



# City of Hercules

111 Civic Drive  
Hercules, CA 94547

## Meeting Minutes

### City Council

*Mayor Dion Bailey*  
*Vice Mayor Chris Kelley*  
*Council Member Alex Walker-Griffin*  
*Council Member Dilli Bhattarai*  
*Council Member Tiffany Grimsley*

*Dante Hall, City Manager*  
*Christie Crowl, City Attorney*  
*Eibleis Melendez, City Clerk*

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Tuesday, January 14, 2025

6:00 PM

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#### **CLOSED SESSION - 6:00 P.M., REGULAR MEETING - 7:00 P.M**

**In-Person in Council Chambers or**

**Zoom ID: 838 3474 7302 Zoom Passcode: 944690**

**Zoom Phone Number: 1-669-900-6833**

#### **I. SPECIAL CLOSED SESSION – CALL TO ORDER - ROLL CALL - 6:00 P.M.**

##### **IA. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCIL MEMBER TO PARTICIPATE IN A MEETING REMOTELY DUE TO JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

**Council Member Grimsley arrived after roll call was taken by the Clerk. She was initially marked absent. The record was updated to show she was present.**

**Present:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

#### **II. PUBLIC COMMUNICATION - CLOSED SESSION ITEMS**

NONE

#### **III. CONVENE INTO CLOSED SESSION**

The Hercules City Council will meet in Closed Session regarding the following:

City Attorney, Christie Crowl, read the titles of the items to be discussed in Closed Session. City Council and Staff recessed into Closed Session.

1. [25-010](#) CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 - City Negotiators: Dante Hall, City Manager; Edwin Gato, Director of Finance; relative to the following employee groups:
  - a. Teamsters Local 315 Employee Organizations
2. [25-011](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to

Government Code section 54956.8. CONFERENCE WITH Real Property Negotiators Property address: 1680 Refugio Valley Road, Hercules CA 94547 Agency Negotiators: Dante Hall, City Manager; Christie Crawl, City Attorney, Negotiating Parties: City of Hercules, Rodeo Hercules Fire Protection District

#### IV. REGULAR MEETING – CONVENE TO OPEN SESSION - ROLL CALL - 7:00 P.M.

**Present:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

#### V. REPORT ON ACTION TAKEN IN CLOSED SESSION

City Attorney, Christie Crawl, reported out that there was no final or reportable action taken in Closed Session.

#### VI. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was lead by Mayor Bailey.

#### VII. MOMENT OF SILENCE

Mayor Bailey asked for a moment of silence for the victims and the destructions caused by the wildfires in southern California.

#### VIII. INTRODUCTIONS/PRESENTATIONS/COMMISSION REPORTS

1. [25-002](#) Herculean Mile Recognition Program - 2024 Award Winners  
RECOMMENDATION:  
Staff recommends the City Council receive an update on the Herculean Mile recognition program and present awards to the winners for the 2024 calendar year.

**Attachments:** [Staff Report - Hercules Mile Recognition Program - Award winners 2024](#)  
[Attach 1 - HM Award winners #1 - S24 Guide - and process](#)  
[Attach 2 - HM Award winners #2 - F24 - Ernie & Kristina](#)  
[Attach 3 - HM Award winners #3 - WS25 - Connie & Mark](#)  
[Attach 4 - Herculean Mile Winners - To date - as of Dec 2024](#)

Parks & Recreation Director, Christopher Roke, presented and introduced the item. The recipients were recognized by Council. Council provided comment. Certificates were presented and pictures were taken. Director Roke promoted the next opportunity to nominate a community member or employee.

2. [22-1044](#) MCE Enrollment Outreach Presentation

**Attachments:** [Presentation - MCE Enrollment Outreach](#)

A representative from Marin Clean Energy(MCE) presented. Council

asked questions and provided comment. MCE provided a response. This was an informational item.

3. [25-012](#) Recognition Of Commander Dwayne Collard for graduating from the FBI National Academy

Police Chief, Joseph Vasquez, introduced the item. Commander Dwayne Collard thanked the department for their support and the Council for their recognition. Council asked questions and provided comment. Pictures were taken.

4. [25-007](#) Police Officer of the Year Proclamation

Attachments: [Proclamation - Police Officer of the Year](#)

Police Chief, Joseph Vasquez, introduced the item. Police Officer of the Year, Kyle Johnson, spoke. Mayor Bailey, presented the proclamation. Council provided comment. Pictures were taken.

