



# General Fund

Fund Summary - 100

## Fund Description / Budget Highlights

The General Fund is the City of Hercules Chief Operating Fund. This fund is used to account for all revenues and expenditures necessary to carry out basic governmental activities of the City that are not accounted for through other funds. For the City, the General Fund includes such activities as police, planning, engineering, public works, operations and maintenance, and legal and administrative services.

## Fund Activity

|                                     | FY 23-24          | FY 24-25          | FY 25-26          |                  |            |
|-------------------------------------|-------------------|-------------------|-------------------|------------------|------------|
|                                     | Actual            | Actual            | Adopted Budget    | 6 Months Actual  | % Used     |
| Revenues                            |                   |                   |                   |                  |            |
| Taxes                               |                   |                   |                   |                  |            |
| Utility User Tax                    | 4,011,166         | 4,212,443         | 4,202,000         | 2,132,511        | 51%        |
| Sales Tax                           | 5,753,278         | 5,669,937         | 5,890,000         | 3,160,029        | 54%        |
| Property Taxes                      | 1,658,630         | 1,732,725         | 1,674,000         | 1,161,138        | 69%        |
| Franchise Fees                      | 972,391           | 918,508           | 1,382,000         | 560,111          | 41%        |
| Business Licenses                   | 292,733           | 298,849           | 282,000           | 44,829           | 16%        |
| Transfer Tax                        | 90,359            | 82,236            | 153,000           | 61,968           | 41%        |
| Transient Occupancy Tax             | 29,590            | 201,833           | 245,000           | 127,987          | 52%        |
| Vehicle License Fee (VLF) and Other | 2,650,830         | 2,708,899         | 2,763,000         | 55,451           | 2%         |
| Intergovernmental                   |                   |                   |                   |                  |            |
| Fines & Forfeitures                 | 34,409            | 37,136            | 40,000            | 18,241           | 46%        |
| Program Revenues                    |                   |                   | -                 |                  |            |
| Community Development               | 224,004           | 405,978           | 292,400           | 84,132           | 29%        |
| Parks and Recreation                | 1,648,866         | 1,741,983         | 1,649,000         | 816,766          | 50%        |
| Police                              | 88,348            | 144,124           | 97,000            | 51,090           | 53%        |
| Public Works                        | 32,054            | 50,454            | 31,000            | 6,480            | 21%        |
| Other                               | 6,377             | 13,567            | 10,000            | 15,107           | 151%       |
| Investment Income                   | 1,412,799         | 1,563,434         | 991,100           | 525,747          | 53%        |
| Tower & Property Lease              | 210,368           | 316,123           | 218,000           | 189,309          | 87%        |
| Cost allocated to other funds       | 667,863           | 791,929           | 785,968           | 399,184          | 51%        |
| Transfers In                        | 156,727           | 176,556           | 186,159           | 123,602          | 66%        |
| Total Ongoing Revenues              | <u>19,940,792</u> | <u>21,066,714</u> | <u>20,891,627</u> | <u>9,533,682</u> | <u>46%</u> |
| Expenditures                        |                   |                   |                   |                  |            |
| Police                              | 9,043,290         | 9,309,187         | 9,635,424         | 4,787,116        | 50%        |
| Public Works                        | 432,333           | 467,392           | 443,381           | 222,627          | 50%        |
| Community Development               | 719,579           | 1,003,801         | 1,104,239         | 525,744          | 48%        |
| Parks and Recreation                | 2,673,550         | 2,873,344         | 2,700,746         | 1,636,108        | 61%        |
| City Council                        | 305,915           | 332,370           | 356,144           | 168,163          | 47%        |
| City Manager                        | 525,815           | 555,456           | 553,611           | 284,981          | 51%        |
| Human Resources                     | 465,665           | 544,989           | 599,922           | 272,310          | 45%        |
| Legal                               | 223,043           | 206,188           | 255,000           | 101,584          | 40%        |
| City Clerk                          | 339,370           | 438,872           | 537,496           | 255,126          | 47%        |
| Finance                             | 1,342,588         | 1,445,387         | 1,458,595         | 695,472          | 48%        |
| Workers Comp/General Liability      | 1,480,421         | 2,094,798         | 1,757,019         | 1,416,152        | 81%        |



