2025/26 within the Citywide Landscaping and Lighting Assessment District No. 83-2, which is comprised of Benefit Zone Nos. 1, 2, 3&4, 5A, 5B, 5C, 6, 7, 8, 9, and 10, and setting a public hearing for June 24, 2025;
  - b. A resolution for the preliminary approval of the Engineer's Report and declaring the City Council's intention to levy and collect assessments for Fiscal Year 2025/26 within the Victoria by the Bay Landscaping and Lighting Assessment District No. 2002-1 and setting a public hearing for June 24, 2025;
  - c. A resolution for the preliminary approval of the Engineer's Report and declaring the City Council's intention to levy and collect assessments for Fiscal Year 2025/26 within the Hercules Village Landscaping and Lighting Assessment District No. 2002-2 and setting a public hearing for June 24, 2025;
  - d. A resolution for the preliminary approval of the Engineer's Report and declaring the City Council's intention to levy and collect assessments for Fiscal Year 2025/26 within the Baywood Landscaping and Lighting Assessment District No. 2004-1 and setting a public hearing for June 24, 2025; and
  - e. A resolution for the preliminary approval of the Engineer's Report and declaring the City Council's intention to levy and collect assessments for Fiscal Year 2025/26 within the Bayside Landscaping and Lighting Assessment District No. 2005-1 and setting a public hearing for June 24, 2025.

**Attachments:** [Staff Report - FY 2025-26 LLAD- Preliminary Engineers Report and Resolution of Intention](#)  
[Attach 1 - Resolution - FY25-26 Citywide](#)  
[Attach 2 - Resolution - FY25-26 Victoria By the Bay](#)  
[Attach 3 - Resolution - FY25-26 Hercules Village](#)  
[Attach 4 - Resolution - FY25-26 Baywood](#)  
[Attach 5 - Resolution - FY25-26 Bayside](#)  
[Attach 6 - LLAD Preliminary Engineer's Reports 2025-2026](#)

Cit Manager, Dante Hall, introduced the item. Francisco and Associates presented the item. No public comment. Council asked questions and provided comment. Francisco and Associates and CM provided a response. Action was taken on this item

**MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to adopt Resolution 25-021(LLAD 83-2).**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

**MOTION: A motion was made by Council Member Grimsely, seconded by Council Member Walker-Griffin, to adopt Resolution 25-022(LLAD VBTB).**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

**MOTION: A motion was made by Council Member Walker-Griffin, seconded by Vice Mayor Kelley, to adopt Resolution 25-023(LLAD Hercules Village).**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

**MOTION: A motion was made by Council Member Walker-Griffin, seconded by Council Member Kelley, to adopt Resolution 25-024(LLAD Baywood).**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

**MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to adopt Resolution 25-025(LLAD Bayside).**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

3. [25-119](#) Budget Workshop: FY 25-26 City of Hercules Annual Proposed Budget and Capital Improvement Plan  
RECOMMENDATION:  
No action is required at this time. It is advisable for the City Council to engage in discussion and provide guidance to staff concerning the proposed Fiscal Year (FY) 25-26 annual budget. This discussion should address the additional budget request, as detailed in Attachment 1, which outlines the significant changes and the economic implications of each adjustment.

**Attachments:** [Staff Report - Budget Workshop - FY 25-26 Proposed Annual Budget](#)  
[Attach 1 - FY 25-26 List of Additional Budget Request v.1](#)  
[Attach 2 - FY 25-26 Proposed General Fund - Fund Summary](#)  
[Attach 3 - FY 25-26 Proposed Special Revenue Budget - Fund Summaries](#)  
[Attach 4 - FY 25-26 Proposed Sewer Enterprise - Fund Summaries](#)  
[Attach 5 - FY 25-26 Proposed Internal Service Budget - Fund Summaries](#)  
[Attach 6 - FY 25-26 Proposed Debt Service Budget - Fund Summaries](#)  
[Attach 7 - FY 25-26 Proposed Capital Project Budget - Fund Summaries](#)  
[Presentation](#)

City Manager Dante Hall introduced the item. Finance Director Edwin Gato presented. No public comment. Council asked questions and provided comment. Director Gato and Public Works Interim Director, Jeff Brown provided a response. No action was taken on this item.

#### **XIV. PUBLIC COMMUNICATIONS**

Public Comment was provided by Jamela Smith.

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

#### **XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS**

**This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.**

- 1. Regional Committee**
- 2. City Council Committees and Subcommittees**
- 3. Commission Liaisons**

No announcements from the City Manager and City Attorney.

**1. Regional Committees**

Vice Mayor Kelley reported out on the April 10th WestCat board meeting and the April 16th Contra Costa Transportation Authority(CCTA) board meeting. Mayor Bailey reported out on the Marin Clean Energy Board meeting.

**2. City Council Committees and Subcommittees**

Council Member Bhattarai reported out on the Wastewater Subcommittee Meeting

**3. Commission Liaisons**

No reports were provided

**Community Events-**

Council Members reported out on events they attended throughout the City and County.

**XVI. ADJOURNMENT**

Mayor Bailey adjourned the meeting at 9:32 p.m.

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Dion Bailey, Mayor

Attest:

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Eibleis Melendez, City Clerk