#### IX. AGENDA ADDITIONS/DELETIONS

NONE

#### X. PUBLIC COMMUNICATIONS

Public communication was provided by Nick Berry.

This time is reserved for members of the public to address issues not included in the agenda. In accordance with the Brown Act, Council will refer to staff any matters brought before them at this time, and those matters may be placed on a future agenda.

Individuals wishing to address the City Council are asked to complete a form indicating the name and address of the speaker and the general topic to be addressed. Speakers must make their comments from the podium and will be allowed 3 minutes to discuss their concerns. All public comments are recorded and become part of the public record. A limit of 30 minutes will be devoted to taking public comment at this point in the agenda. If any speakers remain at the conclusion of the initial 30 minute period, time will be reserved at the conclusion of the meeting to take the remaining comments.

#### XI. PUBLIC HEARINGS

NONE

**XII. CONSENT CALENDAR**

**MOTION: A motion was made by Council Member Grimsley, seconded by Council Member Walker-Griffin, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

1. [25-004](#) Meeting Minutes for the Special Meeting of December 4, 2024

**Attachments:** [Meeting Minutes for the Special Meeting of December 4, 2024](#)

APPROVED

2. [25-006](#) Meeting Minutes for the Regular Meeting of December 10, 2024

**Attachments:** [Meeting Minutes For the Regular Meeting of December 10, 2024](#)

APPROVED

3. [22-1029](#) Quarterly Review of the Future Agenda Items List

RECOMMENDATION:

Staff recommends that the City Council receive the staff report on the quarterly review of future City Council agenda items.

**Attachments:** [Staff Report - Quarterly Review of Future Agenda Items](#)  
[Attach 1 - Future Agenda Items List](#)

APPROVED

4. [25-001](#) Annual Update Regarding the Following Matters:

1) Anti-Nepotism and Anti-Cronyism Ordinance;  
2) Hercules Ethics Policy.

RECOMMENDATION:

Accept report; provide direction to staff if any.

**Attachments:** [Staff Report - Nepotism and Ethics Update](#)  
[Attach 1 - Nepotism Cronyism Ordinance](#)  
[Attach 2 - 13-051 Hercules Ethics Policy](#)

APPROVED

5. [25-003](#) Recognized Obligation Payment Schedule for the period of July 1, 2025, through June 30, 2026 (ROPS 25-26)

RECOMMENDATION:

Adopt a resolution approving the Recognized Obligation Payment Schedule for the period July 1, 2025, through June 30, 2026 (ROPS 25-26).

**Attachments:** [Staff Report - Recognized Obligation Payment Schedule 25-26-Successor Agency\(SA\)](#)  
[Attach 1 - SA Resolution - ROPS 25-26](#)  
[Attach 2 - Hercules ROPS 25-26](#)

RESOLUTION 25-01, APPROVED.

### XIII. DISCUSSION AND/OR ACTION ITEMS

1. [25-005](#) Acceptance of the Annual Comprehensive Financial Report and other regulatory financial reports for the Fiscal Year Ended June 30, 2024.  
RECOMMENDATION:  
Receive the Fiscal Year (FY) 23-24 Annual Comprehensive Financial Report (ACFR) and Accept the Audited Financial Statements.

**Attachments:** [Staff Report - FY 23-24 Annual Audit & ACFR](#)  
[Attach 1 - 2024 Annual Comprehensive Financial Report \(ACFR\) FINAL 01.09.2024](#)  
[Attach 2 - 2024 Hercules City of Wastewater Fund](#)  
[Attach 3 - 2024 Hercules City of Measure B](#)  
[Attach 4 - 2024 Hercules City of Measure N](#)  
[Attach 5 - 2025 Hercules City of GANN](#)  
[Attach 6 - 2024 Hercules City of Communication at Conclusion Letter Presentation - Pun Group](#)

Finance Director, Edwin Gato, introduced the item. A representative from the Pun Group presented. No public comment. Council provided comment. No action was taken on this item. This was an informational item.

2. [25-009](#) Professional Service Agreement with Tai Ginsberg & Associates LLC ("TG&A") for an amount not to exceed \$50,000 to Provide Strategic Federal Advocacy Consulting Services to Advance the Hercules Hub Project and Appropriating \$50,000 from the General Fund Capital Reserves to Fully Fund the Contract.  
RECOMMENDATION:  
Adopt a Resolution approving a \$50,000 agreement with Tai Ginsberg & Associates LLC ("TG&A") to provide strategic federal advocacy consulting services to advance the Hercules Hub Project and appropriating \$50,000 from the General Fund Capital Reserves to fund the contract fully.