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## Fund Activity

|   | FY 23-24            | FY 24-25            | FY 25-26            |                 |        |
|---|---------------------|---------------------|---------------------|-----------------|--------|
|   | Actual              | Actual              | Adopted Budget      | 6 Months Actual | % Used |
| Non-Department                                  | 260,000             | 284,756             | 260,000             | 130,000         | 50%    |
| Transfers Out (Debt Service Obligations)        | 799,213             | 803,278             | 806,291             | 403,146         | 50%    |
| Total Ongoing Expenditures                      | 18,610,782          | 20,359,818          | 20,467,868          | 10,898,529      | 53%    |
| <b>Net Annual Activity</b>                      |                     |                     |                     |                 |        |
| Ongoing Operations                              | 1,330,010           | 706,896             | \$ 423,759          |                 |        |
| One-Time Revenues                               | 731,717             | 1,099,408           | -                   |                 |        |
| One-Time Expenditures                           | (991,639)           | (1,103,771)         | -                   |                 |        |
| Outstanding Encumbrances                        | (626,897)           | (565,165)           | -                   |                 |        |
| <b>Annual - Surplus (Deficit)</b>               | <b>443,191</b>      | <b>137,368</b>      | <b>423,759</b>      |                 |        |
| <b>Transfer to Reserve (per Council Policy)</b> |                     |                     |                     |                 |        |
| Operating Reserve                               | 25% 110,798         | 34,342              | 105,940             |                 |        |
| Section 115 Trust (Pension)                     | 25% 110,798         | 34,342              | 105,940             |                 |        |
| Capital Projects                                | 50% 221,595         | 68,684              | 211,879             |                 |        |
|   | <b>443,191</b>      | <b>137,368</b>      | <b>423,759</b>      |                 |        |
| <b>Operating Reserve:</b>                       |                     |                     |                     |                 |        |
| <b>Beginning Balance</b>                        | <b>4,326,140</b>    | <b>4,610,007</b>    | <b>\$ 4,820,534</b> |                 |        |
| Current Year Contribution                       | 110,798             | 34,342              | 105,940             |                 |        |
| Interest Income                                 | 173,069             | 345,393             | 148,000             |                 |        |
| <b>Ending Balance</b>                           | <b>\$ 4,610,007</b> | <b>\$ 4,989,742</b> | <b>\$ 5,074,474</b> |                 |        |
| <b>% of Operating Expenditures</b>              | <b>25%</b>          | <b>25%</b>          | <b>25%</b>          |                 |        |



**General Fund**  
Expenditure by Category

|                                 | FY 23-24         | FY 24-25         | FY 25-26         |                  |            |
|---------------------------------|------------------|------------------|------------------|------------------|------------|
|                                 | Actual           | Actual           | Adopted Budget   | 6-Month Actual   | % Used     |
| <b>Expenditures by Category</b> |                  |                  |                  |                  |            |
| <b>Police</b>                   |                  |                  |                  |                  |            |
| Salaries & Benefits             | 6,730,648        | 6,803,554        | 7,536,154        | 3,754,386        | 50%        |
| Contractual Services            | 1,089,136        | 1,200,396        | 853,671          | 408,285          | 48%        |
| Other Operating Expenditures    | 433,327          | 415,333          | 329,188          | 166,240          | 51%        |
| Cost Allocation                 | 790,179          | 889,904          | 916,411          | 458,206          | 50%        |
|                                 | <b>9,043,290</b> | <b>9,309,187</b> | <b>9,635,424</b> | <b>4,787,117</b> | <b>50%</b> |
| <b>Public Works</b>             |                  |                  |                  |                  |            |
| Salaries & Benefits             | 35,457           | 37,086           | 40,107           | 21,736           | 54%        |
| Contractual Services            | 252,702          | 320,169          | 278,500          | 140,074          | 50%        |
| Other Operating Expenditures    | 54,853           | 16,163           | 27,900           | 12,380           | 44%        |
| Cost Allocation                 | 89,320           | 93,974           | 96,874           | 48,437           | 50%        |
|                                 | <b>432,332</b>   | <b>467,392</b>   | <b>443,381</b>   | <b>222,627</b>   | <b>50%</b> |
| <b>Community Development</b>    |                  |                  |                  |                  |            |
| Salaries & Benefits             | 375,188          | 547,487          | 606,924          | 306,321          | 50%        |
| Contractual Services            | 249,835          | 279,325          | 378,887          | 94,063           | 25%        |
| Other Operating Expenditures    | 11,779           | 83,296           | 21,924           | 77,108           | 352%       |
| Cost Allocation                 | 82,777           | 93,693           | 96,504           | 48,252           | 50%        |
|                                 | <b>719,579</b>   | <b>1,003,801</b> | <b>1,104,239</b> | <b>525,744</b>   | <b>48%</b> |
| <b>Parks &amp; Recreation</b>   |                  |                  |                  |                  |            |
| Salaries & Benefits             | 1,847,313        | 2,116,581        | 1,879,831        | 1,259,112        | 67%        |
| Contractual Services            | 423,759          | 318,511          | 367,628          | 148,619          | 40%        |
| Other Operating Expenditures    | 95,495           | 162,474          | 103,100          | 53,283           | 52%        |
| Cost Allocation                 | 306,983          | 275,778          | 350,187          | 175,094          | 50%        |
|                                 | <b>2,673,550</b> | <b>2,873,344</b> | <b>2,700,746</b> | <b>1,636,108</b> | <b>61%</b> |
| <b>City Council</b>             |                  |                  |                  |                  |            |
| Salaries & Benefits             | 75,146           | 69,775           | 63,000           | 42,675           | 68%        |
| Contractual Services            | 22,923           | 27,053           | 42,400           | 7,745            | 18%        |
| Other Operating Expenditures    | 30,922           | 42,004           | 51,400           | 18,071           | 35%        |
| Cost Allocation                 | 176,924          | 193,538          | 199,344          | 99,672           | 50%        |
|                                 | <b>305,915</b>   | <b>332,370</b>   | <b>356,144</b>   | <b>168,163</b>   | <b>47%</b> |
| <b>City Manager</b>             |                  |                  |                  |                  |            |
| Salaries & Benefits             | 295,895          | 315,165          | 331,994          | 177,282          | 53%        |
| Contractual Services            | 132,659          | 136,309          | 101,400          | 48,293           | 48%        |
| Other Operating Expenditures    | 23,320           | 21,247           | 35,000           | 16,797           | 48%        |
| Cost Allocation                 | 73,941           | 82,735           | 85,217           | 42,609           | 50%        |
|                                 | <b>525,815</b>   | <b>555,456</b>   | <b>553,611</b>   | <b>284,981</b>   | <b>51%</b> |
| <b>Human Resources</b>          |                  |                  |                  |                  |            |
| Salaries & Benefits             | 124,899          | 313,961          | 440,636          | 216,312          | 49%        |
| Contractual Services            | 289,654          | 155,780          | 86,400           | 28,960           | 34%        |
| Other Operating Expenditures    | 8,163            | 26,330           | 22,500           | 1,845            | 8%         |
| Cost Allocation                 | 42,949           | 48,918           | 50,386           | 25,193           | 50%        |
|                                 | <b>465,665</b>   | <b>544,989</b>   | <b>599,922</b>   | <b>272,310</b>   | <b>45%</b> |
| <b>Legal</b>                    |                  |                  |                  |                  |            |
| Contractual Services            | 223,043          | 206,188          | 255,000          | 101,584          | 40%        |
|                                 | <b>223,043</b>   | <b>206,188</b>   | <b>255,000</b>   | <b>101,584</b>   | <b>40%</b> |



**General Fund**  
Expenditure by Category

|   | FY 23-24          | FY 24-25          | FY 25-26          |                   |            |
|---|-------------------|-------------------|-------------------|-------------------|------------|
|   | Actual            | Actual            | Adopted Budget    | 6-Month Actual    | % Used     |
| <b>Expenditures by Category</b>                       |                   |                   |                   |                   |            |
| <b><u>City Clerk</u></b>                              |                   |                   |                   |                   |            |
| Salaries & Benefits                                   | 214,886           | 254,931           | 271,048           | 173,471           | 64%        |
| Contractual Services                                  | 24,306            | 77,240            | 143,600           | 28,365            | 20%        |
| Other Operating Expenditures                          | 24,212            | 21,606            | 35,200            | 9,466             | 27%        |
| Cost Allocation                                       | 75,966            | 85,095            | 87,648            | 43,824            | 50%        |
|   | <b>339,370</b>    | <b>438,872</b>    | <b>537,496</b>    | <b>255,126</b>    | <b>47%</b> |
| <b><u>Finance</u></b>                                 |                   |                   |                   |                   |            |
| Salaries & Benefits                                   | 663,783           | 686,191           | 713,338           | 388,994           | 55%        |
| Contractual Services                                  | 259,902           | 389,493           | 297,800           | 109,381           | 37%        |
| Other Operating Expenditures                          | 274,338           | 209,259           | 282,200           | 114,468           | 41%        |
| Cost Allocation                                       | 144,566           | 160,444           | 165,257           | 82,629            | 50%        |
|   | <b>1,342,589</b>  | <b>1,445,387</b>  | <b>1,458,595</b>  | <b>695,472</b>    | <b>48%</b> |
| <b><u>Worker's Compensation/General Liability</u></b> |                   |                   |                   |                   |            |
| Salaries & Benefits                                   | 31,760            | 33,660            | 35,619            | 20,491            | 58%        |
| Contractual Services                                  | 1,448,661         | 2,061,138         | 1,721,400         | 1,395,660         | 81%        |
|   | <b>1,480,421</b>  | <b>2,094,798</b>  | <b>1,757,019</b>  | <b>1,416,151</b>  | <b>81%</b> |
| <b><u>Non-Departmental</u></b>                        |                   |                   |                   |                   |            |
| Debt Service - CalHFA                                 | 200,000           | 200,000           | 200,000           | 100,000           | 50%        |
| SOMAR benefit payments                                | 60,000            | 84,756            | 60,000            | 30,000            | 50%        |
|   | <b>260,000</b>    | <b>284,756</b>    | <b>260,000</b>    | <b>130,000</b>    | <b>50%</b> |
| <b><u>Transfers Out</u></b>                           |                   |                   |                   |                   |            |
| Engie Equipment Lease                                 | 235,897           | 235,026           | 245,079           | 122,540           | 50%        |
| Debt Service - 2020 PFA Lease Revenue                 | 563,316           | 568,252           | 561,212           | 280,606           | 50%        |
| Refunding Bonds                                       |                   |                   |                   |                   |            |
|   | <b>799,213</b>    | <b>803,278</b>    | <b>806,291</b>    | <b>403,146</b>    | <b>50%</b> |
| <b>Total, On-going Expenditures</b>                   | <b>18,610,782</b> | <b>20,359,818</b> | <b>20,467,868</b> | <b>10,898,529</b> | <b>53%</b> |