**Attachments:** [Staff Report - Approval of a Contract with Tai Ginsberg & Associates LLC \("TG&A"\) to Provide Strategic Federal Advocacy](#)  
[Attach 1 - Resolution](#)  
[Attach 2 - TGA Engagement Letter](#)

City Manager, Dante Hall, introduced the item. Representatives from Tai Ginsberg & Associates(TG&A) attended via Zoom to answer any

questions. No public comment. Council asked questions and provided comment. TG&A and City Manager Hall provided a response. Action was taken on this item.

**MOTION: A motion was made by Vice Mayor Kelley, seconded by Council Member Walker-Griffin, to adopt Resolution 25-002. The motion carried by the following vote:**

**Aye:** 5 - Council Member Dilli Bhattarai, Mayor D. Bailey, Vice Mayor C. Kelley, Council Member A. Walker-Griffin, and Council Member T. Grimsley

3. [22-1045](#) Quarterly Update on FY 2024-2026 Hercules City Council Strategic Goals  
RECOMMENDATION:  
Receive and file the report on the FY 2024-2026 Hercules City Council Strategic Goals.

**Attachments:** [Staff Report - 2024-2026 Hercules City Council Strategic Goals Update 2](#)  
[Attach 1 - FY 2024-2026 Hercules City Council Strategic Goals Report](#)  
[Attach 2 - FY 2024-2026 Strategic Goals Work Plan Update](#)

City Manager, Dante Hall, introduced and presented the item. No public comment. Council asked questions and provided comment. City Manager Hall provided a response. This was an informational item. No action was taken on this item.

4. [25-008](#) 2025 Council Appointments on Regional Committees and Council Subcommittees  
RECOMMENDATIONS:  
Review and make Council Appointments to Regional Committees and Council Subcommittees for 2025.

**Attachments:** [Staff Report - Council Appointments to Regional Committees 2024 City Council Appointed Representative](#)

Mayor Bailey introduced and presented the item. Council asked questions and provided comment. No public comment. No action was taken on this item. Please see attached for the 2025 Council Appointments on Regional Committees and Council Subcommittees.

#### XIV. PUBLIC COMMUNICATIONS

NONE

This time is reserved for members of the public who were unavailable to attend the Public Communications period during Section X of the meeting, or were unable to speak due to lack of time. The public speaker requirements specified in Section X of this Agenda apply to this Section.

#### XV. CITY COUNCIL/CITY MANAGER/CITY ATTORNEY ANNOUNCEMENTS, COMMITTEE, SUB-COMMITTEE AND INTERGOVERNMENTAL COMMITTEE REPORTS AND FUTURE AGENDA ITEMS