GENERAL FUND

FY 2025-26 MIDYEAR BUDGET REPORT

General Fund Reserve

|   | FY 24-25               |                    |                   | FY 25-26           |                               |                            |                   |                          |                           |                              |
|---|------------------------|--------------------|-------------------|--------------------|-------------------------------|----------------------------|-------------------|--------------------------|---------------------------|------------------------------|
|   | Available Cash Balance | Surplus Allocation | Remaining Balance | Allocation to CIP  | Projected Surplus Allocation* | Projected Interest Income* | One-Time Expenses | Approved, Via Resolution | Midyear Budget Amentments | Projected, Remaining Balance |
| <b>Cash Balance as of June 30, 2025</b>       | <b>\$ 31,360,706</b>   |                    | 31,360,706        |                    |                               |                            |                   |                          |                           |                              |
| Current Liabilities                           | (2,975,069)            |                    | (2,975,069)       |                    |                               |                            |                   |                          |                           |                              |
| Contingency                                   | (2,210,419)            |                    | (2,210,419)       |                    |                               |                            |                   |                          |                           |                              |
| <b>Net, Cash Balance as of June 30, 2025</b>  | <b>26,175,218</b>      |                    | <b>26,175,218</b> |                    |                               |                            |                   |                          |                           |                              |
| <u>Section 115 Trust for Pension</u>          | 2,608,919              | 34,342             | 2,643,261         |                    | 105,940                       |                            |                   |                          |                           | 2,749,201                    |
| <u>General Fund Set-Aside:</u>                |                        |                    |                   |                    |                               |                            |                   |                          |                           |                              |
| Former RDA Negative Cash                      | 3,400,000              |                    | 3,400,000         |                    |                               |                            |                   |                          |                           | 3,400,000                    |
| Programs and Projects                         | 4,200,238              |                    | 4,200,238         |                    |                               |                            | (452,612)         | (223,250)                |                           | 3,524,376                    |
| <u>General Fund Reserve or Designations:</u>  |                        |                    |                   |                    |                               |                            |                   |                          |                           |                              |
| Reserve for Earthquake Insurance Deductible   | 500,000                |                    | 500,000           |                    |                               |                            |                   |                          |                           | 500,000                      |
| Reserve for Capital Projects                  | 4,531,364              | 68,683             | 4,600,047         | (2,923,720)        | 211,879                       |                            |                   | (118,620)                | (224,000)                 | 1,545,586                    |
| Reserve for Reusable Bags (remaining)         | 13,930                 |                    | 13,930            |                    |                               |                            |                   |                          |                           | 13,930                       |
| Reserve for PEG Fees                          | 328,000                |                    | 328,000           |                    |                               |                            |                   |                          |                           | 328,000                      |
| Reserve for Economic Uncertainty (25% target) | 4,955,400              | 34,342             | 4,989,742         |                    | 105,940                       | 148,000                    |                   |                          |                           | 5,243,682                    |
| Reserve for Hercules HUB (Local Match)        | 3,000,000              |                    | 3,000,000         |                    |                               |                            |                   |                          |                           | 3,000,000                    |
| Partial payment to CalHFA loans               | 2,500,000              |                    | 2,500,000         |                    |                               |                            |                   |                          |                           | 2,500,000                    |
| <b>Total, General Fund Reserves</b>           | <b>26,037,851</b>      | <b>137,367</b>     | <b>26,175,218</b> | <b>(2,923,720)</b> | <b>423,759</b>                | <b>148,000</b>             | <b>(452,612)</b>  | <b>(341,870)</b>         | <b>(224,000)</b>          | <b>22,804,775</b>            |

\* The projected operating surplus and interest income for FY 25-26 may change based on actual annual results.