**CITY COUNCIL REPRESENTATION ON REGIONAL COMMITTEES  
AND CITY SUB-COMMITTEES  
APPROVED – January 14, 2025**

COMMITTEES	APPOINTED COUNCIL MEMBER	ALTERNATE	MEETING SCHEDULE AND/OR LOCATION
<b>REGIONAL COMMITTEES</b>			
ABAG 101 Eighth Street Oakland, CA 94607 510-464-7900 <a href="http://www.abag.ca.gov">www.abag.ca.gov</a>	Walker-Griffin	Grimsley	Exec. Bd. Meets 3 <sup>rd</sup> Thursday every other month 7:00 p.m. (Jan., Mar., May, July, Sept. and Nov.) Attendance Optional
Contra Costa Mayors Conference <a href="http://www.ccmayors.org/">http://www.ccmayors.org/</a>	Mayor	Vice Mayor	First Thursday/mo. – 6:30 p.m. Location Rotates
Hercules/Pinole - Wastewater Management	Grimsley/Bhattarai	Walker-Griffin	1 <sup>st</sup> Thursday/mo. – 8:30 a.m. Location alternates with City of Pinole
League of Cities-E. Bay Division	Walker-Griffin	Grimsley	4 <sup>th</sup> Thurs./mo. – Bd. Mtg. - 6:30 p.m. Location Rotates
Capital Corridor JPA Board (Liaison)	Walker-Griffin	Kelley	3 <sup>rd</sup> Wed/Feb., June, Sept. Nov. – 10:00 a.m., alternates SJ, Sacramento and Suisan
Water Emergency Transportation Authority (WETA) Liaison	Walker-Griffin	Grimsley	1 <sup>st</sup> Thursday/mo. – 1:00 p.m., alternates between SF and Alameda
West County Integrated Waste Mgmt. JPA (WCCIWMA) Hercules City Hall 111 Civic Drive Hercules, CA 94547 <a href="http://www.recyclemore.com">www.recyclemore.com</a>	Bhattarai	Bailey	2 <sup>nd</sup> Thursday/mo. - 7:00 p.m. Hercules Council Chambers  <i>Form 806 required - \$50 stipend Form 700 required</i>
WCCTAC 13831 San Pablo Avenue San Pablo, CA 94806 510-215-3221 <a href="http://www.wcctac.org">www.wcctac.org</a>	Kelley	Bailey	Last Friday/mo. – 8:00 a.m. El Cerrito City Hall  <i>Form 700 Required</i>
West Co. Mayors & Supervisors Assoc.	Mayor	Vice Mayor	4 <sup>th</sup> Thursday/mo. – 8:30a.m. The location rotates
WestCat 601 Walter Avenue Pinole, CA 94564 <a href="http://www.westcat.org">www.westcat.org</a>	Bailey/Grimsley	Kelley	2 <sup>nd</sup> Thursday/mo. – 6:00 p.m. Pinole Council Chambers, Pear St.  <i>Form 700 required</i>
MCE Clean Energy (Board Meetings) Mt. Diablo Room – 2300 Clayton Road Suite 1150 Concord, CA 94920 <a href="https://www.mcecleanenergy.org">https://www.mcecleanenergy.org</a>	Bailey	Walker-Griffin	3 <sup>rd</sup> Thursday/mo. – 6:30 p.m. Office Locations -Concord and San Rafeal  Meetings can also be watched remotely
East Bay Wildfire Coalition of Governments (EBWC)  <a href="https://eastbaywildfire.org/">https://eastbaywildfire.org/</a>	Walker-Griffin	Kelley	Meeting materials and details for upcoming meetings will be listed as they become available.

**CITY COMMITTEES**

<b>COMMITTEES</b>	<b>APPOINTED COUNCIL MEMBER</b>	<b>ALTERNATE</b>	<b>MEETING SCHEDULE AND/OR LOCATION</b>
Agenda Setting	Mayor	Vice Mayor	Time and location arranged with current Mayor
Economic Development Subcommittee	Bailey/Grimsley	Bhattarai	As needed and at least quarterly
Education Subcommittee	Bailey/ Walker-Griffin	Grimsley	As needed and at least quarterly
Public Safety/Traffic	Bailey/Grimsley	Kelley	As needed and at least quarterly

**CITY COMMISSIONS – COUNCIL LIAISONS**

Planning Commission	Bailey/Grimsley		1 <sup>st</sup> and 3 <sup>rd</sup> Mondays
Community & Library Services Commission	Bhattarai/Kelley		2 <sup>nd</sup> Monday
Finance Commission	Walker-Griffin/Kelley		3 <sup>rd</sup> Wednesday (Every other Month)

**COMMITTEES NOT ASSIGNED BY THE CITY COUNCIL**

East Bay Economic Development Alliance	Kelley		<b>Not a City Appointment</b> (Appointed by CC Mayors)
CCTA	Kelley		<b>Not a City Appointment</b> (Appointed by CCTA)



**This is the time for brief announcements on issues of interest to the community. In accordance with the provisions of the Brown Act, matters which do not appear on this agenda but require City Council discussion may be either (a) referred to staff or other resources for factual information or (b) placed on a future meeting agenda.**

- 1. Regional Committee**
- 2. City Council Committees and Subcommittees**
- 3. Commission Liaisons**

City Manager, Dante Hall, promoted upcoming City events. The City Attorney had no announcements.

**1. Regional Committee**

Council Member Grimsley reported out on the WesCat meeting

**2. City Council Committees and Subcommittees**

No reports were provided

**3. Commission Liaisons**

No reports were provided

**Community Events-**

Council Members reported out on events they attended throughout the City and County. Council also promoted upcoming local events, like the Martin Luther King reading event at the Hercules Public Library.

There were no future agenda item requests

**XVI. ADJOURNMENT**

Mayor Bailey adjourned the meeting at 9:05 P.M.

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Dion Bailey, Mayor

Attest:

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Eibleis Melendez, City Clerk